

# Minute of the Meeting of Holm Community Council held in Holm Community Centre, on Wednesday, 20 February 2018 at 19:30

Present:

Mrs J Hirst, Mrs S Sneesby, Mr K Rendall, Mr B Robertson and Mr R Thomson.

In Attendance:

- Councillor N Craigie.
- Councillor A Drever.
- Councillor S Sankey.
- Mrs S Rushbrook, Clerk.

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## **1. Apologies**

Apologies for absence had been intimated on behalf of Mr M Lee.

## **2. Adoption of Minutes**

The minutes of the meeting held on 7 November 2017 were approved being proposed by Mrs S Sneesby and seconded by Mrs J Hirst.

## **3. Police Matters**

Resolved to note that there were no police matters for consideration at this time.

## **4. Matters Arising - Cats Eyes on the Road**

After consideration of correspondence received from Democratic Services, a copy of which the Clerk read out to the Committee, indicating that the Team Leader, Roads Support, had advised that there were no plans to install reflective road studs on the A961, it was:

Resolved to note the contents of the report.

## **5. Consultation Documents**

### **A. Winter Service Plan 2017/2018**

After consideration of correspondence received from Democratic Services, concerning the Winter Service Plan, copies of which had been circulated, it was:

Resolved to note the information provided, and that any comments should be made by 30 March 2018.

### **B. Licensing (Scotland) Act 2005 - Overprovision Assessment**

After consideration of correspondence received from the Empowering Communities Liaison Officer concerning the Licensing (Scotland) Act 2005 – Over Provision Assessment, copies of which had been circulated, it was:

Resolved to note the information provided, and that any comments should be made by 27 March 2018.

### **C. Verge Maintenance**

After consideration of correspondence received from Democratic Services, copies of which had been previously circulated, concerning the Verge Maintenance Plan specification, it was:

Resolved to note the information provided, and that any comments should be made by 30 March 2018.

## **6. Applications for Financial Assistance**

### **A. Holm Bowling Club – Assistance with Purchase of Trophies**

After consideration of an application previously received from Holm Bowling Club, a copy of which had been emailed to members, for financial assistance toward the cost of purchasing trophies for the club, it was:

Resolved to note that a donation of £50 had been agreed.

### **B. St Andrews Primary School – School Magazine Sponsorship**

After consideration of an application previously received from St Andrews Primary School Parent Fundraising Group, a copy of which had been emailed to members, for financial assistance towards the cost of sponsoring a page in the school magazine, it was:

Resolved to note that a donation of £40 had been agreed.

### **C. Netball Trip to Ellon (December)**

After consideration of an application previously received from one participant from the Holm area taking part in a netball trip to Ellon in December, a copy of which had been emailed to members, it was:

Resolved to note that a donation of £25 had been agreed.

### **D. Netball Trip to Aberdeen (January)**

After consideration of an application previously received from one participant from the Holm area taking part in a netball trip to Aberdeen in January, a copy of which had been emailed to members, it was:

Resolved to note that a donation of £25 had been agreed.

### **E. Entertainment at Tree Lighting**

The Chair made a suggestion that, to show the Committee's appreciation of their entertainment at the Tree Lighting ceremony, three gift vouchers be purchased for the musicians who had played, and it was:

Resolved to note that three £25 gift vouchers had been purchased and given in appreciation of the entertainment at the Tree Lighting ceremony.

### **F. Friends of St Nicholas Church**

Councillor A Drever declared an interest in this item and was not present during discussion thereof.

Members considered an application for financial assistance received from the Friends of St Nicholas Church, copies of which had been previously circulated, towards renovation costs, including the repair and painting of interior walls in order to develop a suitable space for exhibitions and public events at St Nicholas Church. A short discussion then ensued where it was noted that there was still some money in

the Community Development Fund, and suggested that the Clerk apply to use CDF funding for this application, and that the full amount be given, and it was:

Resolved to note that the Clerk should apply to the Community Development Fund for assistance of £2,500 towards the renovation.

### **G. Kirkwall Grammar School - U15s Football Trip to Manchester**

After consideration of an application for financial assistance received from the U15s Youth Football Team, towards four boys from the Holm area travelling to Manchester in May, copies of which had been circulated, it was noted that two of the boys had already received their full allocation of financial assistance for this year and that therefore the Committee could only provide assistance to the other two, and it was:

Resolved to note that a donation of £50 (£25 each) be given.

### **H. Holm Community Association**

Members considered correspondence received from Holm Community Association, copies of which had previously been circulated, thanking the Committee for their recent donations to the Halloween party and the Senior Citizens Meal. The letter also asked if there were any grants available for the installation of Internet access for the Hall, and also if HCA Committee members needed to hold a four day First Aid certificate course, copies of which had been circulated, it was resolved:

1. That the Clerk should contact HCA informing them to get in touch with Cloudnet as they provided grants for the installation of Internet access, but that the Committee felt that the ongoing costs of having this would be in the region of £30 per month, which they felt would be more than the Community Association would be able to cover.

2. That HCA should be advised to contact Voluntary Action Orkney regarding what First Aid certificates were required to be held by members.

### **I. St Andrews Primary School**

Councillor A Drever declared an interest in this item and was not present during discussion thereof.

After consideration of an application for financial assistance received from St Andrews and Deerness Primary 6 Class towards their 'Be Fantastic Reduce Your Plastic' reusable plastic bottles project, copies of which had been circulated, and after a short discussion where it was noted that they were also applying to St Andrews and Deerness Community Council for assistance, it was:

Resolved to note that a donation of £220.75 (50% of the overall cost) should be made.

### **J. Kirkwall Squash and Racketball Club**

After consideration of an application for financial assistance received from Kirkwall Squash and Racketball Club, asking for assistance for one participant from the Holm area to attend the Scottish Junior Squash (closed) event in Aberdeen, it was:

Resolved that a donation of £25 be made.

### **K. Lagganlia Trip**

Mr B Robertson and Mr R Thomson declared an interest in this item and did not take part in discussion thereof.

After consideration of an application for financial assistance received from St Andrews Primary School towards 13 pupils attending Lagganlia Outdoor Centre, it was:

Resolved that a donation of £325 (£25 per head) be given.

### **L. Orkney Folk Festival**

After consideration of an application from Orkney Folk Festival, copies of which had previously been circulated, for financial assistance towards this year's event, and also noting that there was to be an event in Holm this year, it was:

Resolved that a donation of £150 should be given.

### **M. Gymnastics Trip**

After consideration of correspondence received from two participants from the Holm area, asking for financial assistance towards their upcoming gymnastics event in Invergordon, copies of which were circulated, it was:

Resolved that a donation of £50 (£25 each) be given.

### **N. NHS – Funding**

Mrs J Hirst declared an interest in this item and did not take part in discussion thereof.

Members considered correspondence from NHS Orkney Fundraising Group informing the Committee that they would like to purchase additional items of equipment, planting and furnishing above the Board funded options, and asking if Holm Community Council would consider funding or sponsoring a particular aspect or contributing to their fundraising efforts. A short discussion took place where it was suggested that the Clerk ask someone from the group to attend the next meeting to give more information, and it was:

Resolved to note that the Clerk should contact Rhoda Walker, Fundraising Group Member, to invite her to the next meeting of the Committee to provide more information about what was required.

## **7. Correspondence**

### **A. Bag the Bruck**

After consideration of correspondence received from Democratic Services, copies of which had previously been circulated, regarding this year's Bag the Bruck event which was due to take place between 21 and 29 April, members agreed to apply to the Community Council Grant Scheme for the full £300 grant, and it was resolved:

1. To note the correspondence.
2. That the Clerk should apply to the Community Council Grant Scheme for assistance of £300 towards the event.

## **B. Energy Efficiency Funding – Community**

After consideration of correspondence received from Thrive Renewable regarding a Community Benefit Fund available for energy improvements in public buildings, copies of which had been circulated, it was:

Resolved that the Clerk should pass this information on to Holm Community Association.

## **C. Orkney Creative Future**

After consideration of correspondence received from Orkney Arts Forum, regarding Orkney Creative Future, copies of which had been circulated, it was:

Resolved to note the correspondence.

## **D. Crossroads – Letter of Thanks**

Resolved to note that a letter of thanks had been received from Crossroads Orkney after the donation given by the residents of Holm at the Holm Tree Lighting Ceremony.

# **8. Financial Statements**

## **A. General Finance**

Following consideration of the General Financial statement as at 24 January 2018, copies of which had been previously distributed, it was:

Resolved to note the estimated balance was £8,827.08.

## **B. Community Council Grant Scheme**

Following consideration of the Community Council Grant Scheme statement as at 24 January 2018, copies of which had been previously distributed, it was:

Resolved to note that the sum of £2,329.70 from the main capping limit and £662 from the additional capping limit remained available for approval.

## **C. Community Development Fund**

Following consideration of the Community Development Fund statement as at 24 January 2018, copies of which had been previously distributed, it was:

Resolved to note that the sum of £9,000 remained available for allocation.

## **D. Seedcorn Fund**

Following consideration of the Seedcorn Fund statement as at 24 January 2018, copies of which had been previously distributed, it was:

Resolved to note that the sum of £3,093.33 remained available for allocation.

## **9. Grass Cutting Tender**

The Clerk informed members that the contract for grass cutting at the Holm Kirkyard was up for renewal, and that she had been instructed to advertise for tenders for a one year contract only, and it was resolved:

A. That the Clerk would advertise the grass cutting tender for the Holm Kirkyard in "The Orcadian" newspaper, with the closing date for tenders of Monday, 26 March 2018.

B. That any tenders received would be opened at the meeting to be held on Tuesday, 27 March 2018.

## **10. Any Other Competent Business - Potholes**

The subject of potholes throughout Holm was raised, and Councillor A Drever informed members that several areas throughout Holm had been reported to Orkney Islands Council, but that, as yet, nothing had been done about them. He also suggested that if people were concerned about any roads issue, they should take photos and send them to Customer Services, Orkney Islands Council, who would log the details and pass them on to the relevant department. Members suggested that the Clerk should also contact Democratic Services asking if they could pass the Committees concerns on to the relevant department, and it was resolved:

A. To note the information provided.

B. That the Clerk should ask Democratic Services to pass their concerns about potholes in the Holm area on to the relevant section.

## **11. Date of Next Meeting**

Resolved that the next meeting would be held on Tuesday, 27 March 2018 at 19:30.

## **12. Conclusion of Meeting**

There being no further business, the Chair declared the meeting concluded at 20:20.