



Orkney and Shetland Valuation Joint Board



Minute

Monday, 31 January 2022, 15:00.

Microsoft Teams.

Present:

Orkney Islands Council:

Councillors Andrew Drever, Robin W Crichton, David Dawson, Barbara Foulkes and Harvey Johnston.

Shetland Islands Council:

Councillors Theo Smith, Alastair Cooper, John Fraser and Robbie McGregor.

Clerk to the Board:

- Karen A Greaves.

In Attendance:

Orkney Islands Council:

- Hazel Flett, Senior Committees Officer.
- Amanda Anderson, Senior HR Adviser.

Adviser:

- William Gillies, Assessor, Highland and Western Isles Valuation Joint Board.

Apology:

- Councillor George Smith.

Not Present:

- Councillor Allison Duncan.

Declarations of Interest:

- No declarations of interest were intimated.

Chair:

- Councillor Andrew Drever, Orkney Islands Council, Convener of the Board.

1. Introduction and Apologies

The Convener welcomed everyone to the meeting and advised that Amanda Anderson and William Gillies were in attendance as both had provided assistance and advice during the recruitment process for the post of Assessor/Electoral Registration Officer.

Apologies were intimated on behalf of Councillor George Smith, Shetland Islands Council, and Councillor Robbie McGregor was attending as a substitute.

Both Councillors Theo Smith and Allison Duncan, Shetland Islands Council, were experiencing IT issues and having difficulty connecting to the meeting through Microsoft Teams.

2. Disclosure of Exempt Information

The Board noted the proposal that the public be excluded from the meeting for consideration of Item 3, as the business to be discussed involved the potential disclosure of exempt information of the class described in the relevant paragraph of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.

Councillor Theo Smith joined the meeting at this point.

3. Post of Assessor/Electoral Registration Officer

On the motion of Councillor Andrew Drever, seconded by Councillor David Dawson, the Board resolved that the public be excluded from the meeting for this item on the grounds that it involved the disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.

The Clerk advised the Board that the Recruitment Panel had interviewed candidates for the post of Assessor/Electoral Registration Officer earlier in the day.

The Board **resolved**:

3.1. To confirm the recommendation of the Recruitment Panel.

3.2. To delegate powers to the Clerk to undertake and conclude the recruitment checks and, if all were satisfactory, to thereafter issue a contract of employment.

The Convener thanked both Ms Amanda Anderson and Mr William Gillies for assisting in the recruitment process.

The above constitutes the summary of the Minute in terms of the Local Government (Scotland) Act 1973 section 50C(2) as amended by the Local Government (Access to Information) Act 1985.

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4. Conclusion of Meeting

At 15:30 the Convener declared the meeting concluded.

Signed: