For Official Use.	Updated 23 May 2024
Reference Number.	
Fee.	
Date Paid.	
Receipt Number.	

ORKNEY ISLANDS COUNCIL

Application to Extend Period of Validity of Building Warrant

Building (Procedure)(Scotland) Regulations 2004

Application under regulation 19 to extend validity of building warrant.

Applicant:

Name.	
Address.	
Postcode.	
Telephone number.	
Fax number.	
E-mail address.	

Duly Authorised Agent (if any):

Name.	
Address.	
Postcode.	
Telephone number.	
Fax number.	
E-mail address.	

Details of Building Warrant:

Date of Building Warrant.	
Reference number of Building Warrant.	

Address of building to which the Building Warrant applies:

Address.	
Postcode (if known).	

Reason for extension:

Please explain why period of validity of Building Warrant requires to be extended.	

Declaration

I/We* apply to extend the period of validity of the above Building Warrant.

Projected completion date: (see note 1).	
Signed: (Applicant/Duly Appointed Agent*).	
Name:	
Date:	

* Delete as appropriate.

Any Enquiries should be Addressed to:

Building Standards, Orkney Islands Council, Council Offices, School Place, Kirkwall, Orkney, KW15 1NY.

Council Enquiry Point:

Building Standards - Telephone: 01856873535 extension 2729.

Email: building.standards@orkney.gov.uk.

Notes:

1. The first extension will be for 9 months. Periods for extensions thereafter are at the discretion of the Verifier.

2. Such extensions are considered only upon payment of the statutory fee of £150.00 and should be included with the application.

Warning –The Verifier may ask that the building be made to comply with the requirements of the Building Regulations at the date of application for extension. This is intended to apply where, for example, the work has barely begun or is not making satisfactory progress.