

Notice of Meeting and Agenda

Policy and Resources Committee

Venue: Microsoft Teams.

Date: Tuesday, 24 November 2020.

Time: 10:30.



Dear Councillor,

You are invited to attend the above meeting.

A note of the business to be considered is attached.

John W Mundell OBE,

Interim Chief Executive.

Contact

Clerk Name: Hazel Flett.

Clerk Email: committees@orkney.gov.uk.

Further Information

Due to COVID-19 restrictions, this meeting is not open to the public.

This agenda and associated reports are available in portable document format (pdf) at <https://www.orkney.gov.uk/>

Audio Recording Notice

Please note that this meeting will not be broadcast over the Internet on Orkney Islands Council's website. The meeting will be recorded, with the recording publicly available following the meeting and available for listening to for 12 months thereafter. The Council is a Data Controller in terms of data protection legislation. Data collected during the audio cast will be retained in accordance with the Council's Data Protection Policy. Further information about how the Council uses personal information and associated rights is available on the Council's website.

Order of Business

1. Apologies.

2. Declarations of Interest.

Members are asked to consider whether they have an interest to declare in relation to any item on this agenda. Any member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from Officers prior to the meeting taking place.

3. Disclosure of Exempt Information.

The Committee is asked to consider whether the public should be excluded from the meeting for Items 13 to 20, as consideration of the business may involve the likely disclosure of exempt information of the classes described in the relevant paragraphs of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.

4. Political Engagement Strategy – report by Chief Executive **attached**.

5. Complaints Handling Procedure – report by Chief Executive **attached**.

6. Council Tax – Charging on Empty Properties – report by Head of Finance **attached**.

7. Third Party Funding Applications – joint report by Executive Director of Development and Infrastructure and Head of Finance **attached**.

8. Clinical and Care Governance Committee – report by Chief Executive **attached**.

9. Review of Integration Scheme – joint report by Chief Executive and Chief Officer/ Executive Director, Orkney Health and Care **attached**.

10. Telecare Services – Proposed Introduction of Charges – report by Chief Officer/ Executive Director, Orkney Health and Care **attached**.

11. Review of Council's COVID-19 Business Response Grants – report by Executive Director of Development and Infrastructure **attached**.

12. Burial Grounds – report by Executive Director of Development and Infrastructure **attached**.

13. Grounds Maintenance – report by Executive Director of Development and Infrastructure **attached**.
Not for publication by virtue of paragraphs 6, 8 and 9 of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.
14. Inter-Island Air Services – Public Service Obligation Contract – report by Executive Director of Development and Infrastructure **attached**.
Not for publication by virtue of paragraphs 6 and 9 of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.
15. Proposed Remediation Works at Lyness – report by Executive Director of Development and Infrastructure **attached**.
Not for publication by virtue of paragraph 12 of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.
16. Orkney Research and Innovation Campus – report by Executive Director of Development and Infrastructure **attached**.
Not for publication by virtue of paragraphs 4 and 6 of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.
17. Orkney Housing Association Limited – joint report by Head of Finance and Executive Director of Education, Leisure and Housing **attached**.
Not for publication by virtue of paragraphs 4 and 6 of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.
18. Highlands and Islands Airports Limited – Proposed Changes to Air Traffic Management System – report by Chief Executive **attached**.
Not for publication by virtue of paragraph 12 of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.
19. Empowering Communities – report by Chief Executive **to follow**.
Not for publication by virtue of paragraph 1 of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.
20. Potential Strategic Land Acquisition – report by Head of Finance **to follow**.
Not for publication by virtue of paragraphs 6 and 9 of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

Local Government (Scotland) Act 1973 – Schedule 7A

Access to Information: Descriptions of Exempt Information

- Paragraph 1. Information relating to a particular employee, former employee or applicant to become an employee of, or a particular office holder, former office-holder or applicant to become an office-holder under, the authority.
- Paragraph 4. Information relating to any particular applicant for, or recipient or former recipient of, any financial assistance provided by the authority.
- Paragraph 6. Information relating to the financial or business affairs of any particular person (other than the authority).
- Paragraph 8. The amount of any expenditure proposed to be incurred by the authority under any particular contract for the acquisition of property or the supply of goods or services.
- Paragraph 9. Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.
- Paragraph 12. Any instructions to counsel and any opinion of counsel (whether or not in connection with any proceedings) and any advice received, information obtained or action to be taken in connection with –
- (a)** any legal proceedings by or against the authority, or
 - (b)** the determination of any matter affecting the authority, (whether in either case, proceedings have been commenced or are in contemplation).