

Minute of the Meeting of Papa Westray Community Council held in the St Ann's Community Room, Papa Westray on Tuesday, 5 November 2019 at 19:30

Present:

I Cursiter, A Hourston, B Hourston, I Hourston, F McNab, N Rendall and S Thompson.

In Attendance:

- S Clackson, Councillor.
- J Montgomery, Empowering Communities Liaison Officer/Interim Clerk.
- P Baker, Island Link Officer (ILO).
- J Foley, Community Development Officer (CDO).
- 4 members of the public.

Order of Business

1. Apologies.....	2
2. Minute of the meeting held 20 August 2019	2
3. Matters Arising.....	2
4. Correspondence	4
5. Consultation Documents.....	4
6. Financial Statements as at 24 October 2019.....	4
7. Financial Requests	5
8. Reports from Representatives	6
9. Publications	6
10. Any Other Competent Business.....	7
11. Date of next meeting.....	7
12. Conclusion of Meeting	7

1. Apologies

Resolved to note that apologies for absence had been received from Councillors G Sinclair and K Woodbridge.

2. Minute of the meeting held 20 August 2019

The minute of the meeting held on 20 August 2019 was approved, being proposed by F McNab and seconded by S Thompson.

3. Matters Arising

A. Papay Community-Led Care

Following consideration of correspondence from Orkney Islands Council advising members on the present home care situation for Papa Westray, and confirming that the Registered Manager of Care at Home had included Papa Westray within the general advert (ORK03211) on myjobscotland, it was:

Resolved to note the content of the correspondence.

B. Community Resilience – Satellite Phone

The ILO advised members of correspondence received from the Isles Network of Care Manager, Orkney Health and Care confirming that the current arrangements the NHS had in place to communicate through Scottish Fire and Rescue Service should communications fail, reiterating previous correspondence from NHS.

Following further discussion members agreed to purchase a 12-month airtime voucher rather than a contract, and it was:

Resolved that the ILO should pursue the purchase of a satellite phone and airtime, and that any outstanding balance for the airtime should be funded from the General Fund.

C. Weighbridge Update

Resolved to note that the Chair confirmed that the weighbridge had been repaired and was now fully functioning.

D. Papay Water Scheme Update

Members heard a report from the Chair advising that recent water tests carried out by Environmental Health had failed however they had then passed second time round, and that a number of tasks had been carried out as a matter of prevention. The main water tank had been cleaned, treated and a number of new bolts applied to the cover of the tank replacing the rusty ones, along with a new seal around the tank lid.

Breckaskail Well had failed the chemical test and since then the well, along with its filters had been cleaned, and it was resolved:

1. To note that Environmental Health had recommended that the main water tank was to be cleaned twice a year as opposed to once, and that the water safety plan was required to be amended to reflect this decision.
2. To note that the equipment used by households for their water supply be charged at cost price, as per invoice.
3. That the water attendant's hourly rate be increased from £10 per hour to £12 per hour for duties performed outside of the routine water attendant's role.
4. That the ILO was to inform the water attendant by letter regarding the pay increase as of 5 November 2019.

E. Verge Maintenance Update

Following consideration of correspondence received from Democratic Services regarding the Verge Maintenance Plan, it was:

Resolved to note the content of the correspondence.

F. Winter Service Plan

Following consideration of correspondence received from Democratic Services regarding the Winter Service Plan, it was:

Resolved to note the content of the correspondence.

G. Recycling Skips

The Empowering Communities Liaison Officer advised members that the bins had been ordered but not yet been delivered. The Empowering Communities Liaison Officer would enquire to the current status and ensure the bins are delivered to the pier of Papa Westray as early as possible, and it was:

Resolved to note the content of the report.

H. Scrap Cars for Disposal

The ILO reported that there had been enquiries for disposal of four scrap cars. As some of the budget was allocated towards the cost of removing scrap from Bewan, the property owned by the Development Trust, the ILO was unable to confirm the remaining budget. The CDO confirmed that the costings of scrap removal from Bewan would only be for transportation, meaning that there should be sufficient funds for scrap car removal.

Following discussion of scrap removal, there was a suggestion from N Rendall to enquire about the possibility of the Community Council purchasing their own skips for scrap removal, and it was resolved:

1. That once confirmation was received regarding the outstanding balance remaining in the Scheme, the ILO would re-advertise the scrap car scheme in the Papay Matters monthly news.

2. That the ILO would enquire about costs of the skips and make contact with the Clerk of North Ronaldsay as to the purchase of their skips.

4. Correspondence

A. Electricity Rate Exchange Advisement

Following consideration of correspondence received regarding the electricity rate, copies of which had previously been circulated, it was resolved:

1. To note that the electricity bill would remain as a variable rate supply due to the small usage.
2. To note that an enquiry was made by the previous ILO to the electric company confirming this.

B. 2020 Islands of Orkney Brochure

Following consideration of correspondence received from Democratic Services, copies of which had previously been circulated, requesting the financial backing of the Community Council for the Papa Westray page of the 2020 Islands of Orkney Brochure, it was:

Resolved to note that all members agreed with the costings and that an application should be submitted for Community Council Grant Scheme assistance on the project cost.

5. Consultation Documents

Resolved to note there had been no current consultation documents.

6. Financial Statements as at 24 October 2019

A. General Finance 2019-2020

After consideration of the General Finance statement as at 24 October 2019 and discussion thereof, it was:

Resolved to note that the estimated balance remaining was £6,183.64.

B. Papa Westray Community Council Water Scheme 2019-2020

After consideration of the Papa Westray Water Scheme statement as at 24 October 2019, it was:

Resolved to note that the estimated balance was £42,795.54.

C. Community Council Grant Scheme 2019-2020

Following consideration of the 2019/2020 Community Council Grant Scheme statement as at 24 October 2019, it was resolved:

1. To note the balance remaining for approval was £217.00 in the main capping limit, £165.80 in the additional capping limit and £530.37 in the island capping limit.

2. That any outstanding claims should be chased up and completed.
3. To check the balance and confirm what event the "Support Musical Events" fund of £500 was requested for.

D. Community Development Fund

Following consideration of the Community Development Fund Statement as at 25 October 2019, it was:

Resolved to note there was no balance remaining for approval.

E. Seed Corn Fund

Following consideration of the Seed Corn Fund Statement as at 25 October 2019, it was resolved:

1. To note that there was no balance remaining for approval.
2. That an outstanding balance of £1000 ref:1108 approved on 5 July 2006 of project PWBPT-Legal, Insurance and mapping cost was thought to have been allocated to an alternative project, and that this should be amended and updated as to where the outstanding funds are to be allocated.

7. Financial Requests

A. Papay Community Association - Fireworks and Christmas Presents

Following consideration of a request from Papay Community Association for assistance towards the cost of fireworks and presents, it was resolved:

1. That £300 should be awarded towards the cost of the fireworks and that Community Council Grant Scheme assistance should be applied for on the total cost.
2. That a donation of £112.50 should be awarded towards the cost of presents.
3. That Papay Community Association should be advised that they are required to submit a financial statement of the Association's account when submitting financial requests.

B. Poor Man's Corner to Play in Sanday

Following consideration of a request from Poor Man's Corner to support the band to play at an event on Sanday in July 2020 by providing ad hoc flights, it was:

Resolved to note that Members would support the band by requesting two ad hoc flights for the event.

8. Reports from Representatives

A. Transport

After hearing a report from the Transport Representative, it was resolved:

1. To note that there was no new information regarding the Plane service.
2. To note that nothing as yet had been confirmed regarding Orkney Ferries and loose cattle, and nothing new to report on any decisions regarding the proposed new ferry crossings.
3. To note that the ILO sent a letter of thanks to Orkney Ferries for their kind services provided and flexibility around different events that had occurred, ensuring Papay folk's attendance and safe return.

B. Planning

Resolved to note that there was no information to provide.

C. Community Development Officer's Report

The Community Development Officer provided members with a verbal update, reporting that Papay Development Trust were progressing various projects and currently looking at the long-term sustainability of these. The CDO reported that the Ranger position was very close to covering the costs. The Market Garden was currently seen as a priority project and confirmed that there had been more funding approved.

Bewan tenders are now in and work was to start early January.

A series of events had taken place such as cassie building along with nature heritage and pathways which were on going.

Papay boat scheme had approximately eighteen services still available and requested that this should be advertised in next month's Papay Matters, and it was:

Resolved to note the contents of the report.

D. Papa Westray Water Scheme Administrator's Report

Resolved to note that there was no information to provide.

9. Publications

The following publications were noted by the Community Council:

- VAO Newsletter – October 2019.
- Loganair Statistics – September 2019.
- Orkney Ferries Statistics – August/September 2019.
- Holyrood Highlights – Various.
- Letter from School Place – October 2019.

10. Any Other Competent Business

A. Community Shed

It was confirmed that the community shed installation had now been completed and the ILO had requested the completion certificate from Orkney Islands Council. The ILO confirmed that a decision was awaited as to whether the photographs that were taken would be sufficient evidence of completion. Members then discussed offering storage facilities within the community shed to Orkney Islands Council for the housing of the gritter, salt and the topper from the Airfield for a small fee, and it was:

Resolved that the ILO write to Orkney Islands Council enquiring if they would be interested in the use of the shed to store equipment, for a small fee.

B. Wind Turbine and Water Scheme Insurance

Following consideration of correspondence from Democratic Services advising members of the insurance cover in place on behalf of the Community Council, it was resolved:

1. To note the content of the correspondence.
2. To enquire about adding the weighbridge house to the insurance policy and find out costings involved.

C. Boundary Commission

Following consideration of correspondence from the Local Government Boundary Commission for Scotland, it was:

Resolved to note the content of the correspondence.

D. Resignation of the Head Teacher at Papay School

Following consideration of the recent resignation of the Head Teacher, it was resolved:

1. That as a show of support to the school, a letter of support would be sent to the Parent Council.
2. That correspondence should be sent to Orkney Islands Council to ensure prompt recruitment and interim arrangements be considered.

11. Date of next meeting

Following consideration of future meeting dates, it was:

Resolved that the meeting of Papa Westray Community Council would be held on 21 January 2020 in St Ann's Community room, Papa Westray commencing at 19:30.

12. Conclusion of Meeting

There being no further business, the chair declared the meeting closed at 21:00.