

Minute

General Meeting of the Council

Tuesday, 7 October 2025, 10:30.

Council Chamber, Council Offices, School Place, Kirkwall.



Present

Councillors Graham A Bevan, Stephen G Clackson, Alexander G Cowie, David Dawson, P Lindsay Hall, Rachael A King, Kristopher D Leask, W Leslie Manson, James R Moar, Raymond S Peace, John A R Scott, Jean E Stevenson, Ivan A Taylor, Owen Tierney, Duncan A Tullock and Heather N Woodbridge.

Present via remote link (Microsoft Teams)

Councillors Steven B Heddle, Gwenda M Shearer, Gillian Skuse and Mellissa-Louise Thomson.

Clerk

- Gavin Mitchell, Head of Legal and Governance.

In Attendance

- Stephen Brown, Chief Officer, Orkney Health and Social Care Partnership.
- Hayley Green, Director of Infrastructure and Organisational Development.
- Gareth Waterson, Director of Enterprise and Resources.
- James Wylie, Director of Education, Communities and Housing.
- Andrew Groundwater, Head of Human Resources and Organisational Development.
- Hazel Flett, Service Manager (Governance).

Observing

- Susan Taylor, Committees Officer.

Apology

- Councillor Janette A Park.

Declarations of Interest

- No declarations of interest were intimated.

Chair

- Councillor Graham A Bevan, Convener.

1. General Meeting of the Council

Minute of Meeting held on 1 July 2025

On the motion of Councillor Graham A Bevan, seconded by Councillor Heather N Woodbridge, the Council resolved to approve the Minute of the General Meeting of the Council held on 1 July 2025 as a true record.

2. Local Review Body

Minute of Meeting held on 21 August 2025

On the motion of Councillor Owen Tierney, seconded by Councillor David Dawson, the Council resolved to approve the Minute of the Meeting of the Local Review Body held on 21 August 2025 as a true record.

3. Licensing Committee

Minute of Meeting held on 21 August 2025

On the motion of Councillor Duncan A Tullock, seconded by Councillor Kristopher D Leask, the Council resolved to approve the Minute of the Meeting of the Licensing Committee held on 21 August 2025 as a true record.

4. Planning Committee

Minute of Meeting held on 27 August 2025

On the motion of Councillor Owen Tierney, seconded by Councillor David Dawson, the Council resolved to approve the Minute of the Meeting of the Planning Committee held on 27 August 2025 as a true record.

5. Monitoring and Audit Committee

Minute of Meeting held on 28 August 2025

On the motion of Councillor P Lindsay Hall, seconded by Councillor Gillian Skuse, the Council resolved to approve the Minute of the Meeting of the Monitoring and Audit Committee held on 28 August 2025 as a true record.

6. Development and Infrastructure Committee

Minute of Meeting held on 9 September 2025

On the motion of Councillor Kristopher D Leask, seconded by Councillor Owen Tierney, the Council resolved to approve the Minute of the Meeting of the Development and Infrastructure Committee held on 9 September 2025 as a true record.

The Council thereafter resolved to approve the recommendations contained in the Minute of the Meeting of the Development and Infrastructure Committee held on 9 September 2025.

7. Education, Leisure and Housing Committee

Minute of Meeting held on 10 September 2025

On the motion of Councillor Gwenda M Shearer, seconded by Councillor Ivan A Taylor, the Council resolved to approve the Minute of the Meeting of the Education, Leisure and Housing Committee held on 10 September 2025 as a true record.

The Council thereafter resolved to approve the recommendations contained in the Minute of the Meeting of the Education, Leisure and Housing Committee held on 10 September 2025.

8. Policy and Resources Committee

Minute of Meeting held on 23 September 2025

On the motion of Councillor Heather N Woodbridge, seconded by Councillor Alexander G Cowie, the Council resolved to approve the Minute of the Meeting of the Policy and Resources Committee held on 23 September 2025 as a true record.

The Council thereafter resolved to approve the recommendations contained in the Minute of the Meeting of the Policy and Resources Committee held on 23 September 2025.

9. Monitoring and Audit Committee

Minute of Meeting held on 25 September 2025

On the motion of Councillor P Lindsay Hall, seconded by Councillor W Leslie Manson, the Council resolved to approve the Minute of the Meeting of the Monitoring and Audit Committee held on 25 September 2025 as a true record.

10. Development and Infrastructure Committee

Minute of Special Meeting held on 2 October 2025

On the motion of Councillor Kristopher D Leask, seconded by Councillor Mellissa-Louise Thomson, the Council resolved to approve the Minute of the Special Meeting of the Development and Infrastructure Committee held on 2 October 2025 as a true record.

The Council thereafter resolved to approve the recommendations contained in the Minute of the Special Meeting of the Development and Infrastructure Committee held on 2 October 2025.

11. Community Development Fund Sub-committee

Minute of Meeting held on 1 July 2025

On the motion of Councillor Graham A Bevan, seconded by Councillor Gwenda M Shearer, the Council resolved to approve the Minute of the Meeting of the Community Development Fund Sub-committee held on 1 July 2025, attached as Appendix 1 to this Minute, as a true record.

12. Conclusion of Meeting

At 10:36 the Convener declared the meeting concluded.

Signed: Graham A Bevan.

Minute

Community Development Fund Sub-committee

Tuesday, 1 July 2025, 14:00.

Council Chamber, Council Offices, School Place, Kirkwall.



Present

Councillors Graham A Bevan, Kristopher D Leask, Gillian Skuse, Ivan A Taylor and Heather N Woodbridge.

Present via remote link (Microsoft Teams)

Councillors W Leslie Manson and Gwenda M Shearer.

Clerk

- Sandra Craigie, Committees Officer.

In Attendance

- Sweyn Johnston, Head of Enterprise and Economic Growth.
- Stuart Allison, Service Manager (Enterprise).
- Karen Bevilacqua, Service Manager (Legal Services).
- David Macrae, Sustainable Regeneration Funding Manager.
- India Whitwell, Sustainable Regeneration Funding Manager.
- Carol Coleman, Economic Development Officer.
- Morag Robertson, Economic Development Officer.

Apology

- Councillor Mellissa-Louise Thomson.

Declaration of Interest

- Councillor Kristopher D Leask – Item 1.

Chair

- Councillor Graham A Bevan, Convener.

1. Regeneration Capital Grant Fund – Monitoring Report

Councillor Kristopher D Leask declared an interest in this item, in that he was a Director of the Pier Arts Centre, but concluded that his interest did not preclude his involvement in the discussion.

After consideration of a report by the Director of Enterprise and Resources, copies of which had been circulated, and after hearing a report from David MacRae, Sustainable Regeneration Funding Manager, the Sub-committee:

Noted progress on the undernoted projects processed via the Third-Party Funding Applications Framework to the Regeneration Capital Grant Fund:

- Pier Arts Centre, Stromness – provision of creative arts hub in the former Stromness Post Office.
- North Ronaldsay Development Trust – Community Wellbeing Hub, the Pund, at Trebb.

Councillor Heather N Woodbridge joined the meeting during discussion of this item.

2. Carbon Neutral Islands Capital Fund

After consideration of a report by the Director of Enterprise and Resources, copies of which had been circulated, and after hearing a report from David MacRae, Sustainable Regeneration Funding Manager, the Sub-committee:

Resolved, in terms of delegated powers:

2.1. That the Council should submit an application to the Scottish Government's Carbon Neutral Islands Capital Fund, on behalf of the Island of Hoy Development Trust in respect of the Hoy Community Transport Electrification project, for the amount of £131,485.

2.2. That powers be delegated to the Director of Enterprise and Resources, in consultation with the Head of Finance, to make payment to the Island of Hoy Development Trust, should the application to the Scottish Government's Carbon Neutral Islands Capital Fund be successful.

2.3. That powers be delegated to the Director of Enterprise and Resources, in consultation with the Head of Corporate Governance, to enter into grant agreements, on the Council's standard terms and conditions, with the Scottish Government and the Island of Hoy Development Trust, as appropriate, including whether appropriate security could be put in place.

3. Application 0/5/8/0076 – The Hoy Trust – Burnmouth Bothy

After consideration of a report by the Director of Enterprise and Resources, copies of which had been circulated, and after hearing a report from Carol Coleman, Economic Development Officer, the Sub-committee:

Resolved, in terms of delegated powers:

3.1. That a grant of up to 50% of total eligible costs, up to a maximum sum of £86,643, to be met from the Community Development Fund, be offered to The Hoy Trust towards restoration of the Burnmouth Bothy, Hoy, subject to:

- Confirmation of the subsidy control position to the satisfaction of the Director of Enterprise and Resources.
- Confirmation of the full funding package being secured.

3.2. That powers be delegated to the Director of Enterprise and Resources, in consultation with the Head of Finance, to authorise, if required, advance payment of the grant, referred to at paragraph 3.1 above, on receipt of invoices, to assist cash flow requirements of The Hoy Trust.

3.3. That powers be delegated to the Director of Enterprise and Resources, in consultation with the Head of Corporate Governance, to determine whether appropriate security could be put in place and, if so, to conclude an Agreement, on the Council's standard terms and conditions, with The Hoy Trust in respect of the funding detailed at paragraphs 3.1 and 3.2 above.

4. Application 0/5/8/0084 – Holm Sailing Club

Purchase of ex-Island Games Sail Boats

After consideration of a report by the Director of Enterprise and Resources, copies of which had been circulated, and after hearing a report from Morag Robertson, Economic Development Officer, the Sub-committee:

Resolved, in terms of delegated powers:

4.1. That a grant of up to a maximum sum of £30,160, approximately 48% of total eligible costs, to be met from the Community Development Fund, be offered to Holm Sailing Club towards the purchase of six ILCA competition sail dinghies with rigs and covers, sailing equipment, two stacking and lowering trailers and a 40-foot storage container, including delivery, subject to:

- Confirmation of the subsidy control position to the satisfaction of the Director of Enterprise and Resources.
- Confirmation of the full funding package being secured.
- Confirmation that sportscotland was offering Holm Sailing Club discounted ILCA dinghies.
- Confirmation that all regulatory permissions, where required, were in place, for example planning permission.

4.2. That powers be delegated to the Director of Enterprise and Resources, in consultation with the Head of Finance, to authorise, if required, advance payment of the grant, referred to at paragraph 4.1 above, on receipt of invoices, to assist cash flow requirements of Holm Sailing Club.

4.3. That powers be delegated to the Director of Enterprise and Resources, in consultation with the Head of Corporate Governance, to determine whether appropriate security could be put in place and, if so, to conclude an Agreement, on the Council's standard terms and conditions, with Holm Sailing Club in respect of the funding detailed at paragraphs 4.1 and 4.2 above.

5. Application 0/5/8/0019 – Orkney Sailing Club

Purchase of ex-Island Games Sail Boats

After consideration of a report by the Director of Enterprise and Resources, copies of which had been circulated, and after hearing a report from Morag Robertson, Economic Development Officer, the Sub-committee:

Resolved, in terms of delegated powers:

5.1. That a grant of up to a maximum of £13,334, approximately 23% of total eligible costs, to be met from the Community Development Fund, be offered to Orkney Sailing Club towards the purchase of six ILCA competition sail dinghies, sailing equipment including six ILCA 4 rigs, a time keeping system and a lifting gantry, subject to:

- Confirmation of the subsidy control position to the satisfaction of the Corporate Director of Enterprise and Resources.
- Confirmation of the full funding package being secured.
- Confirmation that sportscotland was offering Orkney Sailing Club discounted ILCA dinghies.
- Confirmation that all regulatory permissions, where required, were in place, for example planning permission.

5.2. That powers be delegated to the Director of Enterprise and Resources, in consultation with the Head of Corporate Governance, to determine whether appropriate security could be put in place and, if so, to conclude an Agreement, on the Council's standard terms and conditions, with Orkney Sailing Club in respect of the funding detailed at paragraph 5.1 above.

6. Conclusion of Meeting

At 14:33 the Convener declared the meeting concluded.

Signed: Graham A Bevan.