

# **Minute of the Meeting of Flotta Community Council held in Flotta Community Centre, on Thursday, 24 May 2018 at 16:00**

Present:

Mrs H Howe, Mr N Cheeseman, Mrs P Gee, Mr D Hourston, Mr M Howe, Mr C Mullins and Ms I Smith.

In Attendance:

- Councillor M Thomson.
- Mrs J McGrath, Community Council Liaison Officer/Interim Clerk.

## **Order of Business**

1. Apologies .....	2
2. Election of Office Bearers.....	2
3. Adoption of Minutes .....	2
4. Flotta Kirkyard - Grasscutting.....	2
5. Matters Arising .....	3
6. Correspondence.....	4
7. Financial Statements.....	5
8. Financial Requests.....	5
9. Reports from Representatives.....	6
10. Consultation Documents .....	7
11. Publications.....	7
12. Any Other Competent Business .....	7
13. Date of Next Meeting .....	8
14. Conclusion of Meeting.....	8

## **1. Apologies**

Resolved to note that apologies for absence had been intimated on behalf of Councillors R Crichton and J Stockan.

## **2. Election of Office Bearers**

### **A. Chairperson**

Following a secret ballot, it was:

Resolved that Mrs H Howe be appointed Chairperson of Flotta Community Council.

### **B. Vice Chairperson**

Following a secret ballot, it was:

Resolved that Mrs P Gee be appointed Vice Chairperson of Flotta Community Council.

### **C. Planning Representative**

Members discussed the role of Planning Representative, and it was:

Resolved that Mr D Hourston should continue as the Planning Representative to Flotta Community Council.

### **D. Transport Representative**

Members discussed the role of Transport Representative, and it was:

Resolved that Ms I Smith should continue as the Transport Representative to Flotta Community Council.

## **3. Adoption of Minutes**

The Minute of the meeting held on 15 March 2018 was considered by members, and subsequently approved, being proposed by Mr N Cheeseman and seconded by Mrs P Gee.

## **4. Flotta Kirkyard - Grasscutting**

The Chair and Mr M Howe declared an interest in this item and were not present during discussion thereof.

It was noted that the grasscutting contract had been re-advertised with a closing date of 21 May 2018, and that one tender had been received. Following consideration of the tender document, it was resolved:

1. To award the contract for kirkyard grasscutting to Mr M Howe.
2. That the Interim Clerk would send a letter and relevant documents to Mr M Howe for completion and that he would be asked to commence cutting as soon as possible.

## **5. Matters Arising**

### **A. Flotta Play Park**

It was noted that the zip wire had been replaced just in time for the weekend of the 10k event, and that it had been well used. Members heard that the access gate and the bridge from Burnside to the park were going to be repaired by the Council. The possibility of installing new equipment was discussed, and members agreed that before they decide to purchase anything, they should seek clarification on maintenance responsibilities for existing equipment, and any equipment that may be installed in future, and it was resolved:

1. To note the information provided.
2. That the Interim Clerk would make enquiries into responsibility for maintaining equipment, both currently and in the future.

### **B. 13-14 Burnside**

The Burnside Sub-committee informed the other members that a dining table and a set of dining chairs had been purchased for the hostel. They also advised that, following another inspection, they felt that the planned refurbishment should also include replacing all skirtings, doors and door facings in both properties, as well as fitting mortice locks on the hostel bedroom doors. It was agreed that the tender should be advertised as soon as possible, and that the Sub-committee should report all items to be included in the tender to the Interim Clerk, so that an advert could be drafted. Members also asked that the Building Inspector visits the property and advise on any other areas that may require attention at the same time, and it was resolved:

1. That the Burnside Sub-committee would compile a final list of all works required as part of the planned refurbishment at 13 and 14 Burnside.
2. That the Interim Clerk would draft a poster advertising the tender, and draft tender documents before sending round members for their consideration.
3. That the Interim Clerk would ask the Building Inspector to have a look at the properties on his next visit to the island.

### **C. Live Rateable Value**

The Interim Clerk reported that she had spoken to a representative of Business Stream, who had explained that the Live Rateable Value for the Burnside properties was based on figures shown on the Scottish Assessors website, and that if members wished to query this figure, they should contact the Orkney and Shetland Joint Valuation Board. Members were of the opinion that the LRV figures were puzzling. Councillor M Thomson offered to take this issue up with the relevant body, and it was:

Resolved that Councillor M Thomson would investigate the matter further.

## **D. Road Scheme**

Members discussed the possibility of setting up a Road Scheme for providing Flotta residents with aggregate material for use on private roads on the island. Following discussion, it was agreed that the scheme should be run on the same terms as it was the previous time, with applicants invited to apply for assistance with aggregate, and the transport of, up to a maximum value of £500, that the applicant would be responsible for supply and delivery, and would not be allowed to apply again under any similar scheme for five years. Members agreed to apply to use CCGS of £2,000 towards running the scheme, and that the closing date for applications should be set as the day before the next meeting of the Community Council, and it was resolved:

1. That the Interim Clerk would draft an advertisement with a closing date for applications of the day before the next meeting and have it checked by the Chair before putting out for public display.
2. That the Interim Clerk would draft application forms to send out to any interested parties.
3. That the Interim Clerk would apply for CCGS assistance of £2,000 towards running the scheme.

## **6. Correspondence**

### **A. Isles Operations**

Following consideration of correspondence from the Executive Director, Development and Infrastructure, copies of which had previously been circulated, members discussed some issues with blocked offlets, as well as parts of the road that were breaking up, and it was resolved:

1. To note the information provided.
2. That Councillor M Thomson would make enquiries with Roads regarding the blocked offlets and ditches.
3. That the Interim Clerk would report the roads issues to the Customer Services helpdesk.

### **B. Ferry Service Consultative Forum Meeting**

Following consideration of correspondence from the Transportation Planner, copies of which had previously been circulated, the Transport Representative confirmed that she would attend the meeting on behalf of the Community Council, and asked that members report to her any items that they wished to be brought up at the forum, and it was:

Resolved to note the information provided.

### **C. Annual Grants**

Following consideration of correspondence from Democratic Services, copies of which had been previously circulated, which provided details of the Annual Grant amounts awarded to Community Councils in this financial year, it was:

Resolved to note the information provided.

## **7. Financial Statements**

### **A. General Fund**

Following consideration of the General Fund statement, copies of which had previously been circulated, it was:

Resolved to note that the estimated balance was £36,937.04 as at 17 May 2018.

### **B. Burnside Account**

Following consideration of the Burnside Account statement, copies of which had previously been circulated, it was:

Resolved to note that the estimated balance was £2,288.07 as at 17 May 2018.

### **C. Wind Power Fund**

Following consideration of the financial statement for the Wind Power Fund, it was:

Resolved to note that the estimated balance was £10,139.41 as at 17 May 2018.

### **D. Community Council Grant Scheme**

Following consideration of the financial statement for the Community Council Grant Scheme, it was:

Resolved to note that £1,021.00 remained available for approval under the main capping limit as at 17 May 2018.

### **E. Community Development Fund**

Following consideration of the financial statement for the Community Development Fund, it was:

Resolved to note that the balance remaining for approval was £12,825.31 as at 17 May 2018.

### **F. Seed Corn Fund**

Following consideration of the financial statement for the Seed Corn Fund, it was:

Resolved to note the balance remaining available for allocation of £3,161.00, as at 17 May 2018.

## **8. Financial Requests**

### **A. THAW Orkney**

Following consideration of correspondence from THAW, copies of which had previously been circulated, which asked members to consider making a financial contribution towards their Year 2 partnership funding, it was:

Resolved to defer this item and discuss at the next meeting.

## **B. Brenda Sharpe**

Following consideration of correspondence from Brenda Sharpe, copies of which had previously been circulated, asking for financial assistance towards the cost of taking driving lessons, and towards providing activities for the island's children during the summer, it was resolved:

1. That the Community Council did not have an appropriate scheme through which to provide assistance with driving lessons at this time.
2. That the request should be forwarded to Flotta Community Association for their members to consider.
3. That, if the Community Association were willing to fund the summer activities, the Community Council were willing to assist with 50% of the cost from the Wind Fund.
4. That the Interim Clerk should provide a response to Brenda Sharpe, and forward on the request to Flotta Community Association.

## **C. Bag the Bruck – Flotta Day Club**

Members heard that Flotta Day Club had been the only group to take part in the recent Bag the Bruck event, and that they had collected thirty-one bags and large items equivalent to eleven bags from the verges and beaches on the island, and it was:

Resolved to award Flotta Day Club the total £300 amount already allocated from CCGS.

## **D. Year of Young People**

Following consideration of correspondence from Orkney's Year of Young People Ambassadors, copies of which had previously been circulated, requesting financial assistance towards putting on a youth concert in August 2018, it was:

Resolved to award a general fund donation to the group of £100.

# **9. Reports from Representatives**

## **A. Transport**

The Transport Representative confirmed that she would attend the next meeting of the Ferry Service Consultative Forum, and it was:

Resolved to note the information provided.

## **B. Planning**

Resolved to note that there were no issues to report.

## **10. Consultation Documents**

### **A. Draft Kirkwall Urban Design Framework**

Following consideration of the Draft Kirkwall Urban Design Framework consultation document, copies of which had previously been circulated, members noted that the deadline had passed and that they would have no comments to make, and it was:

Resolved to note the consultation.

### **B. Amended Core Paths Plan**

Following consideration of the Amended Core Paths Plan consultation document, copies of which had previously been circulated, members noted that some of the core path sections were marked for removal, even though they were roads that made up a core path route. Members asked that these parts of the core paths plan be kept, and it was:

Resolved that the Interim Clerk would pass on the comments from the Community Council to the relevant section.

### **C. Orkney Harbour Masterplan**

Following consideration of the Orkney Harbour Masterplan consultation document, copies of which had previously been circulated, members reported various issues they had regarding the pier. They felt that improvements could be made with regards to parking, and also asked when they would be provided with a new waiting room. They were of the opinion that the area needed resurfacing and that the possibility of having electric car charging points should be explored, and it was:

Resolved that the Interim Clerk would feed back all the comments made by the Community Council to the consultants.

## **11. Publications**

The following publications were noted by the Community Council:

- Orkney Ferries – Statistical Reports – February and March 2018.
- VAO Newsletters – March and April 2018.
- THAW WellBeing Orkney Report.
- Scottish Islands Federation – Spring Bulletin.

## **12. Any Other Competent Business**

### **A. Turbine at Flotta Community Centre**

A member asked to be provided with information on the turbine that was currently out of action at the Community Centre, but as this was a personal matter to the member, the Community Council Liaison Officer informed the member that he should contact the relevant Council department himself to find out the information he required, and it was:

Resolved to note that the member should pursue this as a separate matter, as it was not a concern of the Community Council.

## **B. Special Collection**

It was reported that items of waste had been dumped at Stanger Head once again. Following discussion, it was agreed that the Community Council should fund the next scheduled Special Waste Collection on the week beginning 2 July to encourage Flotta residents to dispose of their unwanted items responsibly. Members agreed to apply for CCGS assistance of £200, and it was:

Resolved that the Interim Clerk would apply for CCGS funding of £200 and arrange for posters to be displayed on the island advertising a Community Council-funded Special Collection on the week beginning 2 July 2018.

## **C. Goal Posts**

Members queried where the goal posts were that they had purchased last year for the Flotta Community Association, and it was reported that they would be put up now that the weather was improving, and it was:

Resolved to note the information provided.

## **13. Date of Next Meeting**

Following a discussion regarding possible dates for the next meeting, it was:

Resolved that the next meeting of Flotta Community Council would be held on Monday, 2 July 2018 at 16:00.

## **14. Conclusion of Meeting**

There being no further business, the Chair declared the meeting concluded at 18:45.