

Notification of Subsidy Scheme

Public Authority Name	Orkney Islands Council
Subsidy Scheme Name	Community Development Fund
Subsidy Scheme Description (max. 5000 characters)	<p>The Community Development Fund (CDF) is a discretionary grant aid scheme that is available to all formally constituted community groups within Orkney. The aim of the scheme is to support community projects that offer widespread and long-lasting community benefit. The budget for the Scheme at the time of establishing the scheme up to £1,500,000. The CDF grant can fund projects up to 50% of the total project value with a maximum award of £100,000 and minimum project value of £5,000.</p> <p>The subsidy is limited to capital expenditure and does not support revenue costs, direct replacement, routine maintenance, or projects that would normally be carried out by the Council itself.</p> <p>Feasibility studies undertaken as part of the process of enabling the development of capital expenditure projects are also supported by this grant up to £10,000.</p> <p>The scheme operates as funding of last resort enabling community projects that it would not be possible otherwise to deliver. Projects should be sustainable for a minimum of 15 years without any additional assistance from the Council.</p> <p>The core policy objectives of the CDF Grant Scheme are:</p> <ul style="list-style-type: none">• to improve the quality of life and the local environment in a way that each community wished;• to support projects which are local community-led as well as those which are Orkney-wide in character;• to ensure projects have a lasting benefit and are sustainable within the community's capability to service any on-going costs;• to secure maximum participation of the local population in project creation, development, and use; and• to assist projects that demonstrate value for money and facilitate public benefit. <p>Eligibility Criteria Applications are assessed against the following criteria:</p> <ul style="list-style-type: none">• evidence of need• sustainability• achievability• serving the local public• having lasting benefits

	<ul style="list-style-type: none"> • opportunities provided or upgraded • enriching quality of life • value for money • partnership funding <p>Once the subsidy has been awarded, the default position is that applicants have 1 year to start the project. All claims should be submitted within 3 years from the date the subsidy has been awarded.</p> <p>If the award is over £10,000, the CDF Sub-committee will determine whether appropriate security should be taken over any appropriate heritable property improved as a result of the project.</p> <p>Grant obligation periods are as follows:</p> <ul style="list-style-type: none"> • 5 years for awards of up to £20,000; and • 10 years for awards in excess of £20,000. <p>Any additional funds award to the applicant in respect of the project, following the final award of financial assistance from the CDF, must be reported to the Council and will be subject to adjustments.</p> <p>Successful applicants will also be required to submit audited final accounts to the Council within 1 year of the project being completed.</p> <p>The scheme:</p> <ul style="list-style-type: none"> • Is not a scheme of interest or particular interest; • Has not been subject to a direction under section 64(3) of the Subsidy Control Act 2022 (the Act); • Has not been subject to a voluntary or mandatory referral; and • Does not engage sections 54(3), 60(1) or 61(1) of the Act.
Legal Basis (max. 5000 characters)	Section 20 of the Local Government in Scotland Act 2003
Public Authority Policy URL (see guide below for further info)	https://www.orkney.gov.uk/Council/C/Community-Development-Fund.htm
Public Authority Policy Page description (max. 255 characters – see guide below for further info)	Orkney Islands Council webpage for Community Development Fund
Total Budget (£)	Approx. £1,500,000
Max. amount given under scheme £ (optional)	£100,000 or up to 50%

Confirmation Date (see guide below for further info)	[...] March 2024
Start Date (dd/mm/yyyy)	[...] March 2024
End Date (dd/mm/yyyy)	[31] March 2026
Sector (see guide below for further info)	

Further Guidance on completing template

Public authority name

The name of your Granting Authority

Subsidy scheme name

This is the name that members of the public will be able to see on [Search for UK subsidies](#). The name must match that which is publicised on any websites and scheme documentation.

Subsidy scheme description

This is mandatory. Please provide a summary description of the subsidy scheme which includes information such as location, enterprise eligibility, the basis for calculating subsidies under the scheme and any other information required by the Subsidy Control (Subsidy Database Information Requirements) Regulations 2022 which is not already included in the database entry.

Legal Basis

You must provide a legal justification for each subsidy scheme e.g. Section 8 of the Industrial Development Act 1982. This can include a short summary of the policy or economic background of the scheme. (max. 5000 characters)

Public authority policy URL

This is the web address for the policy that this subsidy scheme is related to. You must provide a URL for the webpage that contains the policy that this subsidy scheme relates to. For example, if you are adding a subsidy scheme that relates to water purity, you should provide the URL for the water purity policy. The information on your website (available via the weblink in the database) should include (as a minimum)

- the purpose of the subsidy
- the categories of beneficiary
- the terms and conditions of eligibility for the subsidy and the basis for the calculation of the subsidy (including any relevant conditions relating to subsidy ratios or amounts)

If you are registering an ad-hoc payment, the URL can link to a more general page with information that is relevant to the actual award – further detail of the recipient will be captured at the reporting stage.

Public Authority policy page description

You must provide a short summary of the page that you have entered the URL for. This will make it easier for other users to understand the contents of the page, without clicking on it. For example, Water Purity Scheme policy page. (max. 255 characters)

Total Budget (£)

For ad hoc subsidies, enter the exact amount. For other subsidy schemes, enter the overall budget.

Maximum amount given under scheme (£)

For example, 120000 or 10%. This is optional – to provide further info on the workings of the scheme.

Confirmation Date

For example, 25 05 2023. Confirmation date is the date that a public authority confirms the decision to make a subsidy scheme. This will often be the same as the Start Date of the scheme.

Start Date

You must enter the date that the subsidy scheme will start.

End date

You must enter the date that the subsidy scheme will end. If the scheme has no confirmed end date, please indicate in this field.

Sector

You must select the sector that the scheme belongs to. If it belongs to more than one sector, please indicate all that apply.

The options are:

- Accommodation and food service activities
- Activities of extraterritorial organisations and bodies
- Activities of households as employers, undifferentiated goods – and services – producing activities of household for own use
- Administrative and support service activities
- Agriculture, forestry and fishing
- Arts, entertainment and recreation
- Construction
- Education
- Electricity, gas, steam and air conditioning supply
- Financial and insurance activities
- Human health and social work activities
- Information and communication
- Manufacturing
- Mining and quarrying
- Other service activities
- Professional, scientific and technical activities

- Public administration and defence; compulsory social security
- Real estate activities
- Transportation and storage
- Water supply; sewerage, waste management and remediation activities
- Wholesale and retail trade; repair of motor vehicles and motorcycles