

Item: 8

Policy and Resources Committee: 24 November 2020.

Clinical and Care Governance Committee.

Report by Chief Executive.

1. Purpose of Report

To consider making an appointment to a vacancy on the Clinical and Care Governance Committee.

2. Recommendations

The Committee is invited to note:

2.1.

That, following the appointment of Councillor Stephen Sankey as Vice Chair of the Orkney Health and Care Committee, a vacancy exists on the Clinical and Care Governance Committee.

2.2.

The proposal to fill the vacancy on the Clinical and Care Governance Committee, as outlined in section 3 of this report.

2.3.

That the appointment made to fill the vacancy on the Clinical and Care Governance Committee will last for the remainder of the term of this Council, namely until May 2022.

It is recommended:

2.4.

That an appointment be made to the vacancy on the Clinical and Care Governance Committee from the list of members at section 3.6 of this report.

3. Clinical and Care Governance Committee

3.1.

The Clinical and Care Governance Committee was established to provide the Board of NHS Orkney with assurance that robust clinical governance controls and management systems are in place and effective throughout NHS Orkney; and to fulfil the function of providing the Integration Joint Board with assurance that robust clinical and care governance controls and management systems are in place and

effective for the functions that NHS Orkney and the Council have delegated to it. It is a requirement of the Orkney Integration Scheme that the Clinical and Care Governance Committee includes the Integration Joint Board and representatives of the relevant professional groups for all health and social care professions.

3.2.

Current membership of the Clinical and Care Governance Committee allows for four members of the Council, comprising the three voting members of the Integration Board and one of the three proxies.

3.3.

Previously, Council membership on the Clinical and Care Governance Committee comprised Councillors Rachael King, John Richards and Stephen Sankey, being the three voting members of the Integration Joint Board, together with the late Dr Kevin Woodbridge, being the Vice Chair of the Orkney Health and Care Committee and one of the three proxies for the Integration Joint Board.

3.4.

Following Councillor Sankey being appointed Vice Chair of the Orkney Health and Care Committee, this created a “vacancy” on the Clinical and Care Governance Committee, as Councillor Sankey was already a member by virtue of being one of the voting members of the Integration Joint Board.

3.5.

Previously, an informal arrangement operated whereby one of the three proxies would ensure they could attend the Clinical and Care Governance Committee to ensure full Council representation. However, the Council has since been requested to formalise an appointment.

3.6.

It is therefore recommended that one of the undernoted members, being the three current proxies for the Integration Joint Board, be appointed to the vacancy on the Clinical and Care Governance Committee:

- Councillor Stephen G Clackson.
- Councillor Alexander G Cowie.
- Councillor David Dawson.

4. Term of Appointment

It is proposed that the appointment made to fill the vacancy on the Clinical and Care Governance Committee should last for the remainder of the term of this Council, namely until May 2022.

5. Method of Voting

5.1.

The Council's Standing Orders set out the process for making appointments or nominations.

5.1.1.

Standing Order 22.7 states:

In the making of appointments or nominations by the Council, where the number of candidates is greater than the number of vacancies, a vote shall be taken by secret ballot.

5.1.2.

Standing Order 22.13 makes provision for where two or more vacancies exist:

22.13. Where the number of vacancies exceeds one and where the number of candidates exceeds the number of vacancies, then the "first past the post" method of voting shall apply, subject to the following provisions:

22.13.1. The number of candidates amounting to the same number as there are vacancies and receiving the highest number of votes cast shall be held to be duly elected, nominated or appointed, as the case may be.

22.13.2. Where there is an equal number of votes between two or more candidates which affect such election, an extra vote will be taken between those candidates, whereby the candidate receiving the highest number of votes cast shall be held to be duly elected, nominated or appointed, as the case may be. And.

22.13.3. In the event that Standing Order 22.13.2 still produces an equality of votes, the decision will be by lot, whereby the first named candidate drawn shall be held to be duly elected, nominated or appointed, as the case may be, followed by the second named candidate, should there be more than two candidates with an equality of votes, until the number of candidates amounts to the same number as there are vacancies.

5.2.

In the event that more than two nominations are made and consequently a secret ballot is required, the normal process is obviously not possible, given that the meeting is being held remotely on Microsoft Teams. Accordingly, the following process, which was used to make nominations and appointments at the Special General Meeting of the Council held on 11 June 2020, will be implemented:

- The Convener will confirm the nominations.
- All members should email the Senior Committees Officer their nomination with the name of the candidate as the subject of the email.

- Once the Senior Committees Officer has received 21 emails (or the total of those members present and voting), she will read out the names, as would normally happen during a secret ballot held in the Chamber.
- The Senior Committees Officer will then announce the result.

6. Corporate Governance

This report relates to governance and procedural issues and therefore does not directly support and contribute to improved outcomes for communities as outlined in the Council Plan and the Local Outcomes Improvement Plan.

7. Financial Implications

There are no financial implications arising directly as a result of the recommendations of this report.

8. Legal Aspects

There are no legal implications arising directly as a result of the recommendations contained in this report.

9. Contact Officers

John W Mundell, Interim Chief Executive, extension 2101, Email john.mundell@orkney.gov.uk.

Karen Greaves, Head of Executive Support, extension 2202, Email karen.greaves@orkney.gov.uk.

Hazel Flett, Senior Committees Officer, extension 2208, Email hazel.flett@orkney.gov.uk.