

Minute

Human Resources Sub-committee

Tuesday, 5 November 2024, 14:00.

Council Chamber, Council Offices, School Place, Kirkwall.



Present

Councillors Alexander G Cowie, James R Moar, Janette A Park, John A R Scott, Ivan A Taylor, Duncan A Tullock and Heather N Woodbridge.

Clerk

- Sandra Craigie, Committees Officer.

In Attendance

- Karen Greaves, Corporate Director for Strategy, Performance and Business Solutions.
- Gareth Waterson, Corporate Director for Enterprise and Sustainable Regeneration.
- Andrew Groundwater, Head of Human Resources and Organisational Development.
- Gavin Mitchell, Head of Legal and Governance.
- Craig Walker, Service Manager (Human Resources Operations).

Apology

- Councillor Gwenda M Shearer.

Declarations of Interest

- No declarations of interest were intimated.

Chair

- Councillor Alexander G Cowie.

1. Human Resources – Annual Overview

After consideration of a report by the Corporate Director for Strategy, Performance and Business Solutions, copies of which had been circulated, and after hearing a report from the Head of Human Resources and Organisational Development, the Sub-committee:

Scrutinised the Human Resources Statistical and Employee Data for 2023/24, attached as Appendices 1 and 2 to the report by the Corporate Director for Strategy, Performance and Business Solutions, and obtained assurance.

2. Whistleblowing Policy – Review

After consideration of a report by the Corporate Director for Strategy, Performance and Business Solutions, together with an Equality Impact Assessment and an Island Communities Impact Assessment, copies of which had been circulated, and after hearing a report from the Head of Human Resources and Organisational Development, the Sub-committee:

Resolved to **recommend to the Council** that the revised Whistleblowing Policy and Procedure, attached as Appendix 1 to this Minute, be approved.

3. Conclusion of Meeting

At 14:25 the Chair declared the meeting concluded.

Signed: A G Cowie.