

Stephen Brown (Chief Officer).

Orkney Health and Social Care Partnership.

01856873535 extension: 2601.

OHACfeedback@orkney.gov.uk.



Agenda Item: 5.

Integration Joint Board

Date of Meeting: 2 September 2026.

Matters Arising Log from Meeting held on 17 June 2026.

Matters Arising		Target Date	Lead Officer	Notes
1.	Analogue to Digital Switchover – update on progress.	November 2026.	Lynda Bradford.	

Outstanding Matters Arising from Previous Board Meetings

	Matter.	Meeting.	Target Date.	Lead Officer	Notes.
1.	Self-Directed Support – provide specific details in regard to requests for provision from the ferry-linked isles residents.	December 2025.	April 2026. September 2026.	Mohammed Sohail / Lynda Bradford.	Update at February 2026 – Work will commence in spring to provide a briefing note to Members. Update at April 2026 – An update was provided at the IJB development session (theme was finance) on 10 March 2026. A briefing note will also be circulated shortly. Update at June 2026 – Unfortunately, this work has not progressed as hoped and further analysis is required before a briefing note can be completed. Suggest amend target date to September 2026. Update for September 2026 – A briefing note will be circulated in September.
2.	Adaptations – further information to be collated on issues surrounding increased costs and demands.	February 2026.	September 2026.	Frances Troup.	Update at February 2026 – Briefing note previously circulated to be updated. Please note that adaptations funded through the HRA (Housing Revenue Account) are met entirely by tenants' rents and not by external funding. Update at June 2026 – Work is continuing to explore whether further detail can be provided from the data collected. Update for September 2026 – A briefing note will be circulated on 26 August 2026.

	Matter.	Meeting.	Target Date.	Lead Officer	Notes.
3.	Community Nursing Service – full establishment review to be reported (including model of delivery which took account of compensatory rest arrangements in line with national guidance).	February 2026.	March 2027.	John Daniels	Update for September 2026 – Team engagement meetings continue regularly. Test of change is in place. Staff-side representatives engaged in all team discussions. Formal update to follow.
4.	Distress Brief Interventions (DBIs): • Provide referral numbers from isles GPs. • Develop exit strategy. Select test pilot with mainland GP practice to gauge level of referrals.	February 2026.	September 2026.	Lynda Bradford.	Update for September 2026 – This work has not progressed as hoped. Suggested amended target date of November 2026.
5.	Distress Brief Interventions (DBIs) – Direction approved for further two years, during which recurring funding should be secured.	February 2026.	February 2028.	Lynda Bradford.	
6.	Performance Management Framework – third sector information feeding into systems.	February 2026.	May 2026. August 2026.	Shaun Hourston-Wells.	Update at February 2026 – an initial meeting will be held with the Third Sector Interface with the aim to discuss at a future meeting of the Strategic Planning Group. Update at June 2026 – A meeting has been arranged to meet with Third Sector colleagues to discuss how they will feed into Performance Management Systems.

	Matter.	Meeting.	Target Date.	Lead Officer	Notes.
					The Performance Management Framework will be updated thereafter and issued to members. Suggest amend target date to August 2026. Update for September 2026 – The Performance Management Framework has been updated and is with third sector colleagues, for approval. It will be distributed to members, via a Briefing Note, before 1 September 2026.
7.	Neurodevelopmental Pathways.	April 2026.	September 2026.	Darren Morrow.	Update at June 2026 – at the April 2026 Board meeting, although it was recommended this action be removed, it was agreed to retain until such time as a report came back from the SPG. The Chief Officer undertook to ensure an update to the September Board meeting, which would focus on progress with children's pathways but also reference work ongoing with adult pathways. Update for September 2026 – A briefing note will be circulated in September.

Regular Reports required and Policy Updates

Report/Policy Review.		Frequency.	Notes.
1.	Proposed New Kirkwall Care Facility.	Six-monthly.	Last reported to February 2026 Board meeting.
2.	Annual Performance Report.	To be published within 4 months of end of year to which performance relates.	Next due June 2026. On agenda for September Board meeting for approval.
3.	Stakeholder Representatives' Expenses	Every 3 years.	Approved August 2023. Next due by August 2026. On agenda for September Board meeting.
4.	Revenue Expenditure Monitoring.	Quarterly.	Next due September 2026 (for Q1 2026/27). On agenda for September Board meeting.
5.	Children's Services Plan	Every 3 years, with annual review.	2023-26 Plan approved February 2024. Next due late 2026. Note – this Plan is led by Orkney Islands Council (Education directorate).
6.	ADP Strategy.	Every 5 years.	Approved June 2021. Next review due by June 2026. Guidance is still awaited from Scottish Government. The aim is to present a draft Strategy in November 2026.
7.	Risk Register.	Six-monthly.	Next due December 2026.
8.	Unpaid Carers Strategy	Every 3 years	Approved February 2024. Next due February 2027. Annual update to be provided – first annual update presented April 2026.

Report/Policy Review.		Frequency.	Notes.
9.	Climate Change Duties.	Annually, by 30 November (deadline for submitting to Scottish Government).	As Board report cannot be finalised until OIC and NHSO's reports are completed, going forward this will now be reported to the February meeting of the Board. Next due February 2027.
10.	Integrated Workforce Plan.	Every 3 years.	Approved February 2023. Next review due by February 2026. Noted at April 2026 Board meeting that recommendations arising from internal audit would assist with update. Now projected to be submitted by March 2027.
11.	Annual Budget.	Annually.	Next due by April 2027.
15.	Strategic Plan Delivery Plan.	Annually.	Approved April 2026. Next review due by April 2027.
13.	Equality Outcomes and Mainstreaming Progress Report.	Every 2 years.	Approved April 2025. Next review due by April 2027.
14.	Communications and Engagement Strategy.	Every 2 years.	Approved April 2025. Next review due by April 2027.
15.	Risk Management Strategy.	Every 2 years.	Approved April 2025. Next review due by April 2027.
16.	Revenue Expenditure Outturn.	Annually.	Next due September 2027 (for 2026/27).
17.	Internal Audit.	Every 5 years.	Approved April 2026 for a period of two years only. To be reconsidered by March 2028.
18.	Records Management Plan.	Every 2 years.	Approved April 2026. Next due March 2028.
19.	Market Facilitation Statement.	Every 3 years.	Approved April 2026.

Report/Policy Review.		Frequency.	Notes.
			Agreed to align with Strategic Planning timeline, so next review due by April 2028.
20.	Strategic Plan.	Every 3 years.	Approved April 2025. Next review due by April 2028.
21.	Medium Term Financial Plan.	Every 3 years.	Approved June 2025. Next review due by June 2028.
22.	Freedom of Information Policy and Publication Scheme.	Every 3 years.	Approved December 2025. Next review due by December 2028.
23.	Financial Regulations.	Every 3 years.	Approved April 2026. Next due by April 2029.
24.	Reserves Policy.	Every 3 years.	Approved April 2026. Next due by April 2029.
25.	Appointment of Standards Officer.	Every 3 years.	Current appointments due to be reviewed by September 2029.