

# Minute of the Meeting of Orphir Community Council held in the Orphir Community School on Tuesday, 30 January 2018 at 19:30

## Present:

Mr A Dundas, Mr A Dixon, Mr A Marwick, Mr D Marwick, Mr N Sclater and Mr K Thomson.

## In Attendance:

- Councillor L Manson.
- Councillor J Richards.
- Councillor S Cowie.
- PC S Hay, Police Scotland.
- Mrs J McGrath, Community Council Liaison Officer.
- Mr I Heggie, Clerk.

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## **1. Apologies**

Resolved to note that apologies had been received from Councillor B Foulkes.

## **2. Adoption of Minutes**

The minutes of the meeting held on 14 November 2017 were approved, being proposed by Mr A Marwick and seconded by Mr K Thomson.

## **3. Police Scotland**

The Police Officer present advised that there had been eight incidents recently in the Orphir area, that were mainly weather related. He also advised that speed checks had been undertaken within the area, and that Police Scotland had contacted OIC Roads regarding the lack of gritting. Members asked if Police Scotland could contact Flotta Terminal regarding their employees travel to work road safety, and it was:

Resolved to note the information provided.

## **4. Matters Arising**

### **A. Community Council Constitution**

After hearing that there was no change regarding 39 - tendering procedures of Orkney Islands Council, and 40 - ordering and certification procedures of Orkney Island Council, likely to affect the Orphir Community Council, it was:

Resolved that should any further issue arise then the item could be revisited.

### **B. Orphir Cemetery**

The Chair informed members that he had not had a chance to check the SEPA guidance on double burials, and it was:

Resolved to note that the Chair would report back to the next meeting.

### **C. Bu to Breck Walk**

Members heard that the Roads Services Technician had advised that an instruction had been issued for the replacement of the gate leading into the churchyard, Bu Kirk, and it was:

Resolved that members should continue to monitor the situation.

### **D. Roads Issues - 30mph Zone**

Members discussed the further construction on land near Cairnton, Orphir. Roads Services had raised no objection to this development, and members noted there was no Council budget available for the construction of a pavement. Roads Services had indicated that pavement improvements could be proposed within the School Travel Plan, and it was:

1. That the Chair should liaise with the headteacher of Orphir Community School regarding the School Travel Plan.

2. That Democratic Services be asked to approach the relevant departments regarding the re-designation of the road to a walking road, including the appropriate signage.

### **E. Clowally Viewpoint**

Members heard that the Chair had been in discussion with the Community Council's appointed Solicitor, who had made contact with the Solicitor for the Royal Society for the Support of Women of Scotland. Discussions regarding plot conveyance should now progress. Members also heard that the Clowally project would not meet the Scottish Land Fund criteria for funding, and it was:

Resolved that this issue and any progress be raised at the next meeting.

### **F. Orphir School Football Pitch**

As Mr M Clouston was not present to provide feedback to members, it was:

Resolved to discuss this issue at the next meeting.

### **G. Orkneyinga Saga Centre**

Councillor Richards informed members he had been in discussion with the relevant Council department regarding responsibility for the Centre's maintenance. The Chair agreed to create a list of external repairs required and pass to Democratic Services. Democratic Services were to be asked to seek permission for the Community Council to redecorate the centre internally in time for the spring opening. It was also agreed that the centre should open for 2018 at the beginning of April and close at end of October, and that consideration required to be given to collection from Lyness, and future storage of the Longship over winter, and it was:

1. To note the information provided.

2. That the Chair should provide a list of external repairs required to Democratic Services.

3. That Democratic Services should ask the relevant section for permission to carry out internal decoration.

4. To resume consideration of the collection and storage of the Longship at the next meeting.

### **H. School and Public Bus Services**

Members heard the result of an investigation into an incident which involved a school bus being stranded at Scapa on 7 December 2017. It was also reported that further issues with Stagecoach late/breakdowns were still in discussion, and it was resolved:

1. To note the information provided.

2. To monitor the situation.

### **I. Bus Shelter – Germiston Road**

Members discussed the correspondence received from Democratic Services, copies of which had previously been circulated, regarding the removal and non-replacement of the bus shelter at Kirbister, and it was:

Resolved that, due to the exposed nature of the site, the Chair should write to the Transport Planner, through Democratic Services, requesting the decision be reconsidered.

### **5. Kirkyard Maintenance**

Members discussed the upcoming need to tender for the kirkyard maintenance. Members queried the length of the tender, and it was:

Resolved that the Clerk look out the previous tender and email members regarding the advertising of a new tender if required.

### **6. Correspondence**

#### **A. Voices Scotland – Taster Sessions**

Members had no comment to make on copies previously emailed, and it was:

Resolved to note the content of the correspondence.

#### **B. Thrive Renewables – Energy Efficiency Grants**

Members heard that the documentation had been passed on to the appropriate hall committee, and it was:

Resolved to note the content of the correspondence.

#### **C. Letter of Thanks**

After having heard the contents of the letter, it was:

Resolved to acknowledge the letter of thanks.

### **7. Consultations**

#### **A. Winter Service Plan 2017/2018**

After members discussed the Winter Service Plan consultation, copies of which had previously been circulated, it was:

Resolved that members would provide information to the Clerk of issues arising, which could then be passed to Democratic Services.

## **B. Verge Maintenance Plan**

Members discussed the Verge Maintenance Plan, copies of which had previously been circulated. Various issues were discussed, such as timelines of cutting and drain clearance, drainage methods, potholes and flooding, and it was resolved:

1. That the Clerk should pass a list of relevant issues to Democratic Services.
2. That Councillor Cowie would also be provided with the list of issues, so that they may be presented to the relevant departments.

## **C. Licensing Consultation - Overprovision**

Members discussed the consultation on overprovision, copies of which had previously been circulated, and it was:

Resolved to note that members had no comments to make.

## **8. Financial Statements**

### **A. General Finance**

After consideration of the General Finance statement as at 15 January 2018, it was:

Resolved to note the estimated balance was £14,937.35.

### **B. Community Council Grant Scheme**

After consideration of the Community Council Grant Scheme statement as at 15 January 2018, it was:

Resolved to note that the balance remaining for approval was £273.10.

### **C. Community Development Fund**

Following consideration of the Community Development Fund statement as at 15 January 2018, it was:

Resolved to note that the sum of £13,755.42 was available for allocation.

### **D. Seed Corn Fund**

Following consideration of the Seed Corn Fund statement as at 15 January 2018, it was:

Resolved to note that the sum of £3,518 was available for allocation.

### **E. Orkneyinga Saga Centre Fund**

Following consideration of the Orkneyinga Saga Centre Fund statement as at 15 January, members felt that there were several anomalies which they could not understand, and it was:

Resolved that Councillor Manson take the balance sheet and discuss with relevant departments so that clarity could be brought to the next meeting.

## **9. Financial Requests**

### **A. Stromness Academy –Geography Tour – Switzerland**

Following consideration of correspondence received from Mr Ralph Harnden, Stromness Academy, copies of which had been previously circulated, requesting financial assistance towards the travel costs of one pupil from the Orphir area, it was:

Resolved that a donation of £50 be given towards one pupil attending the tour in June/July 2018.

### **B. Orphir Parent and Toddler Group – Christmas Party**

Following consideration of correspondence received from Orphir Parent and Toddler Group, copies of which had been previously circulated, requesting financial assistance towards the cost of providing a Christmas Party for 16 children, it was:

Resolved that a donation of £50 be given towards the cost of the Christmas Party.

### **C. Kirkwall Grammar School – Manchester Football Trip**

Following consideration of correspondence received from Mr B Pesci, Kirkwall Grammar School, copies of which had previously been circulated, requesting financial assistance towards the cost of taking pupils to attend professional coaching sessions, it was:

Resolved that a donation of £50 be given towards the cost of the pupil from Orphir attending the Manchester trip in May 2018.

### **D. Bag the Bruck**

Following consideration of correspondence received from Democratic Services, advising members of the Bag the Bruck event in April 2018, it was agreed that the Clerk should apply for CCGS funding of £300 and that the amount could then be equally divided in donations to any groups who applied, and it was:

Resolved that the Clerk would apply for CCGS assistance on the project cost of £300 towards Bag the Bruck 2018.

## **10. Publications**

The Orkney Policing Report for January 2018 and the VAO January Newsletter were made available to members at the meeting.

## **11. Any Other Competent Business - West Mainland Tourist Brochure**

Members heard that the current stock of West Mainland brochures had been used and a new print run would be required. There was due to be another meeting of the brochure group on 27 February so financial requirements would be clearer following this, and it was:

Resolved that this issue be revisited at the next meeting when there will be clarity regarding funding required for another print run.

## **12. Date of Next Meeting**

Resolved that the next meeting would be held on Tuesday, 20 March in Orphir Community School, commencing at 19:30.

## **13. Conclusion of Meeting**

There being no further business, the Chair declared the meeting concluded at 21:50.