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Agenda Item: 4.

## Integration Joint Board

Date of Meeting: 20 April 2022.

### Matters Arising Log from Meeting held on 22 March 2022

Matters Arising		Target Date	Lead Officer	Notes
1.	Staff Wellbeing – £10k held in Reserves – detail of how spent.	April 2022.	Pat Robinson.	A briefing note will be circulated in the near future.
2.	Pharmacy – potential for development session.	April 2022.	Pat Robinson.	To be added to list of matters for consideration at a development session.
3.	NHS Financial Recovery Plan – development session to understand how all the different elements of funding come together.	April 2022.	Pat Robinson.	To be incorporated into a finance development session post Local Government Election in May 2022, as part of induction programme for new members.
4.	NHS Financial Recovery Plan – regular updates.	April 2022.	Mark Doyle.	To be incorporated within Action 3 above and also a regular briefing to be issued following meetings of NHS Orkney's Finance and Performance Committee.  <b>This action can be deleted following the April 2022 Board meeting.</b>

## Outstanding Matters Arising from Previous Board Meetings

	Matter.	Meeting.	Target Date.	Lead Officer	Notes.
1.	<p>Strategic Commissioning.</p> <ul style="list-style-type: none"> <li>• Summary report provided evidence of commitment, innovation and collaboration to allow services to continue – how will potential to do things differently be captured?</li> <li>• Direction of Strategic Commissioning Programme Board.</li> <li>• Progress with Strategic Commissioning Implementation Plan – recent events and emerging collaborative plans could impact on early draft.</li> </ul>	June 2020.	June 2022.	Stephen Brown.	<p>The route map for the Strategic Commissioning Plan for the period 2022 – 2025 will start with:</p> <p>(1) Preparing a Joint Strategic Needs Assessment and Gap Analysis for August 2021, which will be presented to the IJB thereafter.</p> <p>[JSNA approved at December 2021 Board meeting.]</p> <p>(2) Communication and engagement with key stakeholders through the Strategic Planning Group and other stakeholder groups to identify priority areas.</p> <p>(3) With confirmation from the Board, the Strategic Planning Group will work on the detail of the implementation planning to develop a further draft.</p> <p>(4) Further communication and engagement.</p> <p>(5) Final approval during summer 2022.</p> <p><b>Draft Strategic Plan to be presented to June 2022 Board meeting.</b></p>
2.	<p>Direct therapeutic support for young people – as there is no specialist infant mental health provision to assist in assessing complex parent infant relationship issues in permanence and adoption work, what does the Board</p>	February 2021.	June 2022.	Maureen Swannie.	<p>A briefing will be issued in due course.</p>

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	need to commission to meet those gaps.				
3.	Home First – consider single point of contact with Home First and Hospital at Home/ Hospital Without Walls project teams.	June 2021.	April 2022.	Lynda Bradford.	Hospital Without Walls is still at project development and therefore service not yet established. Will be considered as project further develops.
4.	Home First – evaluation of full year pilot.	June 2021.	April 2022.	Lynda Bradford.	On agenda for April 2022 Board meeting. <b>This action can be deleted following the April 2022 Board meeting.</b>
5.	ADP Operational Framework – pilot for one year.	June 2021.	June 2022.	Katie Spence.	An evaluation report will be presented to the Board in June.
6.	Distress Brief Intervention – full evaluation of pilot to be reported in due course.	June 2021.	June 2023.	Lynda Bradford.	
7.	CAMHS – report to Board setting out progress against recruitment plans in respect of posts approved utilising additional funding.	October 2021.	June 2022.	Lynda Bradford.	A progress update will be presented to the Board in June.
8.	Medium Term Financial Planning – report in early 2022.	December 2021.	June 2022.	Pat Robinson.	A paper will be submitted to the Board in June 2022.
9.	Improving the Cancer Journey – update on progress to be submitted mid-2022.	December 2021.	June 2022.	Shaun Hourston-Wells.	A progress update will be submitted to the Board in June 2022.
10.	Replacement system for PARIS.	December 2021.	March 2022.	Stephen Brown.	A new Systems Programme Board has been established to review PARIS and other

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					systems and will work through options for future development.

## Regular Reports required

Report.	Frequency.	Notes.
1.	Update on Children's Services Inspection Improvement Plan.	Each cycle. Last reported to December 2021 Board meeting. <b>Second progress review anticipated to be reported to June 2022 Board meeting.</b>
2.	Proposed New Kirkwall Care Facility.	Quarterly. Last reported to April 2021 Board meeting. Latest briefing issued on 24 February 2022. A progress update will be presented to the Board in June.
3.	Annual Performance Report.	To be published within 3 months of end of year to which performance relates. Next due June 2022.
4.	Chief Social Work Officer's Annual Report.	Annually, September. Next due September 2022.
5.	Climate Change Duties.	Annually, by 30 November. Next due November 2022.
6.	Winter Plan.	Annually. Next due December 2022.
7.	Freedom of Information Policy and Publication Scheme.	Every 2 years. Approved October 2020. Next review 2022.
8.	Workforce Plan.	Every 2/3 years. Approved December 2020. Next review December 2022.
9.	Risk Management Strategy.	Every 2 years. Approved February 2021. Next review February 2023.
10.	Equality Outcomes.	Every 2 years. Approved April 2021. Next review April 2023.
11.	Equality Mainstreaming Report.	Every 2 years. Approved April 2021. Next review April 2023.
12.	Communications and Engagement Strategy.	Every 2 years. Approved April 2021. Next review April 2023.

Report.		Frequency.	Notes.
13.	Appointment of Standards Officer.	Every 3 years.	Current appointments due to be reviewed in September 2023.
14.	Stakeholder Representatives' Expenses	Every 3 years.	Approved December 2020. Next review October 2023.
15.	Market Facilitation Statement.	Every 3 years.	Approved October 2020. Next review October 2023.
16.	Records Management Plan.	Every 2 years.	Next due March 2024.
17.	Mental Health Strategy	Every 5 years.	Approved October 2020. Next review 2025.
18.	Internal Audit.	Every 5 years.	Approved March 2021. Next appointment required by March 2026.
19.	ADP Strategy	Every 5 years	Approved June 2021. Next review due early 2026.