

Minute

Community Development Fund Sub-committee

Wednesday, 27 May 2026, 14:00.

Council Chamber, Council Offices, School Place, Kirkwall.



Present

Councillors Graham A Bevan, W Leslie Manson, Gillian Skuse, Mellissa-Louise Thomson and Ivan A Taylor.

Present via remote link (Microsoft Teams)

Councillors Gwenda M Shearer and Heather N Woodbridge.

Clerk

- Sandra Craigie, Committees Officer.

In Attendance

- Sweyn Johnston, Head of Enterprise and Economic Growth.
- Pat Robinson, Service Manager (Accounting).
- David Macrae, Sustainable Regeneration Funding Manager.
- India Whitwell, Sustainable Regeneration Funding Manager.
- Stuart Bevan, Solicitor.
- Laura Hutton, Economic Development Manager.
- Carol Coleman, Economic Development Officer.

Observing:

- Annabel Bews, Economic Development Officer.
- Morag Robertson, Economic Development Officer.
- Alastair Mateer, Work Experience Student.

Declarations of Interest

- Councillor Graham A Bevan – Item 5.
- Councillor Heather N Woodbridge – Item 4.

Chair

- Councillor Graham A Bevan, Convener.

1. Application 0/5/8/91 – Papdale East Play Park Association

Proposed Development of Papdale East Park

After consideration of a report by the Director of Enterprise and Resources, copies of which had been circulated, and after hearing a report from Carol Coleman, Economic Development Officer, the Sub-committee:

Resolved, in terms of delegated powers:

1.1. That a grant of up to 25% of total eligible costs, up to a maximum sum of £52,954, to be met from the Community Development Fund, be offered to Papdale East Play Park Association towards the purchase and installation of a range of play equipment to be located in the main play area of Papdale East Park, Papdale, Kirkwall, subject to:

- Confirmation of the subsidy control position to the satisfaction of the Director of Enterprise and Resources.
- Confirmation of the full funding package being secured.

1.2. That powers be delegated to the Director of Enterprise and Resources, in consultation with the Head of Finance, to authorise, if required, advance payment of the grant, referred to at paragraph 1.1 above, on receipt of invoices, to assist cash flow requirements of Papdale East Play Park Association.

1.3. That powers be delegated to the Director of Enterprise and Resources, in consultation with the Head of Corporate Governance, to determine whether appropriate security could be put in place and, if so, to conclude an Agreement, on the Council's standard terms and conditions, with Papdale East Play Park Association in respect of the funding detailed at paragraphs 1.1 and 1.2 above.

2. Application 0/5/8/72 – Holm Community Heritage at St Nicholas Kirk

Proposed Restoration and Preservation of St Nicholas Kirk

After consideration of a report by the Director of Enterprise and Resources, copies of which had been circulated, and after hearing a report from Carol Coleman, Economic Development Officer, the Sub-committee:

Resolved, in terms of delegated powers:

2.1. That a grant of up to 29.86% of total eligible costs, up to a maximum sum of £50,000, to be met from the Community Development Fund, be offered to Holm Community Heritage at St Nicholas Kirk, towards the restoration and preservation of St Nicholas Kirk, subject to:

- Confirmation of the subsidy control position to the satisfaction of the Director of Enterprise and Resources.
- Confirmation of the full funding package being secured.

2.2. That powers be delegated to the Director of Enterprise and Resources, in consultation with the Head of Finance, to authorise, if required, advance payment of the grant, referred to at paragraph 2.1 above, on receipt of invoices, to assist cash flow requirements of Holm Community Heritage at St Nicholas Kirk.

2.3. That powers be delegated to the Director of Enterprise and Resources, in consultation with the Head of Corporate Governance, to determine whether appropriate security could be put in place and, if so, to conclude an Agreement, on the Council's standard terms and conditions, with Holm Community Heritage at St Nicholas Kirk in respect of the funding detailed at paragraphs 2.1 and 2.2 above.

3. Exclusion of Public

On the motion of Councillor Graham A Bevan, seconded by Councillor Gillian Skuse, the Sub-committee resolved that the public be excluded for the remainder of the meeting as the business to be considered involved the disclosure of exempt information of the classes described in the relevant paragraphs of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.

4. Third Party Applications – Monitoring Report

Councillor Heather N Woodbridge declared an interest in this item, but concluded that her interest did not preclude her involvement in the discussion.

Under section 50A(4) of the Local Government (Scotland) Act 1973, the public had been excluded from the meeting for this item on the grounds that it involved the disclosure of exempt information as defined in paragraphs 4 and 6 of Part 1 of Schedule 7A of the Act.

After consideration of a report by the Director of Enterprise and Resources, copies of which had been circulated, and after hearing a report from David MacRae, Sustainable Regeneration Funding Manager, the Sub-committee:

Noted progress on projects processed via the Third-Party Funding Application Framework.

The above constitutes the summary of the Minute in terms of the Local Government (Scotland) Act 1973 section 50C(2) as amended by the Local Government (Access to Information) Act 1985.

5. Islands Programme

Councillor Graham A Bevan declared an interest in this item and left the meeting at this point.

Signed: Graham A Bevan.

Under section 50A(4) of the Local Government (Scotland) Act 1973, the public had been excluded from the meeting for this item on the grounds that it involved the disclosure of exempt information as defined in paragraph 6 of Part 1 of Schedule 7A of the Act.

As the Chair, Councillor Graham A Bevan, had left the meeting, the Clerk called for nominations for Chair for the remainder of the meeting.

The Sub-committee resolved that Councillor Ivan A Taylor be appointed Chair for the remainder of the meeting.

Councillor Ivan A Taylor took the Chair.

After consideration of a report by the Director of Enterprise and Resources, copies of which had been circulated, and after hearing a report from India Whitwell, Sustainable Regeneration Funding Manager, the Sub-committee:

Resolved, in terms of delegated powers, what action should be taken with regard to applications to the Islands Programme for 2026/27.

The above constitutes the summary of the Minute in terms of the Local Government (Scotland) Act 1973 section 50C(2) as amended by the Local Government (Access to Information) Act 1985.

6. Conclusion of Meeting

At 15:20 the Chair declared the meeting concluded.

Signed: Ivan A Taylor.