



Community Empowerment (Scotland) Act 2015

Expression of Interest in Asset Transfer

Important Notes.

Please use this form to register your initial interest in making an asset transfer request.

You should read the asset transfer guidance provided by the Scottish Government for advice about the process:

<http://www.gov.scot/Topics/People/engage/AssetTransfer>

You are strongly advised to contact the Council's Estates Team to discuss your proposals before submitting an asset transfer request or an expression of interest:

**Estates, Corporate Services, Council Offices, School Place,
Kirkwall KW15 1NY.**

E-mail: property@orkney.gov.uk

Telephone: 01856873535 Extension 2731 or 2303.

When completed, this form must be sent to Orkney Islands Council using one of the methods below:

By Email:

property@orkney.gov.uk

By Post:

Estates Manager, Corporate Services, Council Offices, School Place, Kirkwall,
KW15 1NY.

This is an 'Expression of Interest' in relation to an asset transfer request in respect of Part 5 of the Community Empowerment (Scotland) Act 2015.

Section 1: Information about the Community Transfer Body (CTB) expressing interest in asset transfer

1.1. Name of the CTB expressing an interest in asset transfer.

Name:

1.2. CTB address. This should be the registered address, if you have one.

Postal address and postcode:

1.3. Contact details. Please provide the name and contact address to which correspondence in relation to this expression of interest should be sent.

Contact name:	
Postal address and postcode:	
Email:	
Telephone:	

We agree that correspondence in relation to this expression of interest may be sent by email to the email address given above. (Please tick to indicate agreement).

1.4. Please mark an “X” in the relevant box to confirm the type of CTB and its official number, if it has one.

	Company, and its company number is:	
	Scottish Charitable Incorporated Organisation (SCIO), and its charity number is:	
	Community Benefit Society (BenCom), and its registered number is:	
	Unincorporated organisation (no number).	

Section 2: Information about the land and rights of interest

2.1. Please identify the land to which this expression of interest in asset transfer relates.

You should provide a street address or grid reference and any name by which the land or building is known. If you have identified the land on the Council’s register of land and property, please enter the details listed there.

It may be helpful to provide one or more maps or drawings to show the boundaries of the land or building of interest. If you are interested in part of a piece of land, you should attach a map and outline description of the boundaries of the area to which your interest relates. If you are interested in part of a building, please make clear what area you require. A drawing will be helpful.

2.2. Please provide the UPRN (Unique Property Reference Number), if known. This can be found on the Council’s register of land and property.

UPRN:

Type of interest

2.3. Please tick what type of transfer you may be interested in:

- Ownership
- Lease
- Other rights (please describe.....)
- Not sure

Please outline below any other terms and conditions you may wish to apply, if known.

Section 3

Community Proposal

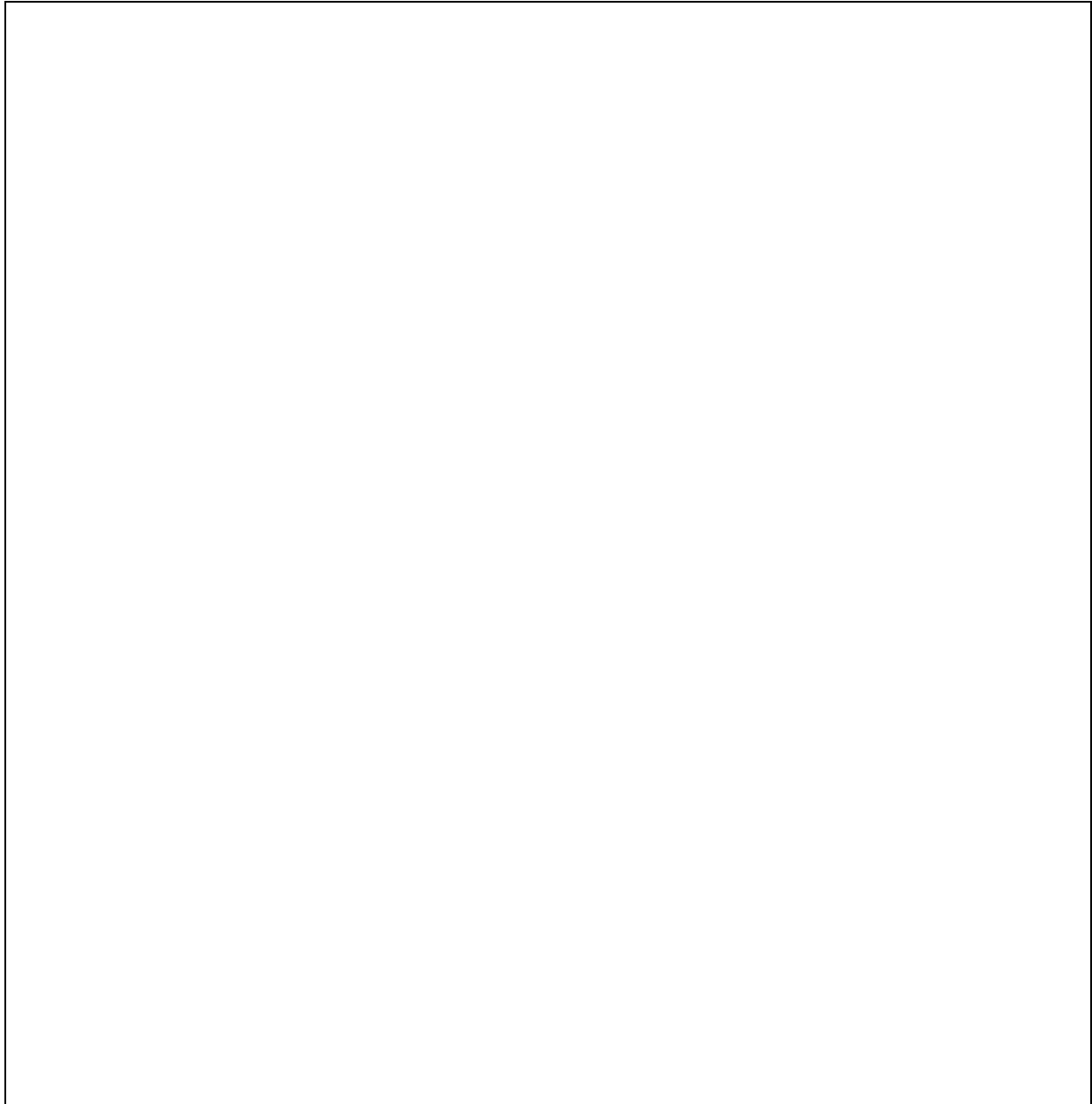
3.1. Please set out the reasons for your interest and how the land or building will be used.

This should explain the objectives of your project, why there is a need for it, any development or changes you plan to make to the land or building, and any activities that will take place there. Providing outline information assists the Council to better understand your interest.

Benefits of the proposal

3.2. Please outline the benefits that you consider will arise from your proposal.

This section should highlight how the project will benefit your community, and others. Providing outline information assists the Council to better understand your interest.

A large, empty rectangular box with a thin black border, intended for the user to write the benefits of their proposal. The box is currently blank.

Capacity to deliver

3.3. Please outline how your organisation will manage the project and achieve your objectives.

This could include describing the skills and experience of members of the organisation, any track record of previous projects and whether you intend to use professional advisers.

Signature

This form and supporting documents will not be made available online however the information may be eligible for release if requested under Freedom of Information legislation.

I/We declare that the information provided in this form and any accompanying documents is accurate to the best of my/our knowledge.

Name:	
Address:	
Date:	
Position:	
Signature:	