Minute

Licensing Committee

Tuesday, 5 November 2024, 09:30.

Council Chamber, Council Offices, School Place, Kirkwall.

Present

Councillors Duncan A Tullock, Kristopher D Leask, Alexander G Cowie, David Dawson, Steven B Heddle, Gwenda M Shearer and Owen Tierney.

Present via remote link (Microsoft Teams)

Councillor Rachael A King.

Clerk

- Katy Russell-Duff, Committees Officer.

In Attendance

- Gavin Mitchell, Head of Legal and Governance.
- Karen Bevilacqua, Service Manager (Legal Services).
- Lillian Rendall, Legal Clerk.

Declaration of Interest

- Councillor Rachael A King – Item 1.

Chair

- Councillor Duncan A Tullock.

1. Civic Government (Scotland) Act 1982 (Licensing of Short-Term Lets) Amendment Order 2024: Fees

Councillor Rachael A King declared an interest in this item, her connection being that she had recently being awarded a Short-Term Let licence for home sharing, and left the meeting at this point.

After consideration of a report by the Corporate Director for Strategy, Performance and Business Solutions, copies of which had been circulated, and after hearing a report from the Service Manager (Legal Services), the Committee:

Noted:

1.1. That the Civic Government (Scotland) Act 1982 (Licensing of Short-Term Lets) Amendment Order 2024, which included the introduction of two new licence application types connected to short-term lets, had been passed by the Scottish Parliament.

The Committee resolved, in terms of delegated powers:

1.2. That the fees in relation to the new categories of applications for short-term let licences, as set out in Appendix 1 to this Minute, be approved.

2. Conclusion of Meeting

At 09:43 the Chair declared the meeting concluded.

Signed: Duncan A Tullock.

Appendix 1

New Licence Types

Type of application	Fee	Fee for Non-linked Isles
Transfer of a short-term let licence	£120	£90
Provisional short-term let licence	20% of applicable fee	25% discount on applicable fee
Confirmation of a short-term let licence	80% of applicable fee	25% discount on applicable fee