

# Minute of the Meeting of Papa Westray Community Council held in St Ann’s and via Teams on Tuesday, 21 May 2024 at 19:30

## Present:

Mr N Rendall, Mr I Cursiter, Mr A Hourston, Mr B Hourston, Mrs F McNab and Mrs L Sharp.

## In Attendance:

- Councillor M Thomson (via Teams).
- Mrs J McGrath, Community Council Liaison Officer (via Teams).
- Mr M Jones, Island Link Officer (ILO)/Clerk.

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## **1. Apologies**

Resolved to note that apologies for absence had been received from Mrs I Hourston and Councillors S Clackson and H Woodbridge.

## **2. Adoption of Minutes**

The minute of the meeting of Papa Westray Community Council held on 12 March 2024 was adopted, being proposed by Mrs F McNab and seconded by Mr I Cursiter.

## **3. Matters Arising**

### **A. Ferry and Pier Matters**

The Community Council Liaison Officer advised that work was ongoing but that there was no further update to provide, and it was:

Resolved to discuss this matter further at the next meeting.

### **B. Papay Water Scheme**

Members discussed costings that were received for upgrade of the water scheme, and whether these could be justified. It was noted that further information would be required before any decisions were made, and it was:

Resolved to discuss this matter further at the next meeting.

### **C. Fibre Broadband Proposal**

It was noted that the contractor had not yet completed the work, and it was:

Resolved to note the update.

### **D. Storage of Gritter and Salt**

A member advised that further work was required to the storage area and it was hoped that the building would be completed by the Autumn, and it was:

Resolved to note the update.

### **E. Community Council-owned Field**

Mr I Cursiter advised that an agreement had been reached to lease the field, and that the new tenant would fence off the area in lieu of rent for 2 years. A lease would be drawn up, and it was:

Resolved to note the information provided.

### **F. Rabbit Survey**

It was advised that the contractor who was due to conduct rabbit surveys had been unable to visit the island due to travel and accommodation issues. Mrs L Sharp explained that she remained in contact with the contractor, and it was:

Resolved:

1. That the visit to carry out the rabbit survey would be arranged as soon as possible.
2. That CCGS funding would be applied for on the cost of £500+VAT to cover the cost of the visit.

## **G. Post Office**

As Councillor Woodbridge was not present at the meeting, an update was not provided, and it was:

Resolved to monitor the situation.

## **4. Correspondence**

### **A. Volunteering for Island Games 2025**

Following consideration of correspondence regarding volunteering for the Island Games 2025, it was:

Resolved to discuss further at the next meeting.

### **B. Local Place Plan**

Following consideration of correspondence from Orkney Islands Council regarding giving communities the opportunity to prepare a Local Place Plan for their area, it was:

Resolved to note the information provided.

## **5. Consultation Documents**

### **A. Future of the Universal Postal Service**

Correspondence had previously been circulated to member regarding the future of the universal postal service, and it was:

Resolved to note that the deadline for comments had passed (20 March 2024).

### **B. SEPA – Potentially Vulnerable Areas**

Following consideration of correspondence from SEPA regarding a consultation on a review of areas most at risk of flooding across Scotland, it was:

Resolved to note the consultation.

### **C. OIC Housing Survey**

Resolved to note that the deadline has passed for completion of this survey on a strategy for housing (22 April 2024).

## **D. Scottish Fire and Rescue Service – Survey and Focussed Discussion Group**

Members considered correspondence from Scottish Fire and Rescue Service regarding the public pre-consultation exercise they were holding titled ‘Shaping Our Future Service: Your Say’. They were asking communities to reflect on what the role of the Fire and Rescue Service should have in the years to come, and it was:

Resolved to suggest that further discussion and consultation with Papa Westray SFRS was required and to monitor the situation.

## **E. Review of the Orkney Local Development Plan**

Following consideration of correspondence from Orkney Islands Council regarding reviewing the Local Development Plan, and asking for suggestions where development should and shouldn’t happen, it was:

Resolved to note that the consultation was open until 30 September 2024.

## **F. Review of Gambling Policy**

Following consideration of correspondence from Orkney Islands Council regarding a review of its Gambling Policy, it was:

Resolved to note the deadline of 28 June 2024 for comments.

# **6. Financial Statements**

## **A. General Fund**

Following consideration of the general fund statement for Papa Westray Community Council as at 13 May 2024, it was:

Resolved to note the estimated balance of £16,602.66.

## **B. Papa Westray Community Council Water Scheme**

Following consideration of the Water Scheme Account statement as at 13 May 2024, it was:

Resolved to note the estimated balance of £25,020.05.

## **C. Community Council Grant Scheme**

Following consideration of the CCGS statement as at 13 May 2024, it was:

Resolved to note that the balances remaining in the main, additional and island capping limits were £2,481.03, £703.40 and £719 respectively.

## **D. Community Development Fund**

Following consideration of the CDF statement as at 13 May 2024, it was:

Resolved to note the balance remaining for approval of £5,000.

## **7. Financial Requests**

### **A. Recycling of Blister Packs**

Following consideration of a request from Catherine Chattington for financial assistance towards the cost of purchasing a Terracycle recycling unit to be placed in the surgery, it was:

Resolved to note that it had been previously agreed, via email, to award £146.30 towards the unit and that CCGS funding had been utilised to cover the cost.

### **B. Funding for School Flights**

Following consideration of a request from Papay Community School for financial assistance towards transport for a trip to Kirkwall for Science Festival, it was:

Resolved to note that a grant towards the cost of travel to an event in Kirkwall had been agreed, via email, and that CCGS would be applied for on a project cost of £87.50.

## **8. Reports from Representatives**

### **A. Transport**

Resolved to note that no transport representative was present.

### **B. Planning**

Resolved to note there has been no planning applications relevant to Papa Westray.

### **C. Health and Care**

Members were advised that a drop-in session was undertaken by OIC for people interested in care work within the Papa Westray community. It was noted this received a favourable response, and it was:

Resolved to note the update.

### **D. Water Scheme Admin**

Resolved to monitor the situation.

### **E. Papay Development Trust**

Resolved to note that no representative was present to provide an update.

## **9. Publications**

The following publications had previously been circulated to members and were noted:

- Letter from School Place – March and April 2024.
- Orkney Ferries Statistics – February and March 2024.
- VAO Newsletter – March and April 2024.

- VAO Training and Funding Update – March and April 2024.
- Holyrood Highlights (15.03, 22.03, 29.03, 19.04, 26.04, 05.05, 10.05).
- Week in Parliament (24.03, 21.04, 28.04, 05.05, 12.05) .
- Scottish Water Spring Newsletter 2024.
- Digital Forum Invite – 31 May 2024.
- Farm Diversification Drop in Event.

## **10. Any Other Business**

### **A. Kirk Road**

Following a report of the condition of the Kirk Road, it was:

Resolved that the Clerk would contact a local contractor regarding spraying of weeds on the Kirk approach road, and report back to the next meeting.

### **B. Generators**

Mr B Hourston enquired as to the status of the new generators stored in the community shed, and it was:

Resolved that the Clerk would look into distribution and would update at the next meeting.

## **11. Date of Next Meeting**

Following consideration of a date for the next meeting, it was:

Resolved that the next meeting of Papa Westray Community Council would be held on Tuesday, 3 September 2024 at 19:30.

## **12. Conclusion of Meeting**

There being no further business, the Chair declared the meeting closed at 20:45.