

## Minute

### Community Development Fund Sub-committee

Monday, 2 September 2019, 16:00.

Council Chamber, Council Offices, School Place, Kirkwall.



### Present

Councillors J Harvey Johnston, Alexander G Cowie, Robin W Crichton, Andrew Drever, Rachael A King, Gwenda M Shearer and James W Stockan.

### Clerk

- Sandra Craigie, Committees Officer.

### In Attendance

- Colin Kemp, Corporate Finance Senior Manager.
- Alister Brown, Economic Development Officer.
- Jordan Low, Economic Development Officer.
- Emma Findlay, Solicitor.

### Apology

- Councillor Graham L Sinclair.

### Declarations of Interest

- No declarations of interest were intimated.

### Chair

- Councillor J Harvey Johnston.

## 1. Application Number 0/5/8/42

### St Andrews Community Association

#### Proposed Upgrading of St Andrews Community Centre

After consideration of a report by the Executive Director of Development and Infrastructure, copies of which had been circulated, and after hearing a report from Jordan Low, Economic Development Officer, the Sub-committee:

Noted:

**1.1.** That St Andrews Community Association had applied for financial assistance from the Community Development Fund towards upgrading St Andrews Community Centre at a total estimated eligible cost of £47,034.

**1.2.** That the project, referred to at paragraph 1.1 above, comprised extending the hall to include additional storage space, upgrading the heating and water systems and purchasing new tables for meetings and gatherings.

**1.3.** That Association was contributing £13,517 of its own resources towards the project.

**1.4.** That, as St Andrews Community Association currently owned, managed and maintained the hall facilities and surrounding grounds, the Council would not be required to carry out any repairs or maintenance to the proposed refurbished hall.

**1.5.** That St Andrews Community Association had secured match funding amounting to £5,000 from Awards for All and £5,000 from The Robertson Trust towards the project, equating to a total of £10,000 external match funding contribution.

**1.6.** That messages of support had been received from the following:

- Orkney Archers.
- Peedie Pieces.
- St Andrews Mother and Toddler Group.
- St Andrews Senior Citizens.
- St Andrews Scottish Women's Institute.
- Senior Citizens Yoga and Exercise Class.
- St Andrews and Deerness Community Council.

**1.7.** That St Andrews Community Association had previously secured the following grant assistance from the Community Development Fund:

- April 2007 – a grant of up to £143,908, amounting to 25% of eligible project costs, towards refurbishment of St Andrews Community Centre.
- August 2013 – a grant of up to £780, amounting to 50% of eligible project costs, towards the cost of converting St Andrews Community Association from a Trust into a Scottish Charitable Incorporated Organisation.
- February 2016 – a grant of up to £13,569, amounting to 36% of eligible project costs, towards upgrading the car park and garden area at St Andrews Community Centre.

The Sub-committee resolved, in terms of delegated powers:

**1.8.** That a grant amounting to 50% of the total eligible costs, up to a maximum of sum of £23,517, be offered to St Andrews Community Association towards upgrading St Andrews Community Centre, subject to the full funding package being secured to enable the project to be completed.

**1.9.** That powers be delegated to the Executive Director of Development and Infrastructure, in consultation with the Head of Finance, to authorise advance payment of the grant, referred to at paragraph 1.8 above, on receipt of invoices, if required, in order to assist cash flow requirements of St Andrews Community Association.

**1.10.** That powers be delegated to the Executive Director of Development and Infrastructure, in consultation with the Solicitor to the Council, to conclude an Agreement, on the Council's standard terms and conditions with St Andrews Community Association in respect of the funding, detailed at paragraphs 1.8 to 1.9 above.

## **2. Application Number 0/5/8/69**

### **Stronsay Community Association**

#### **Proposed Upgrading of Stronsay Community Centre**

After consideration of a report by the Executive Director of Development and Infrastructure, copies of which had been circulated, and after hearing a report from Alister Brown, Economic Development Officer, the Sub-committee:

Noted:

**2.1.** That Stronsay Community Association had applied for assistance from the Community Development Fund towards upgrading Stronsay Community Centre, for use by the local community and visitors to the island of Stronsay, at a total estimated eligible cost of £82,656.

**2.2.** That the project, referred to at paragraph 2.1 above, comprised building an extension to the existing kitchen for additional storage, purchasing enhanced staging and associated equipment, internal redecoration, purchase and installation of enhanced lighting and new sound system, installation of a phone line for internet access, purchasing sports and recreation equipment and purchasing conference equipment.

**2.3.** That Stronsay Community Association was contributing £5,000 of its own resources towards the project.

**2.4.** That Stronsay Community Association had applied for match funding amounting to £20,000 from Cooke Aquaculture and £16,400 from Stronsay Development Trust towards the project.

**2.5.** That messages of support had been received from the undernoted groups and individuals:

- Moncur Memorial Church.
- National Farmers Union Orkney.
- Stronsay Community Council.
- Stronsay Craft Trail Group.
- Stronsay Development Trust.
- Stronsay Drama Group.
- Stronsay Junior High School.
- Stronsay Games Club.
- Stronsay Parent Council.
- Stronsay Silver Darlings.
- Stronsay Sprites.
- Stronsay Toddler Group.

- Two local residents, who used the facility.
- Visit Stronsay Group.
- Voluntary Action Orkney.

**2.6.** That, in March 2002, Stronsay Community Association secured grant assistance from the Community Development Fund for the New Millennium, namely a grant of up to £63,517, amounting to 40.3% of eligible project costs, towards creating additional parking, extending the facility to include a games/fitness room and creating toilet facilities at Stronsay Community Centre.

The Sub-committee resolved, in terms of delegated powers:

**2.7.** That a grant amounting to 49.9% of total eligible costs, up to a maximum sum of £41,256, to be met from the Community Development Fund, be offered to Stronsay Community Association towards upgrading Stronsay Community Centre, subject to the full funding package being secured to enable the project to be completed.

**2.8.** That powers be delegated to the Executive Director of Development and Infrastructure, in consultation with the Solicitor of the Council, to conclude an Agreement, on the Council's standard terms and conditions, with Stronsay Community Association in respect of the funding, detailed at paragraph 2.6 above.

### **3. Conclusion of Meeting**

At 16:09 the Chair declared the meeting concluded.

Signed: Harvey Johnston.