

Minute of the Meeting of Shapinsay Community Council held in the Music Room, Shapinsay Community School on Wednesday, 19 June 2019 at 18:45

Present:

Mr C Leslie, Mrs L Bews, Mr S Garson and Mrs E Phillips.

In Attendance:

- Councillor K Woodbridge.
- Mrs J McGrath, Community Council Liaison Officer/Interim Clerk.

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1. Apologies

Resolved to note that apologies for absence had been received from Mr C Muir and Mr A Boyd, and Councillors S Clackson and G Sinclair.

2. Election of Office Bearers

A. Election of Chairperson

It was resolved that Mr C Leslie be reappointed Chairperson of Shapinsay Community Council.

B. Election of Vice Chairperson

It was resolved that Mr S Garson be reappointed Vice Chairperson of Shapinsay Community Council.

C. Election of Transport Representative

It was resolved that Mr A Boyd be reappointed Transport Representative for Shapinsay Community Council.

D. Election of Planning Representative

It was resolved that Mr C Muir be reappointed Planning Representative for Shapinsay Community Council.

E. Development Trust Representative

It was resolved that Mr C Leslie be appointed Shapinsay Development Trust Representative for Shapinsay Community Council.

3. Adoption of Minutes

The minutes of the meetings held on 27 March 2019 and 3 April 2019 were approved, being proposed by Mrs E Phillips and seconded by Mrs L Bews.

4. Kirkyard Grass Cutting

Following discussion of the kirkyard grass cutting contract, it was:

Resolved to note that it had been agreed by email to award the kirkyard grass cutting tender to Mr A Bird for the 2019 season.

5. Matters Arising

A. Surgery Times

Following discussion of correspondence from Heilendi Surgery, copies of which had previously been emailed to members, and discussion of further concerns regarding the service being provided, it was resolved:

1. To discuss this item at the next meeting.

2. To encourage services users to use the complaints procedure and to copy community councillors into any such correspondence.
3. That the Interim Clerk would investigate the remit of the Patient Group and whether this issue could be progressed that way.
4. That the Interim Clerk would forward details for inclusion in the island's newsletter and on the website.

B. Shapinsay Waiting Room in Kirkwall

Members resumed discussion regarding the poor state of the Shapinsay waiting room in Kirkwall and expressed concern that no response had been provided. Vandalism, graffiti, theft and damage were ongoing issues and members asked again that this be investigated, and it was:

Resolved that Councillor Kevin Woodbridge would discuss this item with Councillor G Sinclair and Marine Services.

C. Kirkyard Gates

Following discussion of progress with the kirkyard gates, it was:

Resolved to note that works were in hand, the gates were in the process of being made and the entrance was operational meantime.

D. Canons at Pier

Members were informed that the cannons could be repaired as part of the North Isles Landscape Partnership Scheme (NILPS) projects. Following discussion of this project, along with the ownership of the cannons and the petrol pump in the village, it was:

Resolved that the Interim Clerk would pass on the contact details of the Chair to the NILPS Programme Manager so that these projects could be progressed.

E. Benches

It was resolved to remove this item from the agenda as storage had now been found.

F. Bins at Benches

Members noted that no further response had been provided since the last meeting. It was queried whether the NILPS could assist with repair work at the Burroughston Broch and the information board at the same location. It was agreed to point them in the direction of the Shapinsay Facebook page too, and it was:

Resolved that the Interim Clerk would ask Democratic Services to approach the NILPS Programme Manager for information in this regard.

G. Burroughston Broch Gates

Resolved to note that this item had been discussed at item 5F above.

H. Hedge at Elwick Brae

Members resumed discussion regarding the overgrown hedge at Elwick Brae, and it was noted that ownership was not yet known. Following discussion of the health and safety concerns relating to the overgrown hedge, it was:

Resolved that members would approach the householder to ask if the hedge could be trimmed back.

6. The Smithy

Members discussed the Smithy, including the different elements of refurbishment required and estimated costs provided by the Capital Programme Manager, OIC. The Chair reported information on the William Grant Foundation, where applications could be made for projects that didn't fit with the criteria for other sources of funding. Discussion was had around whether the building should be handed over to the Heritage, Arts and Crafts group, who could probably access more funding than the Community Council. Members also heard that Shapinsay Heritage, Arts and Crafts had since taken over the downstairs of the building and were operating an honesty box for teas and coffees. Following discussion, it was resolved:

1. That the Interim Clerk would send out an amended operator agreement to Shapinsay Heritage, Arts and Crafts.
2. That members would look into funding avenues one more time.

7. Correspondence

A. Zurich - Insurance Documents

Members considered the insurance certificate and policy documents for Shapinsay Community Council from Zurich, copies of which had previously been circulated, and it was:

Resolved to note the information provided.

B. Transport – Online Business Case Meeting

Following consideration of the letter regarding the Online Business Case Meeting that had been held earlier in the day, copies of which had previously been circulated, it was noted that no community council member had been able to attend. Councillor K Woodbridge provided a brief report on items that had been discussed, and asked members' views on the hydrogen project. It was explained that they are looking to bring Orkney up to the same standard of services that are being provided across the rest of Scotland. Capacity issues and the Hi-seas 3 project were discussed, and it was:

Resolved to note the information provided and that, whilst being fairly content with the service provided, members would welcome any improvements or enhancements.

C. Transport – Ferry Services Consultative Forum Meeting

Members considered correspondence, copies of which had previously been circulated, regarding the next Inter-Isles Ferry Services Consultative Forum meeting, to be held on 21 August 2019, and it was:

Resolved that the Transport Representative would be asked to attend on behalf of the Shapinsay Community Council.

D. SSEN – Finstown Substation

Members considered correspondence, copies of which had previously been circulated, regarding planning application for the Finstown Substation, and it was:

Resolved to note the contents of the correspondence.

E. Thank You Letters

It was resolved to note that thank you letters had been received from the Shapinsay RNLI Guild and Shapinsay Community School for financial assistance provided.

F. Annual Grants

Members considered correspondence from Democratic Services, copies of which had previously been circulated, regarding the Annual Grant, and it was resolved:

1. To note the contents of the correspondence.
2. To set up an Aggregate Scheme, and to apply for Grant Scheme funding of £1,000 on the same terms as last time.

8. Financial Statements

A. General Finance Statement

Following consideration of the General Finance statement, it was:

Resolved to note the estimated balance of £4,752.58 in the General Fund and £657.50 in the Smithy Fund as at 12 June 2019.

B. Community Council Grant Scheme

Following consideration of the 2019/2020 Community Council Grant Scheme statement as at 12 June 2019, it was resolved:

1. To note that the balance remaining for approval was £2,590.
2. To close grants 151904 and 151805, and to open a new Road Scheme 2019 for £1,000 (as discussed at Item 7F).

C. Community Development Fund

Following consideration of the Community Development Fund, it was:

Resolved to note that £6,315.53 remained available for allocation as at 12 June 2019.

D. Seed Corn Fund

Following consideration of the Seed Corn Fund, it was:

Resolved to note that £3,400 remained available for allocation as at 12 June 2019.

E. 2018-2019 Accounts

Following consideration of the Community Council's accounts for the year ending 31 March 2019, it was:

Resolved to note the closing figures.

9. Financial Requests

A. Shapinsay School – Bag the Bruck

Following consideration of correspondence received from Shapinsay Community School, copies of which had previously been circulated, requesting financial assistance towards taking part in the 2019 Bag the Bruck event, it was:

Resolved to note that it had been previously agreed, via email, to award Shapinsay School the full £300 Community Council Grant Scheme allocation towards participation in the Bag the Bruck event 2019.

B. Safeguarding and Child Protection Course

Following consideration of correspondence received from Shapinsay Community Association, copies of which had previously been circulated, requesting financial assistance towards travel expenses for a Safeguarding and Child Protection course to be delivered in Shapinsay, it was:

Resolved to note that it had been previously agreed, via email, to award £11.20 for travel expenses, and that CCGS approval had been given.

C. Shapinsay Horticultural Association – Annual Show

Following consideration of correspondence from Shapinsay Horticultural Association, copies of which had previously been circulated, requesting financial assistance towards insurance for the Annual Show, it was:

Resolved to note that it had been previously agreed, via email, to award the Shapinsay Horticultural Association £100 from CCGS towards the cost of insurance.

D. Shapinsay School – Instrumental Course

Following consideration of correspondence from Shapinsay Community School, copies of which had previously been circulated, requesting financial assistance towards travel costs for two pupils to attend the Intermediate Instrumental Course at the Pickaquooy Centre from 29 April 2019 to 2 May 2019, it was:

Resolved to note that it had been previously agreed, via email, to award £49.60 from the Community Council Grant Scheme towards travel costs for the course.

E. Shapinsay School – Rugby Tournament

Following consideration of correspondence from Shapinsay Community School, copies of which had previously been circulated, requesting financial assistance towards travel to participate in the Peedie Isles Rugby Festival on 29 March 2019 in Kirkwall, it was:

Resolved to note that it had been previously agreed, via email, to award £124.40 from the Community Council Grant Scheme towards the cost of travel to the event.

F. M Dunnett – Scottish Youth Climbing Series Final

Following consideration of correspondence from M Dunnett, copies of which had previously been circulated, requesting financial assistance towards the cost of her son travelling to Glasgow to take part in the Scottish Youth Climbing Series Final, it was:

Resolved to note that it had been previously agreed, via email, to award a general fund donation of £50 towards the cost of travel to take part in the finals.

G. Shapinsay Picnic Committee

Following consideration of correspondence from the Shapinsay Picnic Committee, copies of which had previously been circulated, requesting financial assistance towards the cost of insurance for the Island's Picnic Day, it was:

Resolved to note that it had been previously agreed, via email, to award a donation of £129 from the Community Council Grant Scheme.

H. Shapinsay School – Barony Mills Trip

Following consideration of correspondence from Shapinsay Community School, copies of which had previously been circulated, requesting financial assistance towards the cost of an educational trip to Barony Mills, it was:

Resolved to note that it had been previously agreed, via email, to award a general fund donation of £180 towards the cost of the trip.

I. Young Enterprise Scotland Finals

Following consideration of correspondence from Orkney Area Youth Enterprise Scotland team, copies of which had previously been circulated, requesting financial assistance towards the cost for one pupil from the Shapinsay area to travel to the Young Enterprise Scotland Finals on mainland Scotland, it was:

Resolved to note that it had been previously agreed, via email, that a General Fund donation of £50 be awarded towards the cost of taking the pupil from the Shapinsay area to the finals.

J. Homemade in the Parish

Members considered correspondence which had been received on behalf of the team who had represented Shapinsay in the “Homemade in the Parish” competition. Financial assistance was being sought towards the cost of travel to participate in the event, and it was:

Resolved to reimburse the “Homemade in the Parish” participants once receipts had been made available along with details on who should be reimbursed.

K. Guide Camp

Following correspondence from Shapinsay Girl Guides, a copy of which was read at the meeting, requesting financial assistance towards four local guides participating in a camp in Orphir during July 2019, it was:

Resolved that a General Fund donation of £20 be awarded to each girl guide.

L. Outstanding Primary Science Award

Following correspondence from Shapinsay Community School, copies of which had previously been circulated, requesting financial assistance towards attending an event to collect a science award and a three-day science conference, it was:

Resolved to note that it had been previously agreed, via email, to award a General Fund donation of £303 towards the cost of attendance at the events.

10. Reports from Representatives

A. Planning

Resolved to note that, as the Planning Representative was not present, there was nothing to report.

B. Transport

Resolved to note that, as the Transport Representative was not present, there was nothing to report.

C. Shapinsay Development Trust

Resolved to note that there was no update at present, but that a new representative had been appointed.

11. Consultations

A. National Islands Plan

The consultation document on the National Island Plan was considered, copies of which had previously been circulated, and it was:

Resolved to note the deadline for comments of 6 July 2019.

B. Housing in the Countryside

The consultation document on the supplementary guidance for Housing in the Countryside was discussed, copies of which had previously been circulated, and it was:

Resolved to note the deadline for comments of 20 June 2019.

C. Winter Service Plan 2018/2019

The consultation document on the 2018/2019 Winter Service Plan was considered, copies of which had been previously circulated, and it was:

Resolved to note the deadline for comments of 30 July 2019.

D. OHAC – Draft Strategic Plan

The consultation document on Orkney Health and Care's Draft Strategic Plan 2019/2020 was discussed, copies of which had previously been circulated, and it was:

Resolved to note the deadline for comments of 9 August 2019.

E. Draft Orkney Harbours Masterplan Phase 1

Members considered the consultation document on the Draft Orkney Harbours Masterplan (Phase 1), copies of which had been previously circulated, and it was:

Resolved to note the deadline for comments of 22 July 2019.

12. Publications

The following publications were noted by the Community Council:

- Orkney Ferry Statistics – January to April 2019.
- VAO Newsletter – April and May 2019.
- VAO Training and Funding Updates – March, April and May 2019.
- Scottish Health Council – Orkney Newsletter – March 2019.
- Councillor Clackson's Letter from School Place – March, April and May 2019.
- Scottish Water Newsletter – June 2019.
- Community Led Support Workshop Dates.

13. Any Other Competent Business

A. Verges

Following reports that some verges had grown very high, posing a safety risk, it was:

Resolved to request if OIC could carry out a safety cut.

B. Community Council Vacancy

Following discussion of the vacancy on the Community Council, it was:

Resolved to hold a public meeting in September, it being six months after the last public meeting.

C. Advert for Clerk

Members discussed the vacant Clerk's post, and it was:

Resolved to speak to community members and advertise the vacancy with an open deadline.

D. Shapinsay Housing Project

Members discussed Shapinsay Development Trust's recent decision not to proceed with plans to engage with the Rural and Islands Housing Fund to pursue more housing on the island. Members were of the strong opinion that this decision required to be re-evaluated, as they felt that the project was very worthwhile, and that new housing was very much a priority on the island, especially given the decreasing numbers at the primary school. Following discussion, it was:

Resolved that the Interim Clerk would send a letter to Shapinsay Development Trust on behalf of the Community Council, raising members' concerns about the decision not to proceed with the plans for housing in Shapinsay.

14. Dates of Next Meetings

Members discussed dates for the next meetings, and it was:

Resolved that the next meetings of the Shapinsay Community Council would be held on Wednesdays 28 August and 13 November 2019, both commencing at 18:45.

15. Conclusion of Meeting

There being no further business, the Chair declared the meeting concluded at 21:20.