

Notice of Meeting and Agenda

Policy and Resources Committee

Venue: Council Chamber, Council Offices, Kirkwall.

Date: Tuesday, 25 November 2025.

Time: 09:30.



Dear Councillor,

You are invited to attend the above meeting.

A note of the business to be considered is attached.

Oliver D Reid,
Chief Executive.

Contact

Clerk Name: Hazel Flett.

Clerk Telephone: 01856 873535 extension 2208.

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Committee Membership

Councillors Heather N Woodbridge (Leader), Alexander G Cowie (Depute Leader), Graham A Bevan, Stephen G Clackson, David Dawson, P Lindsay Hall, Steven B Heddle, Rachael A King, Kristopher D Leask, W Leslie Manson, James R Moar, Janette A Park, Raymond S Peace, John A R Scott, Gwenda M Shearer, Gillian Skuse, Jean E Stevenson, Ivan A Taylor, Mellissa-Louise Thomson, Owen Tierney and Duncan A Tullock.

Further Information

This is a meeting which is open to the public.

This agenda and associated reports are available in portable document format (pdf) [here](#).

A paper copy of the agenda and associated reports is available on request from committees@orkney.gov.uk.

Hybrid Meeting

Please note that this meeting is scheduled to be held in the Council Chamber. However, arrangements will be made for members to join the meeting remotely, should they wish.

For those attending remotely, they will be asked to declare:

- They are in a room with no other persons present.
- That no persons can overhear the discussions.
- That they will not answer any other calls or attend to any other business whilst participating in the meeting.
- That cameras will be kept on at all times without exception.

Audio Recording Notice

Please note that this meeting will be broadcast live (audio only) over the Internet on Orkney Islands Council's website. The meeting will also be recorded, with the recording publicly available for listening to after the meeting for at least 12 months. The Council is a Data Controller in terms of data protection legislation. Data collected during the audio cast will be retained in accordance with the Council's Data Protection Policy. Further information about how the Council uses personal information and associated rights is available on the Council's website.

Order of Business

1. Apologies.
2. Declarations of Interest.

Members are asked to consider whether they have an interest to declare in relation to any item on this agenda. Any member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from Officers prior to the meeting taking place.

Resources

3. Common Good Fund – report by Head of Finance **attached**.
4. Empty Homes Support Scheme – report by Director of Education, Communities and Housing **attached**.

Exclusion of Public

5. The Committee is requested to exclude the public from the meeting for Items 6 to 14, on the grounds that they would involve the likely disclosure of exempt information of the classes described in the relevant paragraphs of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.
6. Request for Financial Assistance – joint report by Chief Executive and Director of Enterprise and Resources **to follow**.

Not for publication by virtue of paragraphs 6, 8 and 9 of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

7. North Isles Linkspan System Upgrade – report by Director of Enterprise and Resources **attached**.

Not for publication by virtue of paragraphs 8 and 9 of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

8. Hatston and Stromness Linkspans – System Upgrade – report by Director of Enterprise and Resources **attached**.

Not for publication by virtue of paragraphs 8 and 9 of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

9. UHI Orkney – Archaeology and Environment Science Laboratory Facility – report by Director of Education, Communities and Housing **attached**.

Not for publication by virtue of paragraphs 1, 8 and 9 of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

10. Property Development in Kirkwall – report by Director of Education, Communities and Housing **attached**.
- Not for publication by virtue of paragraphs 2, 8 and 9 of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.**
11. Demolition of Former Papdale Halls of Residence – report by Director of Education, Communities and Housing **attached**.
- Not for publication by virtue of paragraphs 6, 8 and 9 of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.**
12. Telecare – Analogue to Digital – report by Chief Officer, Orkney Health and Social Care Partnership **to follow**.
- Not for publication by virtue of paragraphs 8 and 9 of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.**
13. Active Travel – report by Director of Infrastructure and Organisational Development **attached**.
- Not for publication by virtue of paragraphs 1 and 8 of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.**
14. UK Government Long-Term Pride in Place Programme – The Orkney Fund Board – Regeneration Plan – joint report by Chief Executive and Director of Enterprise and Resources **attached**.
- Not for publication by virtue of paragraphs 1, 4 and 6 of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.**

Policy and Governance

15. Scheme of Administration – report by Chief Executive **to follow**.
16. Scheme of Delegation to Officers – report by Chief Executive **to follow**.
17. Flag Flying Protocol – report by Director of Education, Communities and Housing **attached**.
18. Council Climate Change Study – report by Director of Infrastructure and Organisational Development **attached**.

Information Reports

19. Climate Change Reporting Duties – report by Director of Infrastructure and Organisational Development **attached**.
20. Procurement Annual Report – report by Chief Executive **attached**.

- 21. Evaluation of Service Health and Safety Performance – report by Director of Infrastructure and Organisational Development **attached**.
- 22. Chief Social Work Officer's Annual Report – report by Chief Social Work Officer **to follow**.
- 23. Local Child Poverty Action Report – joint report by Chief Officer, Orkney Health and Social Care Partnership and Director of Education, Communities and Housing **attached**.
- 24. Revenue Expenditure Monitoring:
 - 24.1. Policy and Resources – report by Head of Finance **attached**.
 - 24.2. Orkney Health and Care – report by Head of Finance **attached**.
 - 24.3. Summary – report by Head of Finance **attached**.
- 25. Capital Expenditure Monitoring – report by Head of Finance **attached**.
- 26. Performance Monitoring:
 - 26.1. Chief Executive's Service – report by Chief Executive **attached**.
 - 26.2. Orkney Health and Care – report by Chief Officer, Orkney Health and Social Care Partnership **attached**.
 - 26.3. Council Delivery Plan – report by Director of Education, Communities and Housing **attached**.
- 27. Corporate Risk Register – report by Director of Infrastructure and Organisational Development **attached**.
- 28. Registered Services within Orkney Health and Care – Inspection Assurance – report by Chief Officer, Orkney Health and Social Care Partnership **attached**.

Draft Minutes

- 29. Pension Fund Sub-committee, together with Pension Board – Draft Minute of Meeting held on 24 September 2025 **attached**.
- 30. Investments Sub-committee – Draft Minute of Meeting held on 24 September 2025 **attached**.
- 31. Pension Fund Sub-committee, together with the Pension Board – Draft Minute of Meeting held on 28 October 2025 **attached**.

- 32. Asset Management Sub-committee – Draft Minute of Meeting held on 4 November 2025 **attached**.
- 33. Human Resources Sub-committee – Draft Minute of Meeting held on 4 November 2025 **attached**.

Local Government (Scotland) Act 1973 – Schedule 7A

Access to Information: Descriptions of Exempt Information

- Paragraph 1. Information relating to a particular employee, former employee or applicant to become an employee of, or a particular office holder, former office-holder or applicant to become an office-holder under, the authority.
- Paragraph 2. Information relating to any particular occupier or former occupier of, or applicant for, accommodation provided by or at the expense of the authority.
- Paragraph 4. Information relating to any particular applicant for, or recipient or former recipient of, any financial assistance provided by the authority.
- Paragraph 6. Information relating to the financial or business affairs of any particular person (other than the authority).
- Paragraph 8. The amount of any expenditure proposed to be incurred by the authority under any particular contract for the acquisition of property or the supply of goods or services.
- Paragraph 9. Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.