

# Notice of Meeting and Agenda

## General Meeting of the Council

Venue: **Council Chamber, Council Offices, Kirkwall.**

Date: **Tuesday, 9 December 2025.**

Time: **10:00.**



Dear Councillor,

You are invited to attend the above meeting.

A note of the business to be considered is attached.

**Oliver D Reid,**  
**Chief Executive.**

### Contact

Clerk Name: Hazel Flett.

Clerk Telephone: 01856 873535 extension 2208.

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### Council Membership

Councillors Graham A Bevan (Convener), Heather N Woodbridge (Leader), Alexander G Cowie (Depute Leader), Stephen G Clackson, David Dawson, P Lindsay Hall, Steven B Heddle, Rachael A King, Kristopher D Leask, W Leslie Manson, James R Moar, Janette A Park, Raymond S Peace, John A R Scott, Gwenda M Shearer, Gillian Skuse, Jean E Stevenson, Ivan A Taylor, Mellissa-Louise Thomson, Owen Tierney and Duncan A Tullock.

### Further Information

This is a meeting which is open to the public.

This agenda and associated reports are available in portable document format (pdf) [here](#).

A paper copy of the agenda and associated reports is available on request from [committees@orkney.gov.uk](mailto:committees@orkney.gov.uk).

## **Hybrid Meeting**

Please note that this meeting is scheduled to be held in the Council Chamber. However, arrangements will be made for members to join the meeting remotely, should they wish.

For those attending remotely, they will be asked to declare:

- They are in a room with no other persons present.
- That no persons can overhear the discussions.
- That they will not answer any other calls or attend to any other business whilst participating in the meeting.
- That cameras will be kept on at all times without exception.

## **Audio Recording Notice**

Please note that this meeting will be broadcast live (audio only) over the Internet on Orkney Islands Council's website. The meeting will also be recorded, with the recording publicly available for listening to after the meeting for at least 12 months. The Council is a Data Controller in terms of data protection legislation. Data collected during the audio cast will be retained in accordance with the Council's Data Protection Policy. Further information about how the Council uses personal information and associated rights is available on the Council's website.

## Order of Business

1. Apologies.
2. Declarations of Interest.

Members are asked to consider whether they have an interest to declare in relation to any item on this agenda. Any member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from Officers prior to the meeting taking place.

## Draft Minutes

3. General Meeting of the Council – Draft Minute of General Meeting held on 7 October 2025 (pages 1100 to 1107) **attached**.
4. Planning Committee – Draft Minute of Meeting held on 8 October 2025 (pages 1108 to 1129) **attached**.
5. Licensing Committee – Draft Minute of Meeting held on 9 October 2025 (pages 1130 to 1133) **attached**.
6. Local Review Body – Draft Minute of Meeting held on 27 October 2025 (pages 1134 to 1137) **attached**.
7. Licensing Committee – Draft Minute of Meeting held on 5 November 2025 (pages 1138 to 1140) **attached**.
8. Development and Infrastructure Committee – Draft Minute of Meeting held on 11 November 2025 (pages 1141 to 1148) **attached**.
9. Education, Leisure and Housing Committee – Draft Minute of Meeting held on 12 November 2025 (pages 1149 to 1153) **attached**.
10. Monitoring and Audit Committee – Draft Minute of Meeting held on 13 November 2025 (pages 1154 to 1157) **attached**.
11. Policy and Resources Committee – Draft Minute of Meeting held on 25 November 2025 **to follow**.
12. Community Development Fund Sub-committee – Draft Minute of Meeting held on 4 November 2025 **attached**.
13. Asset Management Sub-committee – Draft Minute of Meeting held on 4 December 2025 **to follow**.

## **Policy and Governance**

- 14. Public Service Reform – report by Chief Executive **to follow**.

## **Information Reports**

- 15. Procurement Annual Report – report by Chief Executive **attached**.
- 16. Evaluation of Service Health and Safety Performance – report by Director of Infrastructure and Organisational Development **attached**.
- 17. Chief Social Work Officer's Annual Report – report by Chief Social Work Officer **attached**.
- 18. Registered Services within Orkney Health and Care – Inspection Assurance – report by Chief Officer, Orkney Health and Social Care Partnership **attached**.
- 19. Local Child Poverty Action Report – joint report by Chief Officer, Orkney Health and Social Care Partnership and Director of Education, Communities and Housing **attached**.
- 20. Revenue Expenditure Monitoring:
  - 20.1. Policy and Resources – report by Head of Finance **attached**.
  - 20.2. Orkney Health and Care – report by Head of Finance **attached**.
  - 20.3. Summary – report by Head of Finance **attached**.
- 21. Capital Expenditure Monitoring – report by Head of Finance **attached**.
- 22. Performance Monitoring:
  - 22.1. Chief Executive's Service – report by Chief Executive **attached**.
  - 22.2. Orkney Health and Care – report by Chief Officer, Orkney Health and Social Care Partnership **attached**.
  - 22.3. Council Delivery Plan – report by Director of Education, Communities and Housing **attached**.
- 23. Corporate Risk Register – report by Director of Infrastructure and Organisational Development **attached**.