

Item: 4

Development and Infrastructure Committee: 1 April 2025.

Environmental Cleansing and Litter Bin Policy.

Report by Corporate Director for Neighbourhood Services and Infrastructure.

1. Overview

- 1.1. The Environmental Cleansing and Litter Bin Policy has been developed in order to ensure that service levels around litter bins and street cleansing are clearly defined and understood.
- 1.2. This is a new Policy, and reflects current levels of funding, resource availability and regulatory requirements. If approved, it will direct resource allocations and ensure that there is a clear and common understanding with regards to the Council's approach to these matters.
- 1.3. The Policy reflects the requirements of the Scottish Government Code of Practice on Litter and Refuse 2018, which sets out timescales for returning areas to a specified level of cleanliness. In order to achieve these timescales, the policy details set cleansing frequencies, subject to the availability of resource.
- 1.4. The Policy applies to all areas which are within the scope of Environmental Services. Areas which are maintained by other services are not included.

2. Recommendations

- 2.1. It is recommended that members of the Committee:
 - i. Approve the Environmental Cleansing Policy, attached as Appendix 1 to this report.

3. Background

- 3.1. Environmental Cleansing covers street sweeping and litter picking in urban areas and management of litter bins. This function is carried out by the Environmental Services team, although from time to time requires assistance from Roads and Grounds.

- 3.2. Maintaining the cleanliness of the streets and open areas within Orkney is important in order to ensure civic pride, provide a welcoming environment for residents and visitors and manage potential health risks. However, services also have to be provided within agreed budgets. This Policy therefore sets out the appropriate balance of service level and resource, taking into account regulatory requirements.
- 3.3. Adoption of this Policy will ensure that there is a clearly understood approach to environmental cleansing and that residents, visitors and Council operatives have a shared understanding of what is feasible and can be reasonably expected.

For Further Information please contact:

Alan Dundas, Service Manager (Environmental Services), extension 3333, Email alan.dundas@orkney.gov.uk.

Implications of Report

1. **Financial** – There are no financial implications. The service levels contained in the Policy reflect existing budgets.
2. **Legal** – The Policy reflects the requirements of the Scottish Government Code of Practice on Litter and Refuse 2018. Adhering to the policy will assist the Council in discharging its duties under section 89 of the Environmental Protection Act 1990.
3. **Corporate Governance** – Not applicable.
4. **Human Resources** – Not applicable.
5. **Equalities** – An Equality Impact Assessment has been carried out and is attached as Appendix 2 to this report.
6. **Island Communities Impact** – An Island Communities Impact Assessment has been carried out and is attached as Appendix 3 of this report.
7. **Links to Council Plan** - The proposals in this report support and contribute to improved outcomes for communities as outlined in the following Council Plan strategic priorities:
 - Growing our economy.
 - Strengthening our Communities.
 - Developing our Infrastructure.
 - Transforming our Council.
8. **Links to Local Outcomes Improvement Plan** - The proposals in this report support and contribute to improved outcomes for communities as outlined in the following Local Outcomes Improvement Plan priorities:
 - Cost of Living.
 - Sustainable Development.
 - Local Equality.

- Improving Population Health.
9. **Environmental and Climate Risk** – None.
 10. **Risk** – None.
 11. **Procurement** – Not applicable.
 12. **Health and Safety** – All activities are managed from within existing risk management and health and safety procedures.
 13. **Property and Assets** – Not applicable.
 14. **Information Technology** – Not applicable.
 15. **Cost of Living** – Not applicable.

List of Background Papers

[Code of Practice on Litter and Refuse \(Scotland\) 2018 - gov.scot](https://www.gov.scot/publications/code-of-practice-on-litter-and-refuse-2018/pages/1-1-introduction.aspx)

Appendices

Appendix 1: Environmental Cleansing Policy 2025 – 2030.

Appendix 2: Equality Impact Assessment.

Appendix 3: Island Communities Impact Assessment.



Environmental Cleansing and Litter Bin Policy

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Document Control and Council Approval

Version Number / Date	
Next Update Due	

1. Introduction

Orkney Islands Council (the Council) is committed to maintaining a clean, healthy, and sustainable environment for all residents and visitors. This Policy outlines our approach to environmental cleansing and litter management, ensuring that Orkney remains an attractive and thriving community.

2. Policy Objectives

The primary objectives of this Policy are to:

- Promote cleanliness in public spaces, including streets, parks and communal areas.
- Protect and enhance the natural environment, minimising pollution and the impact of waste.
- Foster community involvement in maintaining a clean and healthy environment.
- Comply with all relevant environmental legislation and regulations.

3. Scope

This Policy applies to all areas within the jurisdiction of the Council which are maintained by Environmental Services, generally streets, pathways and some public areas.

Environmental Services will:

- Implement and oversee the Environmental Cleansing and Litter Bin Policy.
- Provide and maintain adequate facilities, including litter bins and recycling centres.
- Conduct regular cleaning and maintenance of public spaces. (Note this does not include private land)
- Engage with residents, businesses and visitors to promote environmental responsibility.

4. Litter Prevention and Control

The Council will install and maintain adequate litter bins in public spaces, in accordance with the requirements set out in this Policy document. The primary objective of this Policy is to:

- a. Maximise the efficiency of current litter and dog waste bins provision.
- b. Encourage responsible waste disposal.
- c. Minimise littering and its associated environmental impacts.

The Policy outlines criteria for selecting and reviewing the locations and types of litter and dog waste bins provided and maintained by the Council.

Litter bin collection frequencies are outlined in Appendix 1.

4.1. Requests for New Bins

The capacity of the Council to provide litter and dog waste bins is limited. It is likely that the demand for litter bins will exceed the existing capacity to provide the service, especially during the busy summer season.

Installation and servicing of new litter and dog waste bins has an on-going impact on staff and financial resources. Each request for a new litter or dog waste bin must be carefully considered. Where financial or human resources do not allow for provision of a new bin, the Council will consider relocating one of the existing bins that is under used.

Litter and dog waste bins will only be provided at new locations when it can be demonstrated that cleaning requirements in public areas may be subsequently reduced, and it does not impede other operational commitments.

Litter and dog waste bins will only be provided on land that the Council has responsibility for. Third parties must not install bins on Council land without Council permission.

The Council will consider requests for a new or replacement bin on land belonging to a third party, or for the use of a third party. However, the third party will bear the cost of the bin, its installation and emptying of the bin on an agreed schedule. For seasonal service, a pro rata rate will be established.

Requests for a new litter or dog waste bin must be submitted online through the Council website.

A Council Officer will evaluate any request for a new litter or dog waste bin. The originator of the request shall receive a response to the request within 21 days. Where a request for a new bin has been successful, a new bin will be installed as soon as is reasonably practicable, bearing in mind operational and resource constraints.

The distance from a new or replacement litter bin to a place where a collection vehicle can safely stop should be kept to a minimum.

Any request for a new litter or dog waste bin will be assessed against the following criteria:

- a. Estimated litter volume.
- b. Foot traffic in the vicinity.
- c. Location.
- d. Capacity of the existing bin provision in the surrounding area.
- e. Orkney Islands Council resource availability.

4.2. Placement of Litter Bins

Litter bins should be placed only in high-traffic areas such as:

- a. Public parks and green spaces.
- b. Near takeaways and convenience stores.
- c. Transportation hubs.
- d. Other high-traffic areas as deemed appropriate by a Council Officer.

Efforts will be made to ensure consistency in bin types and design within the boundaries of the Council. The type of litter bin provided will be decided by a Council Officer and will depend on:

- a. Anticipated waste volumes.
- b. Available stock of litter bins.
- c. Location.
- d. Anticipated footfall.
- e. Operational efficiencies.

Litter bins will not be provided in new residential estates.

Consideration shall be given to the accessibility and visibility of litter bins to encourage their proper use.

Bins must be able to be safely and easily emptied from the public road. Access to the bins must not present any hazard for collection crews (such as rough surfaces, steps or inadequate lighting).

The placement of litter bins shall comply with relevant health and safety regulations to ensure the safety of users and maintenance personnel.

4.3. Dog Waste Bins

All litter bins are 'dual purpose' meaning they accept both litter and dog waste. Dog waste bins are for dog waste only.

Dual purpose bins are preferred to dog waste bins however, it is recognised that dog waste bins are sometimes more appropriate.

The Council policy is to avoid the use of dog waste bins in general and to replace existing ones with litter bins wherever possible.

4.4. Maintenance of Litter and Dog Waste Bins

Litter and dog waste bins will be emptied regularly, with a target of at least once a week. The frequency of emptying will be subject to requirements and resource availability. Appendix 1 outlines the current collection frequency.

The exception to this is Shapinsay where bins are emptied once per fortnight. This is due to Shapinsay being on an alternate weekly collection with recycling collected one week and general waste on the second week. No issues have been raised as result of this service in Shapinsay. The Service keeps this under regular review and should any issue arise, action can be taken to mitigate.

The Council will maintain litter and dog waste bins provided by them. Bins will be repaired or replaced when necessary to ensure they remain in good condition and continue to serve their purpose effectively.

Any damage or malfunction of litter bins shall be promptly reported to the relevant authorities for repair or replacement.

Bins which have been funded by a third party such as a Community Council, Schools, Community Group etc, remain the responsibility of, and will be maintained, repaired or replaced by the third party.

Where individual bins are repeatedly vandalised, the Council may move the bin to a nearby location or remove the bin entirely.

The Council will monitor the usage of litter bins and adjust their placement and maintenance schedule as needed. The Council may remove or relocate bins without public consultation.

The Council will continue to communicate with the public through social media campaigns about the proper use of litter bins to encourage responsible waste disposal habits.

4.5. Private Litter Bins

Some private businesses provide their own litter bins for use by their customers and passing members of the public. Private bins should be maintained and emptied by the business and will not be serviced by the Council. Waste collected from these bins should be added to the businesses' regular trade waste.

Private litter bins should be placed so as not to obstruct pavements or footpaths.

5. Street Cleansing

We are committed to providing a high quality and efficient service so that Orkney remains an attractive place to live, work and visit.

We know that standards of street cleansing and quality of the local environment are key indicators that inform our communities on how well we carry out our statutory functions.

The Environmental Protection Act 1990 (the Act) imposes a duty on local authorities and certain other landowners and occupiers (the duty bodies) to keep specified land clear of litter and refuse so far as is practicable. The Act also places a duty on local authorities or Scottish Ministers to keep public roads clean so far as is practicable.

The Scottish Government Code of Practice on Litter and Refuse (CoPLAR) defines standards of cleanliness which are achievable in different locations and under differing circumstances. It is concerned with how clean land is, rather than how often it is swept. The Code of Practice does not, therefore suggest cleaning frequencies. Rather it sets out how quickly different types of land should be returned to a set cleanliness standard.

To reflect the CoPLAR requirements, Orkney has been divided into various mechanical sweeping areas for scheduling purposes. The aim of the sweeping programme is to sweep at a frequency when needed.

The core works undertaken by the Environmental Cleansing service are:

- Manual litter picking and sweeping in towns and villages on a needs basis.
- Weed removal.
- Syringe and sharps removal.
- Removing fly-tipped waste.
- Removal of dead animals from publicly maintainable land.

Please note the service applies to land controlled by the Council. It does not cover private land, or land occupied by bodies other than the Council.

Appendix 2 details the frequencies of cleansing activities and response times to reported incidents.

The service frequencies provide an operational cycle that ensures the general coverage of the authority area required to maintain cleanliness standards. However, the Service retains the operational capacity to react to ad hoc events that require a more speedy response, to improve the standard of cleanliness of an area within the maximum timelines detailed in the Code of Practice. The balance of routine and ad hoc works is influenced by many factors and can result in the need to reprioritise routine works on a needs basis, but in general terms include reaction to issues such as:

- Sharps and needle removal.
- Dead animals.
- Fly tipping.
- Winter emergencies.

6. Community Engagement

6.1. Education and Awareness

The Council will issue waste awareness information via social media channels and on the Council website to inform the public about waste management practices, the importance of recycling, and the impact of litter on the environment.

6.2. Volunteer Programmes

Where practicable, the Council will support and encourage community-led clean-up initiatives, such as beach clean-ups and litter-picking events.

Environmental Services has further guidance available and would encourage groups considering a community clean up event, to contact the Environmental Services in advance. We can be contacted by calling 01856 871080 or email nsi@orkney.gov.uk.

7. Appendices

Appendix 1 – Litter Bin collection frequencies

Appendix 2 – Street cleansing requirements and frequencies

Appendix 1 – Litter Bin Collection Frequencies

As of December 2024, Environmental Services currently maintain over 270 litter and dog waste bins across Orkney. These bins are emptied on schedules which are dependent upon their location and use.

As a minimum, bins are emptied weekly, with the exception of Shapinsay. Some bins, particularly those in urban, heavily used areas, are emptied up to six times per week.

Shapinsay bins are emptied fortnightly due to the alternate weekly collection service schedule. No issues have arisen since the change of service was introduced in Shapinsay. The bins are monitored each visit and extra provision can be considered should the need arise.

Table 1 below summarises the schedule as of December 2024. This shows the number of bins which are emptied to a particular frequency. These bins will be in a variety of locations across Orkney. However, it can be seen that of the 279 litter bins in use across Orkney, 35 are emptied on six days of the week and around a third are emptied on at least five days out of seven.

Table 1: Litter bin emptying frequencies and numbers

Frequency of bin emptying	No. Litter bins emptied to this frequency	No. dog waste bins emptied to this frequency
6 times per week	35	0
5 times per week	53	4
3 times per week	35	7
2 times per week	99	26
Once per week	57	0

Please note these are bins that are serviced by Environmental Services only. These would not include litter bins provided by other Council services, which are serviced by themselves. Also, many businesses provide public litter bins outside their premises for their customers' convenience. These are serviced by that business and are not part of the total above.

Appendix 2 – Street Cleansing Requirements and Frequencies

December 2024.

For the requirement of street cleansing Orkney has been divided into three zones which are based on location and land use. Zones with the heaviest footfall are more likely to have litter problems and therefore require the most attention. Zones within Orkney have been defined as follows:

Zone 1: Kirkwall town centre.

Zone 2: Rest of Kirkwall, Stromness and larger villages.

Zone 3: Small villages and Rural areas. All Orkney outer isles.

Cleanliness Standards

The standard of street cleanliness is assessed in terms of ‘litter’ and measured using the six grades as A, B, C, D, E and F. These grades are defined as follows

A: No litter or debris.

B: Small amounts of litter and debris.

C: Moderate amounts of litter and debris.

D: Significant amounts of litter and debris.

E: Substantial amounts of litter and debris.

F: Incidents of fly tipping and hazardous waste (drug related waste, broken glass, animal carcasses, chemicals, and spillages of hazardous material).

Grade F is a special category reserved for wastes that are potentially hazardous such as syringe needles. As such, Environmental Services will endeavour to respond to cleaning areas with potentially hazardous debris at the earliest possible opportunity.

Either through Environmental Services own surveillance, or from reports from other Council departments or the general public, the Service will respond to reports in the timescales laid out in Table 1. There will be occasions when these timescales are not delivered. These reasons could include, staff are deployed on other priority works, the area where cleansing is required is inaccessible or requires special measures to gain access. Please note the service applies to land controlled by the Council. It does not cover private land, or land occupied by bodies other than the Council.

Table 1.

Zone Grade.	Litter Grade Area.	Time taken to respond.					
		A.	B.	C.	D.	E.	F.
1.	Kirkwall town centre.	N/A.	4 days.	2 days	1 day	1 day	Earliest opportunity.
2.	Rest of Kirkwall, Stromness, Larger Villages.	N/A.	13 days.	5 days.	4 days.	3 days.	Earliest opportunity.
3.	Small Villages, Rural Areas and Outer Isles.	N/A.	22 days.	8 days.	6 days.	5 days.	Earliest opportunity.

Environmental Services also carry out routine cleansing as detailed in Table 2 below.

Table 2.

	Zone/Category.	Zone summary/ Remarks.	Litter picking.	Sweeper (Compact).
1.	Kirkwall town centre.	Areas of high footfall in Kirkwall town centre.	Monday to Friday throughout the year. Saturday and Sunday during summer months and higher footfall.	Weekly.
2.	Rest of Kirkwall, Stromness, Larger Villages.	Larger villages are Dounby, Finstown, St Mary's, Burray village and St Margaret's Hope.	N/A Surveillance of these areas is undertaken by Environmental Services staff on a weekly basis as they carry out litter bin servicing. Any cleansing issues observed will be responded to by them. For larger incidents a team would be deployed to clean up the affected area.	Annual.

	Zone/Category.	Zone summary/ Remarks.	Litter picking.	Sweeper (Compact).
3.	Small Villages, Rural Areas and Outer Isles.	The service applied to these areas will be dependent on operational knowledge specific to the area concerned.	N/A.	N/A.

Areas of Known Accumulation of Debris.

Some areas are well known to become slippery underfoot due to accumulations of algae, bird excrement or leaf litter. For example, narrow lanes are prone to accumulations of algae due to persistent damp conditions.

These areas are visited as a minimum fortnightly to assess their condition. Cleansing will take place on these visits as required.

However, conditions on routes can change quickly and the public are encouraged to report concerns over slippery surfaces through the Council's Customer Services at [Report It](#)



Equality Impact Assessment

The purpose of an Equality Impact Assessment (EqIA) is to improve the work of Orkney Islands Council by making sure it promotes equality and does not discriminate. This assessment records the likely impact of any changes to a function, policy or plan by anticipating the consequences, and making sure that any negative impacts are eliminated or minimised and positive impacts are maximised.

1. Identification of Function, Policy or Plan	
Name of function / policy / plan to be assessed.	Environmental Cleansing and Litter Bin Policy
Service / service area responsible.	Neighbourhood Services and Infrastructure
Name of person carrying out the assessment and contact details.	Alan Dundas
Date of assessment.	11/03/2025
Is the function / policy / plan new or existing? (Please indicate also if the service is to be deleted, reduced or changed significantly).	New Policy to cover existing service

2. Initial Screening	
What are the intended outcomes of the function / policy / plan?	New policy which outlines the OIC services covering environmental cleansing and litter bins.
Is the function / policy / plan strategically important?	No.
State who is, or may be affected by this function / policy / plan, and how.	The Environment of Orkney. All residents and visitors to Orkney.
How have stakeholders been involved in the development of this function / policy / plan?	No.

<p>Is there any existing data and / or research relating to equalities issues in this policy area? Please summarise.</p> <p>E.g. consultations, national surveys, performance data, complaints, service user feedback, academic / consultants' reports, benchmarking (see equalities resources on OIC information portal).</p>	No.
<p>Is there any existing evidence relating to socio-economic disadvantage and inequalities of outcome in this policy area? Please summarise.</p> <p>E.g. For people living in poverty or for people of low income. See The Fairer Scotland Duty Guidance for Public Bodies for further information.</p>	No.
<p>Could the function / policy have a differential impact on any of the following equality areas?</p>	(Please provide any evidence – positive impacts / benefits, negative impacts and reasons).
<p>1. Race: this includes ethnic or national groups, colour and nationality.</p>	No.
<p>2. Sex: a man or a woman.</p>	No.
<p>3. Sexual Orientation: whether a person's sexual attraction is towards their own sex, the opposite sex or to both sexes.</p>	No.
<p>4. Gender Reassignment: the process of transitioning from one gender to another.</p>	No.
<p>5. Pregnancy and maternity.</p>	No.
<p>6. Age: people of different ages.</p>	No.
<p>7. Religion or beliefs or none (atheists).</p>	No.
<p>8. Caring responsibilities.</p>	No.
<p>9. Care experienced.</p>	No.

10. Marriage and Civil Partnerships.	No.
11. Disability: people with disabilities (whether registered or not).	No.
12. Socio-economic disadvantage.	No.

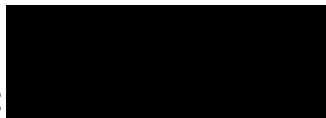
3. Impact Assessment

Does the analysis above identify any differential impacts which need to be addressed?	No.
How could you minimise or remove any potential negative impacts?	N/A
Do you have enough information to make a judgement? If no, what information do you require?	N/A

4. Conclusions and Planned Action

Is further work required?	No
What action is to be taken?	N/A
Who will undertake it?	N/A
When will it be done?	N/A
How will it be monitored? (e.g. through service plans).	N/A

Signature:



Date: 11/03/25

Name: ALAN DUNDAS

(BLOCK CAPITALS).

Please sign and date this form, keep one copy and send a copy to HR and Performance. A Word version should also be emailed to HR and Performance at hrsupport@orkney.gov.uk

Island Communities Impact Assessment

NSI – Environmental Cleansing and Litter Bin Policy 2025 – 2030.


Preliminary Considerations	Response
Please provide a brief description or summary of the policy, strategy or service under review for the purposes of this assessment.	New policy which outlines the OIC services covering environmental cleansing and litter bins.
Step 1 – Develop a clear understanding of your objectives	Response
What are the objectives of the policy, strategy or service?	To detail our policies relating to the areas of litter bins and environmental cleansing. These are both statutory council duties.
Do you need to consult?	No requirement to consult.
How are islands identified for the purpose of the policy, strategy or service?	All inhabited islands are covered by the policy.
What are the intended impacts/outcomes and how do these potentially differ in the islands?	All islands will receive a service but there are differences in the number of litter bins and environmental cleansing services. This is mainly due to population density of residents and visitors to Orkney. Areas of higher footfall and population density receive a more frequent service. This is in line with Government guidance. Code of Practice on Litter and Refuse (Scotland) 2018 - gov.scot
Is the policy, strategy or service new?	New Policy covering an existing service.
Step 2 – Gather your data and identify your stakeholders	Response
What data is available about the current situation in the islands?	We have circa 270 litter bins that are maintained by Environmental services around Orkney. Inhabited islands will have provision, adjusted to reflect density as above.

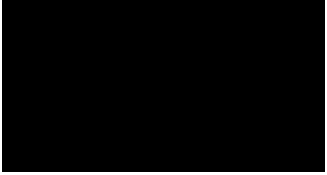
	<p>Emptying of bins are done on a rota and between daily to weekly, with the exception of Shapinsay (see below). Note that all Council litter bins can accept bagged dog waste.</p> <p>Environmental cleansing services also cover Council owned areas. Cleansing is conducted either on a rota or on an 'as required' basis.</p> <p>Note this policy doesn't cover privately operated litter bins or cleansing in non-Council owned areas.</p>
Do you need to consult?	No
How does any existing data differ between islands?	<p>Some Council outer islands litter bins are serviced by sub-contractors and are emptied by them on a weekly basis. Other Council island litter bins are emptied by Council staff when they visit the island. This is also done on a weekly basis.</p> <p>The exception to this is Shapinsay which receives an alternative weekly collection. Therefore, litter bins on Shapinsay are emptied fortnightly. Currently, no issues have arisen because of the fortnightly collection.</p> <p>On Mainland Orkney and the connected Islands, the servicing of litter bins is on a frequency which is governed by the population density and footfall. This can range from daily in Kirkwall town centre to weekly in rural areas.</p> <p>Cleansing activities on the islands are all conducted on an as required basis. This is the same as small villages and rural areas on the Mainland.</p>
Are there any existing design features or mitigations in place?	The Policy covers requests for new bins. All existing bins are monitored as they are visited and action can be taken if there is a lack of capacity in a certain area. Additional capacity could be introduced for example.

Step 3 – Consultation	Response
Who do you need to consult with?	Not required as this is an existing service. Only the Policy is new. Customers can already place enquiries through the usual Council communication routes.
How will you carry out your consultation and in what timescales?	N/A
What questions will you ask when considering how to address island realities?	N/A
What information has already been gathered through consultations and what concerns have been raised previously by island communities?	No concerns have been raised by islands communities in recent years. Ongoing dialogue takes place regarding the placement of litter bins and cleansing requests. When specific issues arise they are addressed with the community.
Is your consultation robust and meaningful and sufficient to comply with the Section 7 duty?	N/A
Step 4 – Assessment	Response
Does your assessment identify any unique impacts on island communities?	No
Does your assessment identify any potential barriers or wider impacts?	No
How will you address these?	N/A
<p>You must now determine whether in your opinion your policy, strategy or service is likely to have an effect on an island community, which is significantly different from its effect on other communities (including other island communities).</p> <p>If your answer is No to the above question, a full ICIA will NOT be required and you can process to Step 6.</p> <p>If the answer is Yes, an ICIA must be prepared and you should proceed to Step 5.</p> <p>To form your opinion, the following questions should be considered:</p>	

<ul style="list-style-type: none"> • Does the evidence show different circumstances or different expectations or needs, or different experiences or outcomes (such as different levels of satisfaction, or different rates of participation)? • Are these different effects likely? • Are these effects significantly different? • Could the effect amount to a disadvantage for an island community compared to the Scottish mainland or between island groups? 	
Step 5 – Preparing your ICIA	Response
In Step 5, you should describe the likely significantly different effect of the policy, strategy or service:	
Assess the extent to which you consider that the policy, strategy or service can be developed or delivered in such a manner as to improve or mitigate, for island communities, the outcomes resulting from it.	
Consider alternative delivery mechanisms and whether further consultation is required.	
Describe how these alternative delivery mechanisms will improve or mitigate outcomes for island communities.	
Identify resources required to improve or mitigate outcomes for island communities.	
Stage 6 – Making adjustments to your work	Response
Should delivery mechanisms/mitigations vary in different communities?	No
Do you need to consult with island communities in respect of mechanisms or mitigations?	No
Have island circumstances been factored into the evaluation process?	Yes

Have any island-specific indicators/targets been identified that require monitoring?	No
How will outcomes be measured on the islands?	Feedback from staff and also from the public will continue to be collated. The Policy will be reviewed periodically to ensure it is updated as required.
How has the policy, strategy or service affected island communities?	No. Islands communities will continue to receive the same service meantime. Mainland and Island communities receive the frequency of service which is based on population density and footfall.
How will lessons learned in this ICIA inform future policy making and service delivery?	No specific link identified
Step 7 – Publishing your ICIA	Response
Have you presented your ICIA in an Easy Read format?	Yes
Does it need to be presented in Gaelic or any other language?	No
Where will you publish your ICIA and will relevant stakeholders be able to easily access it?	With the policy paper
Who will signoff your final ICIA and why?	Corporate Director

ICIA completed by:	Alan Dundas
Position:	Service Manager (Environmental Services)
Signature:	
Date complete:	26/02/2025

ICIA approved by:	Hayley Green
Position:	Corporate Director, Neighbourhood Services and Infrastructure
Signature:	
Date complete:	26/02/2025