

Minute

Harbour Authority Sub-committee

Tuesday, 21 January 2025, 09:30.

Council Chamber, Council Offices, School Place, Kirkwall.



Present

Councillors Kristopher D Leask, Graham A Bevan, P Lindsay Hall, Ivan A Taylor, Duncan A Tullock and Heather N Woodbridge.

Present via remote link (Microsoft Teams)

Councillor Mellissa-Louise Thomson.

Clerk

- Hazel Flett, Service Manager (Governance)

In Attendance

- Gareth Waterson, Corporate Director for Enterprise and Sustainable Regeneration.
- James Buck, Head of Marine Services, Transportation and Harbour Master.
- Karen Bevilacqua, Service Manager (Legal Services).
- Shonagh Merriman, Service Manager (Corporate Finance).
- Paul Olvhoj, Business Development Manager.

In Attendance via remote link (Microsoft Teams)

- Katy Russell-Duff, Committees Officer.

Observing

- Bradley Drummond, Deputy Harbour Master (Mainland and Scapa Flow).
- Deborah Langan, Team Manager (Accounting) (for Items 1 to 3).
- Rachel Shargool, Finance Officer (for Items 1 to 3).

Declaration of Interest

- Councillor Mellissa-Louise Thomson – Item 8.

Chair

- Councillor Kristopher D Leask.

1. Revenue Expenditure Monitoring

After consideration of a report by the Head of Finance, copies of which had been circulated, and after hearing a report from the Service Manager (Corporate Finance), the Sub-committee:

Noted:

1.1. The revenue financial summary statement in respect of the Scapa Flow Oil Port and Miscellaneous Piers and Harbours for the period 1 April to 31 December 2024, attached as Annex 1 to the report by the Head of Finance, indicating a budget surplus position of £1,776,900.

1.2. The revenue financial detail by Service Area statement in respect of the Scapa Flow Oil Port and Miscellaneous Piers and Harbours for the period 1 April to 31 December 2024, attached as Annex 2 to the report by the Head of Finance.

The Sub-committee scrutinised:

1.3. The explanations given and actions proposed in respect of significant budget variances, as outlined in the Budget Action Plan, attached as Annex 3 to the report by the Head of Finance, and obtained assurance that appropriate action was being taken with regard to significant budget variances.

2. Miscellaneous Piers and Harbours and Scapa Flow Oil Port

Minor Capital Improvement Programmes – Expenditure Monitoring

After consideration of a report by the Head of Finance, copies of which had been circulated, and after hearing a report from the Service Manager (Corporate Finance), the Sub-committee:

Noted:

2.1. The summary position of expenditure incurred as at 31 December 2024, against the approved Miscellaneous Piers and Harbours and Scapa Flow Oil Port minor capital improvement programmes for 2024/25, as detailed in section 1.4 of the report by the Head of Finance.

The Sub-committee scrutinised:

2.2. The detailed analysis of expenditure figures and programme updates, attached as Appendix 1 to the report by the Head of Finance, and obtained assurance regarding significant budget variances and progress being made with delivery of the approved Miscellaneous Piers and Harbours and Scapa Flow Oil Port minor capital improvement programmes.

3. Miscellaneous Piers and Harbours

Revenue Maintenance Programme – Expenditure Monitoring

After consideration of a report by the Head of Finance, copies of which had been circulated, and after hearing a report from the Service Manager (Corporate Finance), the Sub-committee:

Noted:

3.1. The summary position of expenditure incurred as at 31 December 2024, against the approved Miscellaneous Piers and Harbours revenue maintenance programme for 2024/25, as detailed in section 1.4 of the report by the Head of Finance.

The Sub-committee scrutinised:

3.2. The detailed analysis of expenditure figures and programme updates, attached as Appendix 1 to the report by the Head of Finance, and obtained assurance regarding significant budget variances and progress being made with the delivery of the approved Miscellaneous Piers and Harbours revenue maintenance programme.

4. Harbour Authority – Annual Performance Report

After consideration of a report by the Corporate Director for Enterprise and Sustainable Regeneration, copies of which had been circulated, and after hearing a report from the Business Development Manager, the Sub-committee:

Scrutinised:

4.1. The Annual Performance Report in respect of the Harbour Authority for the operating period 1 April 2023 to 31 March 2024, attached as Appendix 1 to the report by the Corporate Director for Enterprise and Sustainable Regeneration, and obtained assurance.

The Sub-committee resolved to **recommend to the Council:**

4.2. That the Corporate Director for Enterprise and Sustainable Regeneration should undertake a review of costs incurred across all operational activities within the Harbour Authority.

4.3. That the Corporate Director for Enterprise and Sustainable Regeneration should develop a business plan across all market sectors the Harbour Authority operated within, in order to provide detailed trends in market growth and decline, to be completed in time to feed into the Strategic Offshore Energy Development Strategy.

5. Port Marine Safety Code – Annual Compliance Audit Report

After consideration of a report by the Corporate Director for Enterprise and Sustainable Regeneration, copies of which had been circulated, and after hearing a report from the Head of Marine Services, Transportation and Harbour Master, the Sub-committee:

Scrutinised:

5.1. The Port Marine Safety Code annual audit of compliance, which took place between 22 and 24 October 2024, attached as Appendix 1 to the report by the Corporate Director for Enterprise and Sustainable Regeneration, and obtained assurance.

The Sub-committee resolved to **recommend to the Council:**

5.2. That the Chair of the Harbour Authority Sub-committee be authorised to write to the Maritime and Coastguard Agency detailing Orkney Islands Council Harbour Authority's compliance with the Port Marine Safety Code.

6. Orkney Harbours Environmental Policy

After consideration of a report by the Corporate Director for Enterprise and Sustainable Regeneration, copies of which had been circulated, and after hearing a report from the Head of Marine Services, Transportation and Harbour Master, the Sub-committee:

Resolved to **recommend to the Council** that the Environmental Policy, attached as Appendix 1 to this Minute, be adopted for use by the Harbour Authority.

7. Exclusion of Public

On the motion of Councillor Kristopher D Leask, seconded by Councillor Duncan A Tullock, the Sub-committee resolved that the public be excluded for the remainder of the meeting, as the business to be considered involved the disclosure of exempt information of the classes described in the relevant paragraphs of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.

8. Proposed Harbour Charges

Councillor Mellissa-Louise Thomson declared an interest in this item, her connection being that her spouse was the owner of a creel fishing boat, and therefore liable to incur harbour charges. However, after taking advice, she advised that she would only leave the meeting should charges specifically relating to fishing vessels be discussed.

Under section 50A(4) of the Local Government (Scotland) Act 1973, the public had been excluded from the meeting for this item on the grounds that it involved the disclosure of exempt information as defined in paragraph 9 of Part 1 of Schedule 7A of the Act.

After consideration of a report by the Corporate Director for Enterprise and Sustainable Regeneration, copies of which had been circulated, and after hearing a report from the Business Development Manager, the Sub-committee:

Resolved to **recommend to the Council** that the Orkney Islands Council Harbour Authority Schedule of Charges, attached as Appendix 2 to this Minute, be approved to take effect from 1 April 2025.

9. Conclusion of Meeting

At 10:40 the Chair declared the meeting concluded.

Signed: Kristopher D Leask.



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Environmental Policy for Orkney Harbours

1. Introduction

1.1 Orkney Harbours is committed to protecting the environment and promoting sustainability in all aspects of its operations. As a key part of the UK's maritime industry, we recognise the importance of preserving our natural resources, reducing our environmental impact, and ensuring the long-term health of the local and global environment.

1.2 This Policy outlines the principles, strategies, and actions that guide our environmental management efforts, ensuring compliance with relevant UK environmental legislation and contributing to broader sustainability goals.

2. Commitment to Sustainability and Environmental Protection

2.1 We will integrate environmental considerations into all aspects of our activities, from planning and development to operations and maintenance. Our primary environmental goals include:

- Minimising the environmental impact of port operations.
- Reducing pollution in all forms, including air, water, and land.
- Promoting the sustainable use of natural resources.
- Reducing the carbon footprint of the harbour operations.
- Supporting marine biodiversity and protecting local marine ecosystems.

3. Compliance with Legal and Regulatory Requirements

3.1 We are committed to full compliance with national and international environmental laws and regulations, including:

- The **Environmental Protection Act 1990**
- The **Marine and Coastal Access Act 2009**
- The **Marine Strategy Framework Directive (MSFD)**
- The **Waste and Emissions Trading Act**
- The **UK Climate Change Act 2008**
- The **Habitats Directive** and **Wildlife and Countryside Act 1981** (for biodiversity and habitats)

3.2 We will monitor changes in legislation and regulatory requirements, ensuring that our practices remain up-to-date and compliant.

4. Pollution Prevention and Control

4.1 To prevent and control pollution, we will:

- Implement effective waste management systems to reduce, reuse, and recycle materials.
- Promote the use of environmentally friendly fuels and technologies.
- Monitor and control air and water emissions from port operations and vessels.
- Maintain spill response plans and regularly train staff in emergency preparedness.
- Work with shipping companies, cargo operators, and contractors to reduce their environmental impacts.

5. Energy Efficiency and Carbon Reduction

5.1 We are committed to improving energy efficiency and reducing the carbon footprint of the harbour:

- Conduct regular energy audits of port facilities and infrastructure.
- Invest in renewable energy sources such as solar and wind power where feasible.
- Support the transition to cleaner, low-carbon technologies for vessels, equipment, and port machinery.
- Promote the use of shore power to reduce emissions from ships at berth.
- Implement a strategy to reduce greenhouse gas emissions from all harbour operations in line with UK climate change goals.

6. Biodiversity and Ecosystem Management

6.1 We are committed to preserving and enhancing biodiversity in and around the harbour:

- Monitor the condition of marine ecosystems and work to protect sensitive habitats.
- Support the conservation of local wildlife and their habitats, including protected species and areas.
- Promote sustainable fisheries and marine activities in the harbour area.
- Collaborate with local environmental groups and stakeholders to improve ecosystem health.
- Carry out environmental impact assessments for any major development projects and implement measures to mitigate adverse effects on biodiversity.

7. Sustainable Development and Planning

7.1 The Harbour Authority will ensure that development and expansion are carried out in a sustainable manner:

- Adopt a precautionary approach to the development of new infrastructure or expansion of existing facilities.
- Ensure that new developments are designed with environmental impact minimisation in mind.
- Foster the use of green infrastructure and sustainable construction methods.
- Promote sustainable transport links and reduce reliance on road transport where possible.

8. Waste Management and Circular Economy

8.1 We aim to minimise the production of waste and support the transition to a circular economy:

- Reduce, reuse, and recycle materials wherever possible.
- Work with stakeholders to improve waste management and disposal practices.
- Promote the use of sustainable packaging and the reduction of single-use plastics.
- Implement initiatives to manage stormwater runoff and prevent litter in the marine environment.

9. Stakeholder Engagement and Awareness

9.1 We recognise the importance of engaging stakeholders in our environmental activities

- Regularly consult with local communities, businesses, environmental organisations, and government agencies.
- Keep the public informed about the harbour's environmental efforts through regular reports and outreach programs.
- Provide training and awareness programs for all employees to promote environmental responsibility.

10. Monitoring, Reporting, and Continuous Improvement

10.1 We will establish systems to monitor and report on our environmental performance:

- Regularly assess environmental risks and opportunities.
- Collect and analyse data to track progress against environmental targets.
- Publish annual sustainability reports to communicate our environmental performance to stakeholders.
- Set measurable environmental objectives and review them annually to ensure continuous improvement.

11. Responsibility and Accountability

11.1 Environmental management is the responsibility of everyone at Orkney Harbours. Senior management will ensure that adequate resources are allocated to environmental initiatives, and that progress is monitored. Each employee, contractor, and stakeholder will be encouraged to take personal responsibility for environmental protection.

12. Conclusion

Orkney Harbours is dedicated to making a positive impact on the environment through responsible management and continuous improvement. By adopting sustainable practices, reducing pollution, and enhancing biodiversity, we aim to create a harbour that benefits not only current stakeholders but also future generations.



SCHEDULE OF CHARGES

As of
01 April 2025

Orkney Harbour Authority Area





Schedule of Charges as from 1 April 2025

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Notes:

Ship tonnage measurements must comply with the International Tonnage Convention 1969 (ITC69). Where a vessel cannot supply a Tonnage Certificate then a provisional Gross Tonnage (GT) will be calculated in line with the DIT formula.

In this Schedule of Charges a “day” means any 24 hour period and includes any part thereof.

Any goods deposited on Harbour Authority property are stored entirely at owner’s risk.

His Majesty’s Ships and other UK/Scottish Government vessels and charitable sail training vessels will be exempt from berthing and anchorage fees. All other charges for services including pilotage will apply.

UK Border Force or HMRC Inspection and Detention

Any Vessel subject to UK Border Force or HMRC Inspection or Detention, or any by any similar Government agency may be subject to additional charges, at the discretion of the Harbour Authority, for the use of any port facilities.

1. Vessels and Goods

Ship Dues

These rates are chargeable upon entry to our jurisdiction and cover the vessel for a 24 hour period in port or time of stay in port to cover operations (Subject to Confirmation of Classification).

All vessels below are subject to a Minimum Charge of £75.00 per vessel.

VESSELS, BARGES AND DEVICES UTILISING AN OIC PIER

The following will be charged for any vessel using Orkney Islands Council Piers per arrival (£ per GT):

Vessels using port for purposes other than those below	£0.70
All vessels engaged operating a regular daily or weekly service between the Orkney Islands*	£0.47
Cruise liners and vessels engaged in commercial tourism, including commercial dive vessels*	£0.41
Vessels engaged in the provisions of service and supply of materials for and to vessels at anchor or within the harbour limits	£0.55
Passenger Launches/Workboats servicing the Flotta Oil Terminal	£0.46
Tankers proceeding to Flotta Oil Terminal	£7.38
All vessels engaged operating a regular daily or weekly service between the Scottish Mainland and Orkney per scheduled trip	£0.155

Charges For Fishing Vessels

Up to 50 GT	£39.04
Over 50 GT up to 100 GT	£53.69
Over 100 GT up to 200 GT	£67.10
Over 200 GT up to 300 GT	£79.30
Over 300 GT With £1.11 every GT or part thereof over 300 GT	£91.50 minimum
Vessels, devices and barges not in possession of ITC69 certificate:	
Under 40m in length	£2.55 per m
40m and over in length	£4.63 per m

Charges for Pleasure Craft

A seasonal compound fee, payable in advance, will be charged for each locally owned and based pleasure craft, regularly moored or berthed with the defined harbour limits for the season 1 May to 31 October

Up to 10m in length	£100.00
Exceeding 10m up to 12m overall length	£150.00
Exceeding 12m up to 15m overall length	£200.00
Exceeding 15m length overall	£300.00
All visiting pleasure craft up to 10m in length (per 24 hour period or part)	£10.00
All visiting pleasure yachts over 10m in length (per 24 hour period or part)	£10.00 Plus £1.00 per m

VESSELS ENTERING THE HARBOUR AREA BUT NOT UTILISING AT AN OIC PIER

Vessels of all types, whether with cargoes or passengers or in ballast entering the harbour area for any purpose but who do not enter any dock, or utilise any pier shall be charged as follows (£ per GT):

All vessels except for pleasure craft **£0.29**

Vessels Entering the Harbour Area and Utilising an Anchorage or Mooring Point

The following charge is for vessels utilising an agreed anchorage or mooring point within an Orkney Islands Council harbour area for the purposes outside of the above charge.

Short Term (£ per GT)

First 6 hours	£0.08
Every additional 24 hours or part thereof	£0.07

Long Term (£ per GT per vessel per 24 hour period or part thereof)

Vessel up to 10,000 GT	£0.01
Vessels over 10,000 up to 50,000 GT	£0.008
Vessels over 50,000 up to 100,000 GT	£0.007
Vessels over 100,000 GT	£0.006

Vessels, devices and barges not in possession of ITC69 certificate.

Short Term (price per m per 24 hour period or part thereof):

Under 40m in length	£1.53
40m and over in length	£3.06

Long Term (price per m per 24 hour period or part thereof)

Under 40m in length	£1.21
40m and over in length	£1.95

Anchorage occupied in excess of 14 days (336 hours) will be considered a Long Term anchorage and subject to the appropriate charge after this time.

OTHER VESSEL CHARGES

Environmental Levy

Every vessel entering or leaving Harbour Authority areas are liable for the Environmental Levy as set out below:

Per GT of the vessel per Voyage per entry into the harbour area:

Vessels carrying Hydrocarbons Cargo as cargo (minimum charge)	£888.37
Vessels carrying Hydrocarbons Cargo as cargo	£0.03
All Other Vessels	£0.015
Vessels powered by LNG and classified as such	£0.005
Vessels certified carbon free	No charge
Vessels not in possession of an ITC 69 Certificate	£50.00

Compound Charges

By agreement with Harbour Master's office locally owned commercial vessels based at any Orkney Islands Council pier and engaged in trading operations within harbour areas may be allowed compounded arrangements as per below table. Vessels up to 50 GT and those not in possession of an ITC 69 Certificate:

Under 10m	£201.31
10m and over but under 12m	£317.21
12m and over but under 15m	£451.41
15m and over but under 18m	£719.82
18m and over but under 21m	£902.82
21m and over but under 24m	£1354.22
24m and over but under 27m	£1708.04
27m and over but under 30m	£2055.74
Over 30m minimum £2,055.74 plus £59.82 per metre or part thereof over 30m.	

Vessels over 50 GT and in possession of and ITC 69 Certificate (£ per GT):

Over 50 GT up to 100 GT	£14.27
Over 100 GT up to 200 GT	£15.68
Over 200 GT up to 300 GT	£17.08
Over 300 GT up to 400 GT	£24.23
Over 400 GT up to 500 GT	£34.16
Over 500 GT up to 600 GT	£47.00
Over 600 GT	£64.07

Good Dues**General Cargoes (£ per unit)**

Aggregates (per tonne)	£1.73
Unprocessed Timber	£0.91
Animal Feed, Barley, Pulses, Wheat & Grain (per tonne)	£1.15
Tubulars (pipe work) & Grout (per tonne)	£1.37
Cement	£1.73
Fertiliser (including Basic Slag)	£1.73
Sawn Timber (per cubic metre)	£1.73
Profiles	£2.57
Scrap Metal	£2.62
Steel Sections (max 8 tonne per section)	£2.62
General Cargo	£3.41
Concrete Mats & Structures (per tonne)	£3.43
Crane Parts/Components (per tonne)	£4.08
All other Metal Fabrications (per tonne)	£5.51
Decommissioning related cargo (per tonne)	£8.42
Turbines, Compressors, Boilers & Pipework (per tonne)	£12.43
Automotive (New/Unregistered) per vehicle	£12.43
Wind Farm Components (per tonne)	£12.00
Anchors, Moorings, Chains (per tonne)	£3.00

Aquaculture, Fish, Shellfish

Charges made whether over an Orkney Islands Council pier or transshipped in Harbour Authority limits.

Aquaculture (per tonne)

Fish/Salmon Food	£2.19
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Farmed fish	£15.00
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Fish, Shellfish and Crustacean (per tonne)

Fish, Shellfish or Crustacean direct from Sea	£3.53
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Fish, Shellfish or Crustacean harvested	£3.53
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Smolts	£2.19
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Processed Fish, Shellfish or Crustacean	£2.19
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Fuels (£ per unit)

Solid Fuels, Coal, coke, logs etc (per tonne)	£1.68
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Petroleum Products (Fuel Oil, Diesel, Kersoine etc) (per tonne)	£2.68
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Gas (per tonne)	£2.68
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Passenger Dues

For all ferries utilising an Orkney Islands Council pier

Adult	£2.13
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Child (under the age of 12)	£1.08
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Vehicles For all ferries utilising an Orkney Islands Council Pier

Private owned vehicles, motor homes, caravans, trailers, boats etc not in commercial use:

Motor Vehicles under 5.5m	£11.07
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Motor Vehicles 5.5m up to 7.5m	£12.82
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Motor Vehicles 7.5m up to 10m	£22.57
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Motor Vehicles over 10m plus £0.89 for each additional half metre	£39.66minimum
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Motor Cycle	£4.49
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Motor Cycle with sidecar	£9.06
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Pedal Cycle	£1.68
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Commercially owned and operated vehicles, motor homes, trailers etc:

Motor Vehicles under 7.5m	£14.24
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Motor Vehicles 7.5m up to 10m	£28.41
Motor Vehicles 10m up to 12.5m	£45.14
Motor Vehicles over 12.5m plus £0.89 for each additional half metre	£61.66 minimum

Livestock

Cattle	£1.07
Horses	£1.07
Sheep	£0.62
Other livestock / animals	£0.62

Ship to Ship Cargo Transfers within Harbour Limits

Payable on the transshipment of all goods over 10 tonnes in weight or 10 cubic metres in volume between vessels, devices barges and all other craft within harbour limits (Price per Cargo Tonne or Cubic Metre or part thereof):

Oil (All grades) and LPG	£0.52
LNG (per cubic metre)	£0.52
Fish/Salmon	£1.32
Other goods	£2.63

Hazardous cargos such as Oil and Gas will be subject to a minimum charge of (inclusive of all fees and levies except Environmental Levy). £47,953

This composite charge does not include the mobilisation / demobilisation of fenders from shore.

Bunkering Operations or Similar

Vessels involved in bunkering operations will be charged at full charges except for bunker barge which will not be liable for any charges except for statutory charges.

Cargo transferred	
Oil – All grades (per tonne)	£2.68
LNG (per cubic metre)	£2.49

Offshore Wind Operations

Levies for Offshore Wind Operations (in addition to charges in other sections):

Berth Fees		
Chargeable at selected piers for handling of Offshore Wind components	£/GT per day	£0.20
Wet Storage Fees		
Any vessels, devices and barges not in possession of an ITC69 at Anchor	POA	
Land Fees		
Lease of Land	£/m2 per week	£2.00
Lease of Land	£/m2 per week	£1.50

Cruise Sundry Charges

Levies for Cruise Vessel Operations (in addition to charges in other sections):

Outer Isles Cruise Calls (Vessels calling at locations outwith Orkney Mainland and Lyness)		
Cruise call charge: Vessel < 5,000GT		£1,250
Cruise call charge: Vessel > 5,000GT		£2,000
Security		
Cruise vessels extending visit outside normal cruise working hours (First 12 hours)		£500.00
Per hour thereafter		£50.00
Cruise Passenger Dues		
Per passenger		£5.00

Port Administration

All vessel arrivals (except pleasure craft)	£25.87
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Charges for administration of assessing and completing the following Harbour Authority approvals:

Bunkering Vessel Approval (min 4 weeks prior notice)	£219.61
Bunkering Vessel Annual Renewal	£93.94
Diving approvals, renewals for both commercial and recreational	POA
Harbour Works Approval (min 4 weeks prior notice)	POA
Compound Charge Late Application Fee	£50.00
Short Notice Charge for Late Approval requests (in addition to the relevant charge)	£65.00

Harbour Craft Charges

The following rates will be applicable when the launches are not engaged in pilotage duties

The below charges are based on fuel prices as of October 2024, any fuel costs over this price will be subject to a fuel surcharge.

Hire of Pilot Launches (per hour or part thereof) (Minimum hire of 4 hours)	£530.62
Bareboat Charter (subject to terms and conditions):	
Vessel Hire (per 24 hours or part thereof)	£1,083.34
Fuel and Lubricants	Cost + 15%

2. Pilotage

Pilotage Services

Pilotage Direction

In accordance with Section 7 of the Pilotage Act 1987 and The Orkney Pilotage Direction 1988 (as amended 2007, 2010 and 2016), the Orkney Harbour Authority, the Competent Harbour Authority, has directed that pilotage be compulsory throughout the Pilotage Area for:

1. All passenger vessels of 65m or greater length overall.
2. All other vessels of 80 metres or greater length overall.
3. All vessels under tow where the combined overall length of the towing vessel and the tow is over 65m length overall or the combined length of the tug and tow is over 65m.
4. All vessels using Orkney Islands Council tugs for berthing, unberthing or any other reason where tugs need to be operated under control of the vessel.
5. All vessels over 300 GT carrying persistent oils or pollutants in bulk.

Provision of Service

The Provision of the Pilotage Service is subject to Pilotage Directions published by The Harbour Authority (or any notice that supersedes it).

Charges

Pilotage and associated charges are made pursuant to Section 10 of the Pilotage Act 1987 and are based on Gross Tonnage (GT) as shown on an ITC69 certificate in accordance with the attached Schedule of Charges.

Pilotage Exemption Certificates

Pilotage Exemption Certificates may be granted to appropriately qualified mariners by application, pursuant to Section 8 of the Pilotage Act 1987, as amended by the Marine Navigation Act 2013 and subsequent Pilotage Directions promulgated by Harbour Authority.

Liability

The provision of pilotage services is subject to availability and Marine Services accepts no liability for any delay, loss or damage, directly or indirectly arising out of, or caused or contributed to by an inability to supply or continue to supply such services or for any charges or expenses incurred in such circumstances.

Limitation of Liability in respect of Pilots is covered under Section 22 of the Pilotage Act 1987

Pilotage Charges

Charges are the sole charges for the use of an Authorised Pilot for a vessel movement, inclusive of attendance. The below charges are based on fuel prices as of December 2024, any fuel costs over this price will be subject to a fuel surcharge.

Pilotage per single vessel movement:

Vessels up to 4,000 GT	£629.68
For each 100 GT or part thereof in excess of 4,000 GT	£4.32
Pilotage per single tow movement:	
Length of tow up to 65m	£629.68
Length of tow 65m and over	£775.04
Pilotage Exemption Certificate Surcharge Charged as single vessel movement	
Cancellation Fee (less than 2 hours notice received)	
	£214.29
Detention Fees:	
First 30 minute period	£214.29
Each successive 30 minute period or part thereof	£285.45

Over Carriage

Pilots should embark and disembark at the nominated Pilot Boarding Area. If due to unavoidable circumstances the Pilot is over carried, then the following will apply:

1. The Pilot must embark or disembark at the earliest opportunity. In addition a charge of £130 per hour or part thereof for the first 12 hours will be levied. Other hours in the 24 hour period will be charged at a standby rate of £75 per hour or part thereof, commencing from the time of the departure from the Pilotage District until repatriation to Orkney.
2. The vessel will also be required to reimburse all travel and subsistence expenses involved in repatriating the Pilot to Orkney.

Pilotage Exemption Certificates

The following charges are applicable with regards to Pilotage Exemption Certificates for Orkney Pilotage Area

Oral Examination	£332.60
Issue of New Certificate (including one main and one sub area)	£332.60
Issue of Replacement Certificate, Part 1 - areas	£209.42
Issue of Replace Certificate Part 2 - vessels	£209.42
Annual Renewal of Certificate	£332.60
Addition of Vessel Name to Part 2 (per submission)	£ 94.85
Change of Vessel Name	£ 51.74

Addition of Main Operating Area or Harbour Sub Area	£ 94.85
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North Sea Pilots

Boarding and landing of North Sea Pilots

Per embarkation/disembarkation per pilot	£1,850.00
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Terms & Conditions for Pilotage

A “vessel movement” means any of the following single acts of navigation:

- outside the compulsory area (i.e. to or from sea)
- within the compulsory area (i.e. to or from a berth, jetty, mooring or anchorage)

Charges for use of Orkney Islands Council Marine Service Pilots includes the boarding and landing fee.

The Authority reserves the right to make a charge for any vessel movement by the holder of a valid Pilotage Exemption Certificate. This charge is currently set at 5.00% of the single vessel movement. Charge capped at 1000 acts per vessel into a single port.

A full Pilotage charge will be levied when a vessel subject to compulsory pilotage is moved without the use of an authorised Pilot or Pilotage Exemption Certificate holder.

Where a vessel movement is a tow involving two or more vessels, the charge for pilotage for a single vessel movement will be regulated by the overall distance between the extreme ends of the vessels concerned and by the draught of the deepest vessel.

At least two hours’ notice is required for orders for Pilotage.

Detention Fees will apply to any occasion that a Pilot is kept on board a vessel over and above the period of time for a normal act of pilotage, currently assessed as 4 hours, whether or not actively engaged in pilotage duties during that extended period, unless otherwise agreed by the Harbour Master.

A Deck Officer (As defined in the Marine Navigation Act 2013) may obtain Pilotage Exemption Certificates from the Authority, as the Competent Harbour Authority, subject to certain conditions and requirements. All applicants must complete an oral examination. Pilotage Exemption Certificates are valid for a maximum of one year at a time and, subject to conditions, may also be renewed. Full details of the conditions, requirements and examination process for the grant of a Pilotage Exemption Certificate are obtainable from the Harbour Office.

Pilotage Exemption Certificates are split into 2 parts, Part One being the areas of validity and Part Two the vessels for which the certificate is valid. Part One is further subdivided into the main operating Area e.g. Scapa Flow, Kirkwall and the Sub Area detailing the individual port or quay e.g. Lyness, Stromness, Hatston Pier.

3. Towage

Towage Charges

These rates are chargeable per vessel and per Tug requested irrespective of Tug power and bollard pull. The below charges are based on fuel prices as of October 2024, any fuel costs over this price will be subject to a fuel surcharge.

Scapa Flow, Stromness and South Isles:	
Assisting a vessel on or off a berth, pier, mooring or anchorage or Towage Escort Services (initial 2 hours rate).	£3,000.00
thereafter per hour or any part thereof.	£1,500.00
Kirkwall and North Isles	
Assisting a vessel on or off a berth, pier, mooring or anchorage or Towage Escort Services (initial 2 hours rate).	£3,000.00
thereafter per hour or any part thereof	£1,500.00
Transfer costs per Tug between Scapa to Kirkwall (one act)	£2,500.00

Charter Rates

The following rates apply to Tugs taken on charter, where the charter is within 10 miles of Orkney Harbour area limits. Rates are chargeable per vessel and per Tug requested irrespective of Tug power and bollard pull (per hour or any part thereof) at discretion of the Harbour Master:

Operating Base to Base (as defined)	POA
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The following rates apply to Tugs taken on charter, where the charter is out with Orkney. Rates are chargeable requested irrespective of Tug power and bollard pull (per 24 hour period or any part thereof):

First 24 hours	£16,000.00
Subsequent 24 hours or part thereof	£8,000.00
Fuel and Lubricants	Cost + 15%

Towage Approval

The following charges will be applied to all towage conducted with the Harbour Area, irrespective of Towage company utilised or by the discretion of the Harbour Master:

Towage Assessment Approval (min 2 weeks prior notice):	£219.35
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Terms & Conditions for Towage

Provision of the towage service is dependent on weather conditions and vessel availability.

Mobilisation and demobilisation charges are included in the fees unless otherwise specified.

Short notice will incur additional charges, refer to towage assessment approval.

4. Quay, Slipway and Laydown Charges

Laydown Charges

Payable for any goods stored on Orkney Islands Council piers with permission of Harbour Master's office.

Laydown – Within 25m of quay edge (Per Sq M per 24-hour period)	£0.30
Shortterm laydown on undeveloped sites (Per Sq M per 24-hour period)	£0.15

Quay Sterilisation - When vehicles or equipment such as cranes are mobilised on the port's quays or where the quay is sterilised or access is restricted for use by others, then a charge of £500 per 24-hour period or part thereof will be made.

Slipway Charges

Hatston Slipway	
First 24 Hours	FOC
Subsequent 24 hours or part thereof	£0.29
Drying Out Area	
First 24 Hours	FOC
Subsequent 24 hours or part thereof	£100.00

Marshalling Areas and Parking Permits

Marshalling Areas:	
Vehicles/Trailers for immediate embarkation (within 6 hours)	No Charge
Vehicles/Trailers not for immediate embarkation (per day or part thereof)	£125.42

Parking Permit for Pier Areas (per vehicle, per year):	
Private Vehicle	£75.65
Commercial Vehicle under 7m in length	£100.00
Commercial Vehicle over 7m in length	£183.00

Penalties

Where quay, pier, slipway, laydown and parking agreements are exceeded by individuals and companies the following penalty charges will apply:

Storage in excess of agreed areas (per Sq M per 24-hour period)	£23.81
Removal of vehicle, equipment, goods, chattles in breach of agreement or on abandonment.	Cost + 15%

5. Sundry Charges

Waste Charges

Waste Charges, in accordance with Merchant Shipping and Fishing Vessels (Port Waste Reception Facilities) Regulations 2003 and Animal By-Products Regulation (EC) 1774/2002. These rates apply regardless of waste contractor appointed by the ship or agent.

Domestic Waste (excluding Category 1 Waste)

First 2 tonnes in weight	FOC
Over 2 Tonnes in weight (per tonne or part thereof)	£732.01
Waste Charge when no harbour dues payable	Cost + 15%
Supply of tonne bag	£10.00

Oil - The following charges apply in relation to the disposal of oils in the harbour.

Hire of 1,000 litre portable tank (per fill)	£23.22
Hire of 2,000 litre bowser (per fill)	£37.82
With Operator (per hour)	£56.55
Testing and disposal	
Quantities below 2000L	£251.32
Quantities above 2000L	Cost + 15%
SEPA Form	£67.10
Oil Disposal and Transfer Charge	£366.00

Category 1 Waste, Hazardous Waste & Other Waste

For details contact Marine Services.	Cost +15%
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Port Security Charges

Security Charges in accordance with the International Ship and Port Facility Security Code (ISPS)

Security Level 1:	
First 6 hours	£187.88
Each subsequent 12 hour period or part thereof	£375.77
Security Level 2: Access Control/Security Guards	Cost +15%
Security Level 3: As directed by the security services	Cost +15%
Off Mainland security charges (where applicable): First 12 hours	£929.88
Each subsequent 6 hour period or part thereof	£177.67

Harbour Infrastructure Hire Charges

The use of port infrastructure is chargeable at the following rates:

Linkspans (per hour or part thereof)	£115.91
Hard Ramps (per hour or part thereof)	£52.46
Drying out areas:	
First 24 hours	£48.81
Per additional 24 period or part thereof	£96.38
Weigh bridges and machines:	
For goods (per tonne or part thereof)	£0.85
Vehicles for shipment or taxation (per tonne or part thereof)	£3.85
Marine Headquarters Conference Room (per 4 hours or part thereof):	
without conference/presentation facilities	£97.60
with conference/presentation facilities	£146.40

Utility Charges

The following utility service charges are applicable within the harbour:

Water (per tonne or part thereof)	£3.59
Electricity (per unit)	£0.49
Shore to Ship Power connections	POA

Port Data Services

The following data is available:

Meteorological Data (per calendar month per site)	£48.81
Tide Tables (Per Copy)	£5.00

Hire of Loadall/Forklift

Hire of Loadall/Forklift with Operator (per hour)	£135.00
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ORKNEY ISLANDS COUNCIL
Harbour Authority

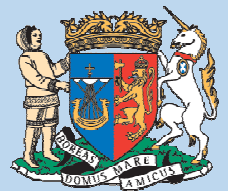
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