

# Minute

## Asset Management Sub-committee

Tuesday, 27 May 2025, 09:30.

Council Chamber, Council Offices, School Place, Kirkwall.



## Present

Councillors Alexander G Cowie, Steven B Heddle, Kristopher D Leask, Janette A Park, Ivan A Taylor, Mellissa-Louise Thomson and Heather N Woodbridge.

## Clerk

- Sandra Craigie, Committees Officer.

## In Attendance

- Gareth Waterson, Director of Enterprise and Resources.
- Kenny MacPherson, Head of Property and Asset Management.
- Graeme Christie, Service Manager (Estates).
- Shonagh Merriman, Service Manager (Corporate Finance).
- Michael Scott, Solicitor.

## In Attendance via remote link (Microsoft Teams)

- Hayley Green, Director of Infrastructure and Organisational Development.

## Declarations of Interest

- Councillor Mellissa-Louise Thomson – Item 3.
- Councillor Heather N Woodbridge – Item 3.

## Chair

- Councillor Alexander G Cowie.

## 1. Exclusion of Public

On the motion of Councillor Alexander G Cowie, seconded by Councillor Kristopher D Leask, the Sub-committee resolved that the public be excluded from the meeting, as the business to be considered involved the disclosure of exempt information of the classes described in the relevant paragraphs of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.

## **2. Proposed Lease Arrangements**

Under section 50A(4) of the Local Government (Scotland) Act 1973, the public had been excluded from the meeting for this item on the grounds that it involved the disclosure of exempt information as defined in paragraphs 2, 4 and 9 of Part 1 of Schedule 7A of the Act.

After consideration of a report by the Director of Infrastructure and Organisational Development, copies of which had been circulated, and after hearing a report from the Service Manager (Estates), the Sub-committee:

Resolved, in terms of delegated powers, what action should be taken with regard to the proposed lease of property.

**The above constitutes the summary of the Minute in terms of the Local Government (Scotland) Act 1973 section 50C(2) as amended by the Local Government (Access to Information) Act 1985.**

## **3. Leases on Terms Below Market Value**

Councillor Mellissa-Louise Thomson declared an interest in this item, and was not present during discussion thereof.

Councillor Heather N Woodbridge declared an interest in this item, and was not present during discussion thereof.

Under section 50A(4) of the Local Government (Scotland) Act 1973, the public had been excluded from the meeting for this item on the grounds that it involved the disclosure of exempt information as defined in paragraphs 2, 4 and 9 of Part 1 of Schedule 7A of the Act.

After consideration of a report by the Director of Infrastructure and Organisational Development, copies of which had been circulated, and after hearing a report from the Service Manager (Estates), the Sub-committee:

Noted current leasing arrangements on terms below market value, as detailed in Appendix 1 to the report by the Director of Infrastructure and Organisational Development.

**The above constitutes the summary of the Minute in terms of the Local Government (Scotland) Act 1973 section 50C(2) as amended by the Local Government (Access to Information) Act 1985.**

#### **4. Conclusion of Meeting**

At 10:09 the Chair declared the meeting concluded.

Signed: (Chair).

## **Item: 27**

**Asset Management Sub-committee: 27 May 2025.**

### **1. Recommendations**

**It is recommended:**

#### **1.1.**

That the Committee approves the attached minute as a true record.

### **2. Appendix**

Draft Minute of the Meeting of the Asset Management Sub-committee held on 27 May 2025.