

**Stephen Brown (Chief Officer)**

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## **Integration Joint Board**

### **Notice of Meeting and Agenda**

Venue: Council Chamber, Council Offices, School Place, Kirkwall.

Date: Wednesday, 10 December 2025.

Time: 09:30.

Dear Member,

You are invited to attend the above meeting.

A note of the business to be considered is attached.

**Joanna Kenny, Chair.**

### **Contact**

Clerk Name: Hazel Flett.

Clerk Telephone: 01856 873535 extension 2208.

Clerk Email: [committees@orkney.gov.uk](mailto:committees@orkney.gov.uk).

### **Further Information**

This is a meeting which is open to the public.

This agenda and associated reports are available in portable document format (pdf) at <https://www.orkney.gov.uk/>.

### **Audio Recording Notice**

Please note that this meeting will be recorded and broadcast over the Internet on Orkney Islands Council's website. The recording will also be publicly available following the meeting and available for listening to for 12 months thereafter. The Council is a Data Controller in terms of data protection legislation. Data collected during the audio cast will be retained in accordance with the Council's Data Protection Policy. Further information about how the Council uses personal information and associated rights is available on the Council's website.

# Order of Business

## 1. Apologies

Apologies should be intimated to the Clerk, Hazel Flett, Service Manager (Governance), Orkney Islands Council, telephone 01856 873535 extension 2208 or 01856 886463, or email [hazel.flett@orkney.gov.uk](mailto:hazel.flett@orkney.gov.uk).

## 2. Appointments and Re-appointments

The **attached** report considers appointments and re-appointment to the Integration Joint Board, for consideration and approval.

## 3. Declarations of Interest

Members are asked to consider whether they have an interest to declare in relation to any item on this agenda. Any member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from Officers prior to the meeting taking place.

## 4. Minute of Previous Meeting

The Minute of the Meeting held on 3 September 2025 is **attached** for consideration, checking for accuracy and approval.

## 5. Minute of Special Meeting

The Minute of the Special Meeting held on 25 September 2025 is **attached** for consideration, checking for accuracy and scrutiny and approval.

## 6. Matters Arising

The Action Log is **attached** to monitor progress against matters arising and actions due and to consider corrective action where required.

## 7. Joint Clinical and Care Governance Committee

The **approved** Minutes of the Meetings of the Joint Clinical and Care Governance Group held on 3 July 2025 and 20 August 2025, together with the Chair's Assurance Reports, are **attached**, to enable the Board to seek assurance.

## 8.Strategic Planning Group

The **approved** Minute of the Strategic Planning Group held on 2 September 2025, together with the Chair's Assurance Report, is **attached**, to enable the Board to seek assurance.

## 9. Joint Staff Forum

The **unapproved** Minute of the Joint Staff Forum held on 19 September 2025, together with the Chair's Assurance Report, is **attached**, to enable the Board to seek assurance

## **10. Performance and Audit Committee**

The **approved** Minute of the Meeting of the Performance and Audit Committee held on 25 September 2025, together with the Chair's Assurance Report, is **attached**, to enable the Board to seek assurance.

## **11. Revenue Expenditure Monitoring**

The **attached** report presents the revenue expenditure position as at 30 September 2025, for scrutiny.

## **12. Public Service Reform**

The **attached** report sets out a proposed Routemap to Reform for public services in Orkney, for submission to the Scottish Government, for consideration and approval.

## **13. Appointment of Chief Internal Auditor**

The **attached** report sets out recommendations for the appointment of a Chief Internal Auditor, for consideration and approval.

## **14. Freedom of Information Policy and Publication Scheme**

The **attached** report presents the updated Freedom of Information Policy and Publication Scheme, for consideration and approval.

## **15. Date and Time of Next Meeting**

The Board is invited to note that the next meeting will be held on Wednesday, 18 February 2026 at 09:30, in the Council Chamber, Council Offices, School Place, Kirkwall.

Approved dates for 2026 meetings:

- 22 April 2026.
- 17 June 2026.
- 2 September 2026.
- 25 November 2026.

## **16. Exclusion of Public**

The Board is asked to exclude the public from the meeting for the following item of business, on the grounds that it would involve the likely disclosure of exempt information of the classes described in the relevant paragraphs of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.

## **17. Primary Care Improvement Plan Regulation in Orkney**

The **attached** report presents an overview of Primary Care Improvement Plan (PCIP) regulation in NHS Scotland, a detailed assessment of Orkney's current position and options for improving the current position, for consideration and approval.

**Not for publication by virtue of paragraphs 1, 6, 8, 9 and 10 of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.**

## **Local Government (Scotland) Act 1973 – Schedule 7A**

### **Access to Information: Descriptions of Exempt Information**

- |               |                                                                                                                                                                                                                         |
|---------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Paragraph 1.  | Information relating to a particular employee, former employee or applicant to become an employee of, or a particular office holder, former office-holder or applicant to become an office-holder under, the authority. |
| Paragraph 6.  | Information relating to the financial or business affairs of any particular person (other than the authority).                                                                                                          |
| Paragraph 8.  | The amount of any expenditure proposed to be incurred by the authority under any particular contract for the acquisition of property or the supply of goods or services.                                                |
| Paragraph 9.  | Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.                                |
| Paragraph 10. | The identity of the authority (as well as of any other person, by virtue of paragraph 6 above) as the person offering any particular tender for a contract for the supply of goods or services.                         |