

# Directors and Remits



Head of Paid Service

Directors

Remits

**Oliver Reid**  
Chief Executive

**Stephen Brown**  
Chief Officer  
Integration Joint  
Board / Orkney HSCP  
(NHSO/OIC)

**James Wylie**  
Director  
Education,  
Communities &  
Housing

**Vacant**  
Director  
Infrastructure &  
Organisational  
Development

**Gareth Waterson**  
Director  
Enterprise &  
Resources

**Gavin Mitchell**  
Head of Corporate  
Governance

Overall Responsibility for services delegated by the NHS and Orkney Islands Council to Integration Joint Board (IJB). Including:

- Children and Families
- Residential Childcare
- Criminal Justice
- Health and Community Care Services
- Adult and Learning Disability Social Work
- Mental Health Services
- All Age Learning Disability Services
- Allied Health Professionals (Adults and Children)
- Public Protection (including Alcohol and Drugs Partnership and Community Justice)
- Psychology Services
- Primary Care including Dental Services

A full list of delegated services can be found in Annex 1 and 2 within the Orkney Integration Scheme.

- Early Learning & Childcare
- Primary Education
- Secondary Education
- Further Education
- Support for Learning & Inclusion
- Community Learning & Development
- Employability
- Sport & Leisure
- Libraries
- Housing
- Homelessness
- Strategic Housing Investment Plan
- Schoolcare Accommodation
- Employability
- Schools & Café Catering
- Digital Strategy & Systems Development
- Corporate Performance & Quality
- Democratic Services & Community Councils
- Community Consultation & Engagement
- Customer Services
- Corporate Administration
- Building Cleaning
- Community Planning Strategy

- Orkney & Shetland Valuation Joint Board
- Legal Services, Licensing & Information Governance
- Committee Services
- Internal Audit
- Procurement
- Registrar Services
- Elections
- Communications
- Corporate Policy

- Roads & Waste Operations and Management
- Fleet
- Quarry
- Capital Programme
- Engineering
- Architects
- Surveyors
- Grounds Maintenance
- Burial Grounds
- Estates
- Safety & Resilience
- ICT
- Development Management
- Development & Marine Planning
- Building Standards
- Environmental Health
- Trading Standards
- Climate Change
- Human Resources
- Organisational Development

- Corporate Finance
- Strategic Finance
- Payroll & Pensions
- Revenues & Benefits
- Payments
- Budgets & Monitoring
- Marine Services
- Harbours
- Orkney Ferries
- Transportation
- Airfields
- Economic Development
- Regeneration
- Islands Deal
- Strategic Projects
- Museums & Culture

# Orkney Health and Social Care Partnership Remits



Director

Heads of Service

Remits

**Stephen Brown**  
Chief Officer  
Integration Joint  
Board / Orkney HSCP  
(NHSO/OIC)

**Darren Morrow**  
Head of Children,  
Families and Justice  
Services & CSWO

- Children and Families Social Work
- Justice Services
- Children's Residential and Respite Services
- School Nursing
- Public Protection (inc Alcohol and Drugs Partnership Lead Officer)
- Health Visiting

**Lynda Bradford**  
Head of Health &  
Community Care

- Adult and Learning Disability Social Work
- Adult Residential and Respite Services
- Day Care
- Care at Home
- Community Nursing
- Mental Health
- Psychological Therapies

**John Daniels**  
Head of Primary Care  
Services  
NHSO

- Board Administered GP Practices and Staff
- Out of Hours GP's
- Custody Care – Out of Hours
- Board Administered Dental Services
- Independent Contractors: GPs, Dentists, Optometrists
- Mass Vaccination – Flu and Covid
- Retinal Screening / Optometry
- Community Nurse Manager / Specialist Nursing

**Vacant**  
Associate Medical  
Director (Community)  
NHSO

- Clinical Lead for Community Medical Services
- GP Advisor to the IJB
- Clinical Strategy Lead

**Wendy Lycett**  
Interim Director of  
Pharmacist  
(reports to CO on Community Pharmacy only)  
NHSO

- Pharmacy Advisor to the IJB
- Lead for Operations and Strategy across Community and Acute
- Lead for Independent Pharmacy Contractors

**Morven Gemmill**  
Associate Director of  
Allied Health  
Professions  
NHSO

- Allied Health Professions – Adults
- Allied Health Professions – Children

**Mohammed Sohail**  
Chief Finance  
Officer – IJB

Service Manager  
reporting directly to  
Chief Officer

- Strategic Finance
- Financial Governance
- Financial Administration
- Section 95 Officer to IJB

# Education, Communities & Housing Remits



Director

Heads of Service

Remits

**James Wylie**  
Director  
Education,  
Communities &  
Housing

**Wendy Bowen**  
Head of Education

**Alex Rodwell**  
Head of Performance  
& Business Support

**Frances Troup**  
Head of Strategic  
Housing, Housing  
Operations &  
Homelessness

**Garry Burton**  
Head of Active  
Communities

- Early Learning & Childcare
- Primary Education
- Secondary Education
- Further & Higher Education (Orkney College UHI)
- Support for Learning & Inclusion Services
- Education Quality Improvement & Development
- GIRFEC Strategic Implementation
- Attainment Improvement
- Curriculum Development
- Teaching Staff CPD
- Supported Study
- Pupil, Parent & Schools Support
- Technicians Service
- Pupil Health & Wellbeing
- Educational Psychology Service / ASN

- Corporate Performance & Quality Improvement
- Best Value
- Customer Services
- Corporate Administration
- Digital Strategy
- Systems Development
- External Audit & Inspection – Monitoring & Compliance
- Community Councils
- Empowering Communities
- Members Support
- Civic Events
- Supporting Corporate Strategies Development & Delivery
- Lord Lieutenant Support
- Schools & Cafe Catering
- Building Cleaning

- Strategic Housing Authority
- RSL Partnership
- Housing Market Partnership
- Housing Strategy & Asset Management
- Strategic Housing Investment Plan & Delivery
- Tenant Participation
- Homelessness & Allocations
- Housing Management
- Housing Quality
- HRA Business Plan
- School Care Accommodation
- Very Sheltered Housing

- Sports and Leisure
- Sports Development
- Leisure Trust
- Libraries
- Community Learning & Development
- Employability
- Community Consultation & Engagement
- Physical Activity & Wellbeing
- Community Planning

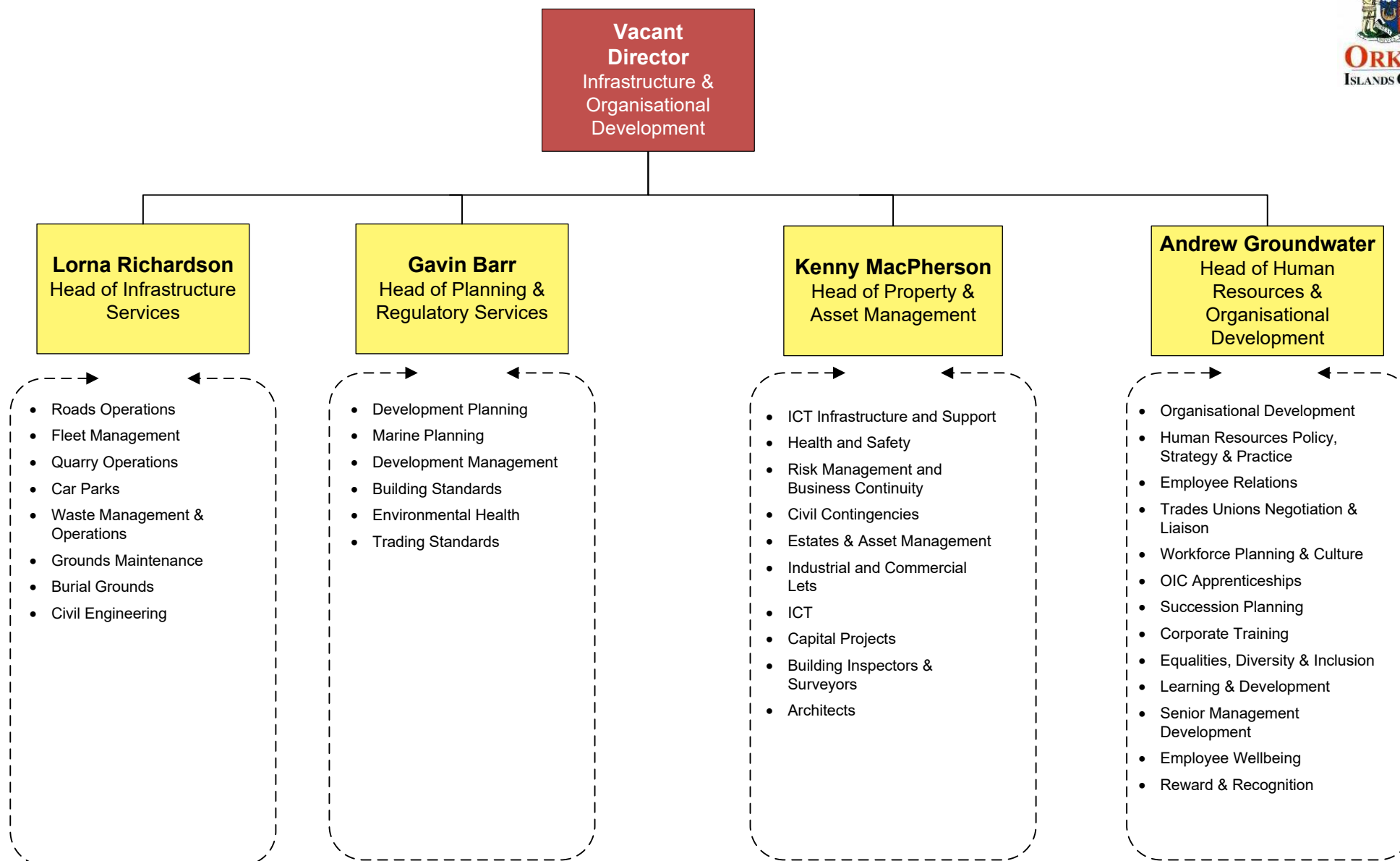
# Infrastructure & Organisational Development Remits



Director

Heads of Service

Remits



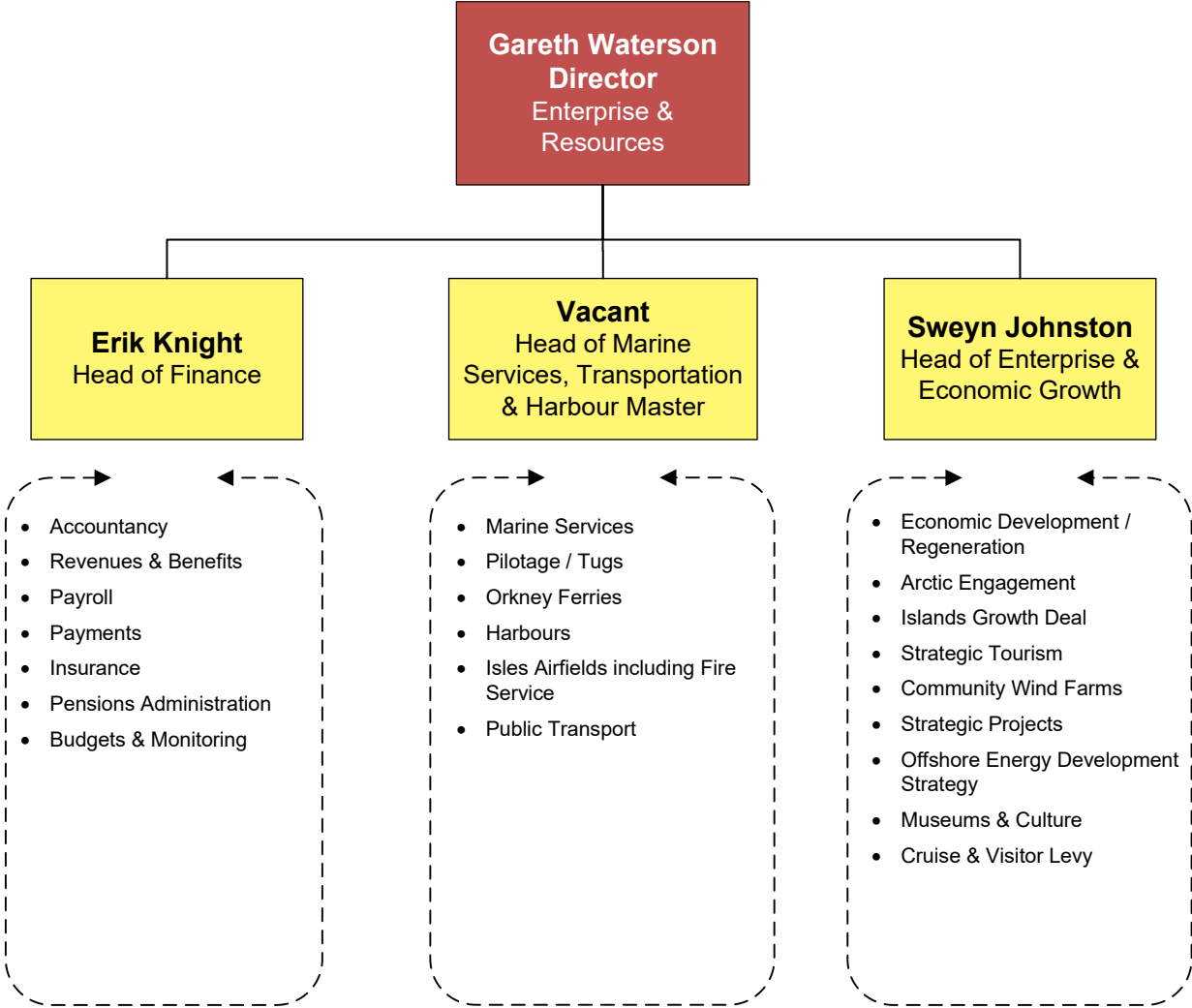
Enterprise & Resources Remits



Director

Heads of Service

Remits



# Chief Executive Remit

Chief Executive

Head of Service

Remits

**Oliver Reid**  
Chief Executive

**Gavin Mitchell**  
Head of Corporate  
Governance

- Monitoring Officer
- Legal Services
- Contracts & Conveyancing
- Information Governance
- FOI
- Licensing
- Registrar
- SPSO Liaison
- Clerk to the Council
- Committee Services
- Orkney & Shetland Valuation Joint Board
- Internal Audit
- Corporate Procurement
- Contracts Register
- Complaints
- Elections
- Communications
- Corporate Policy