

Item: 11

Development and Infrastructure Committee: 11 September 2018.

Airfield Safety Management Manual.

Report by Executive Director of Development and Infrastructure.

1. Purpose of Report

To consider adoption of an Airfield Safety Management Manual.

2. Recommendations

The Committee is invited to note:

2.1.

That the Council, as the Accountable Body for the island airfield operations, is subject to regulation and scrutiny by the Civil Aviation Authority.

2.2.

That the Civil Aviation Authority requires all licenced aerodromes to have a safety policy.

2.3.

That, when the Airfields Safety Management System, the documentation which manages risk at the island airfields, was introduced in 2014, a safety policy was mandated by the Civil Aviation Authority.

It is recommended:

2.4.

That the Airfield Safety Management Manual, attached as Appendix 1 to this report, be approved.

3. Airfield Safety Management Systems

3.1.

As the Licensee for the North Isles airfields, the Council is subject to regulation and scrutiny by the Civil Aviation Authority (CAA). The CAA requires all licenced aerodromes to have a Safety Policy

3.2.

The Airfield Safety Management System, Manuals and their contents follow directly the guidance laid down by the CAA.

3.3.

In 2014, following instruction by the CAA, a safety policy was introduced, being endorsed through the North Isles Airfield Strategy, which was considered by the Development and Infrastructure Committee on 10 June 2014.

3.4.

An Airfield Safety Management Manual has been prepared, considered by the Senior Management Team through the Safety Review Board and is attached at Appendix 1. The Manual sets out the Council's approach to the safe operation of the six island airfields, and the governance structure that supports it. The Manual also contains a formal safety policy, as mandated by the CAA as a requirement for all Licenced Aerodromes.

3.5.

The general statement of policy concerning aircraft operations is signed by the Accountable Manager, is an integral part of the Airfields Safety Management Manual and can be seen on page 2 of the Airfield Safety Management Manual.

4. Links to Council Plan

The proposals in this report support and contribute to improved outcomes for communities as outlined in the Council Plan strategic priority of Connected Communities.

5. Links to Local Outcomes Improvement Plan

The proposals in this report support and contribute to improved outcomes for communities as outlined in the Local Outcomes Improvement Plan priority of Strong Communities.

6. Financial Implications

There are no financial implications associated directly with this report.

7. Legal Aspects

The Airfield Safety Management Manual assists the Council in complying with the CAA requirement for all licensed aerodromes to have a safety policy. There are no legal implications associated directly with the recommendations of this report beyond those associated with compliance with the Aerodrome Operating Licence.

8. Contact Officers

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9. Appendix

Appendix 1: Airfield Safety Management Manual.