

Item: 16

Harbour Authority Sub-committee: 25 August 2026.

1. Recommendations

It is recommended:

1.1.

That the Committee approves the attached minute as a true record.

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2. Appendix

Draft Minute of the Meeting of the Harbour Authority Sub-committee held on 25 August 2026.

Minute

Harbour Authority Sub-committee

Tuesday, 25 August 2026, 09:30.

Council Chamber, Council Offices, School Place, Kirkwall.



Present

Councillors Mellissa-Louise Thomson, Graham A Bevan, Ivan A Taylor, Duncan A Tullock and Heather N Woodbridge.

Present via remote link (Microsoft Teams)

Councillor P Lindsay Hall.

Clerk

- Katy Russell-Duff, Committees Officer.

In Attendance

- Laura Cromarty, Head of Marine Services and Transportation.
- Erik Knight, Head of Finance.
- Karen Bevilacqua, Service Manager (Legal Services).
- Shonagh Merriman, Service Manager (Corporate Finance).

Declarations of Interest

- No declarations of interest were intimated.

Chair

- Councillor Mellissa-Louise Thomson.

1. Revenue Expenditure Outturn

After consideration of a report by the Head of Finance, copies of which had been circulated, and after hearing a report from the Service Manager (Corporate Finance), the Sub-committee:

Noted:

1.1. The revenue financial summary statement in respect of the Scapa Flow Oil Port and Miscellaneous Piers and Harbours for the period 1 April 2025 to 31 March 2026, attached as Annex 1 to the report by the Head of Finance, indicating a budget surplus position of £206,100.

1.2. The revenue financial service area statement in respect of the Scapa Flow Oil Port and Miscellaneous Piers and Harbours for the period 1 April 2025 to 31 March 2026, attached as Annex 2 to the report by the Head of Finance.

1.3. The explanations given and actions proposed in respect of significant budget variances, as outlined in the Budget Action Plan, attached as Annex 3 to the report by Head of Finance.

2. Revenue Expenditure Monitoring

After consideration of a report by the Head of Finance, copies of which had been circulated, and after hearing a report from the Service Manager (Corporate Finance), the Sub-committee:

Noted:

2.1. The revenue financial summary statement in respect of the Scapa Flow Oil Port and Miscellaneous Piers and Harbours for the period 1 April to 30 June 2026, attached as Annex 1 to the report by the Head of Finance, indicating a budget deficit position of £145,000.

2.2. The revenue financial by service area statement in respect of the Scapa Flow Oil Port and Miscellaneous Piers and Harbours for the period 1 April to 30 June 2026, attached as Annex 2 to the report by the Head of Finance.

2.3. The explanations given and actions proposed in respect of significant budget variances, as outlined in the Budget Action Plan, attached as Annex 3 to the report by the Head of Finance.

3. Miscellaneous Piers and Harbours

Revenue Maintenance Programme – Expenditure Outturn

After consideration of a report by the Head of Finance, copies of which had been circulated, and after hearing a report from the Service Manager (Corporate Finance), the Sub-committee:

Noted:

3.1. The summary position of expenditure incurred for financial year 2025/26, against the approved Miscellaneous Piers and Harbours revenue maintenance programme, as detailed in section 1.5 of the report by the Head of Finance.

3.2. The detailed analysis of expenditure figures and programme updates in respect of the approved Miscellaneous Piers and Harbours revenue maintenance programme for 2025/26, attached as Appendix 1 to the report by the Head of Finance.

4. Miscellaneous Piers and Harbours

Revenue Maintenance Programme – Expenditure Monitoring

After consideration of a report by the Head of Finance, copies of which had been circulated, and after hearing a report from the Service Manager (Corporate Finance), the Sub-committee:

Noted:

4.1. The summary position of expenditure incurred as at 30 June 2026, against the approved Miscellaneous Piers and Harbours revenue maintenance programme for 2026/27, as detailed in section 1.5 of the report by the Head of Finance.

4.2. The detailed analysis of expenditure figures and programme updates in respect of the approved Miscellaneous Piers and Harbours revenue maintenance programme for 2026/27, attached as Appendix 1 to the report by the Head of Finance.

5. Miscellaneous Piers and Harbours and Scapa Flow Oil Port

Minor Capital Improvement Programmes – Expenditure Outturn

After consideration of a report by the Head of Finance, copies of which had been circulated, and after hearing a report from the Service Manager (Corporate Finance), the Sub-committee:

Noted:

5.1. The summary outturn position of expenditure incurred for financial year 2025/26 in respect of the approved Miscellaneous Piers and Harbours and Scapa Flow Oil Port minor capital improvement programmes, as detailed in section 1.5 of the report by the Head of Finance.

5.2. The detailed analysis of expenditure figures and programme updates in respect of the approved Miscellaneous Piers and Harbours and Scapa Flow Oil Port minor capital improvement programmes for 2025/26, attached as Appendix 1 to the report by the Head of Finance.

6. Miscellaneous Piers and Harbours and Scapa Flow Oil Port

Minor Capital Improvement Programmes – Expenditure Monitoring

After consideration of a report by the Head of Finance, copies of which had been circulated, and after hearing a report from the Service Manager (Corporate Finance), the Sub-committee:

Noted:

6.1. The summary position of expenditure incurred as at 30 June 2026, against the approved Miscellaneous Piers and Harbours and Scapa Flow Oil Port minor capital improvement programmes for 2026/27, as detailed in section 1.5 of the report by the Head of Finance.

6.2. The detailed analysis of expenditure figures and programme updates in respect of the approved Miscellaneous Piers and Harbours and Scapa Flow Oil Port minor capital improvements for 2026/27, attached as Appendix 1 to the report by the Head of Finance.

7. Conclusion of Meeting

At 10:02 the Chair declared the meeting concluded.

Signed: M Thomson.