

# Minute of the Meeting of Harray and Sandwick Community Council held in the Dounby Community Centre on Thursday, 7 November 2018 at 19:00

## Present:

Mr D Hamilton, Mr G Brown, Mr I Flett, Mrs E Grant, Mr K Groundwater, Mr C Kirkness, Mrs K Ritch and Mr S Sinclair.

## In Attendance:

- Councillor H Johnston.
- Councillor R King.
- Mr S West, Planning Manager, Orkney Islands Council.
- Mrs J McGrath, Community Council Liaison Officer/Interim Clerk.

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## **1. Apologies**

Resolved to note that apologies for absence had been intimated on behalf of Councillors O Tierney and D Tullock.

## **2. Police Scotland Matters**

Resolved to note that no representative of Police Scotland was present at the meeting.

## **3. Adoption of Minutes**

The minute of the meeting held on 29 August 2018 was considered by members, and subsequently approved, being proposed by Mr I Flett and seconded by Mr C Kirkness.

## **4. Matters Arising**

### **A. Dounby Market Green**

Members gave the Planning Manager an outline of what their ideas were for the Market Green and explained that there had been ambiguity regarding ownership of the land. The Planning Manager had obtained plans from Estates which showed the extent of Council ownership around the Market Green area. He informed members that the planning process was reviewed every four years and that legislation in 2019 would include place plans, with funding available for communities to appoint planners to design something for the locality. He suggested that members consider waiting until Planning were able to work with the community to create a plan for Dounby.

Within this discussion, S Sinclair asked why the refuse truck had stopped parking in the public parking area and had instead been parking on private property, and it was resolved:

1. That Democratic Services would enquire whether the three fuel tanks, that are under the ground to be developed, need to be decommissioned.
2. That the matter would be discussed further at future meetings to develop a scheme for consideration when funding comes available.
3. That the Interim Clerk would enquire through the Business Letter as to why the refuse truck was parking on private property.

The Planning Manager left the meeting after discussion of this item.

### **B. Flooding on Ballarat Road**

Following consideration of correspondence from the Team Leader, Roads Support, it was resolved:

1. To note the information provided.

2. That members would take photographs of any flooding on the Ballarat Road.

### **C. Speed Limit Signs around Dounby**

Following consideration of correspondence from the Team Leader, Roads Support advising that speed limit signs would not be repositioned, it was resolved:

1. To note that members were dissatisfied that this and so many other requests had been dismissed.

2. That Councillor King would look into the matter with a view to providing further information at the next meeting.

### **D. Trees at The Lodge, Harray**

I Flett informed members that the property had recently changed ownership, and it was:

Resolved that I Flett would speak to the new owners after they have moved in.

### **E. Overflowing Drain at the Harray Hall**

Following discussion, it was:

Resolved to note that no further information was available.

## **5. Arrangements for 2018 Dounby Tree Lighting**

After discussion of plans for the tree lighting ceremony, it was resolved:

A. To note that the tree had been ordered and members would erect the tree at 18:30 on Wednesday, 5 December 2018.

B. That the Tree Lighting Ceremony would take place at 18:30 on Friday, 7 December 2018.

C. That the Tree Lighting would be performed by a resident from Smiddybrae and a child from Dounby Community School and Councillor Johnston would be giving the ministers' speech.

D. That the Interim Clerk would ensure that two sets of lights were available for the tree.

E. That Mrs E Grant would ask whether the lanterns could be borrowed from Orkney Islands Council.

F. That Harray and Sandwick Community Council and Birsay Community Council would each provide four wardens at the event.

G. That the Interim Clerk would book Kirkwall Town Band to play at the event and that the Harray and Sandwick Community Council would pay two-thirds of the cost and Birsay Community Council would pay one-third of the cost.

H. That the Interim Clerk would order selection boxes and gifts for helpers, to be paid for out of the general fund.

## **6. Correspondence**

### **A. Royal Mail – Raising Awareness of Scam Mail**

Following consideration of correspondence from Royal Mail regarding scam mail, it was:

Resolved to note the information provided.

### **B. Further Update on Headstone Inspections**

Following consideration of correspondence from the Service Improvement Officer, Orkney Islands Council regarding the headstone inspection process, it was:

Resolved to note the information provided.

### **C. The Independent Review of Autism and Learning Disability in the Mental Health Act**

Following consideration of correspondence regarding the independent review of autism and learning disability, it was:

Resolved to note the information provided.

### **D. Invitation to Lower Speeds Communities Workshop**

Following consideration of correspondence from Democratic Services inviting members to a workshop to be held on 28 November 2018, it was:

Resolved to note that Councillors would be attending the Workshop.

### **E. Armistice Day – Reading of Names**

Following consideration of correspondence from the Arts Officer, Orkney Islands Council inviting parishes to read the names of those remembered at the commemorative events, it was resolved:

1. To note that services would be held at Harray Kirk at 12:30 and at Sandwick Kirk at 13:00.
2. To note that the Minister had advised that names would be read out at the service and that the Boys Brigade would be laying wreaths.
3. That the Chair would ask if the Harray bells could be rung at the appropriate time.

### **F. Orkney Pilgrimage**

Correspondence had been received from the Orkney Pilgrimage Trustees, and after discussion, it was resolved:

1. To note that the Orkney Pilgrimage Trustees had received the donation.

2. That the Interim Clerk would send a letter of support for the St Magnus Way.

## **G. Thank You Letter**

Resolved to note that a thank you letter had been received from Kirkwall and St Ola Community Council for the contribution to the Bonfire and Fireworks display.

## **7. Consultation Documents**

### **A. Review of Gambling Policy: Gambling Act 2005**

Following consideration of the Consultation Document Orkney Islands Area Licensing Board: Public Consultation Gambling Act 2005: Review of Gambling Policy, it was:

Resolved to note that members had no comments they wished to forward.

### **B. Verge Maintenance Plan 2018**

Following consideration of the Consultation Document Verge Maintenance Plan 2018, it was:

Resolved to note that members had no comments they wished to forward.

### **C. SSE Transmission Asset Development**

Following consideration of correspondence from Scottish and Southern Electricity Networks regarding Transmission Asset Development, it was:

Resolved to note that members had no comments they wished to forward.

## **8. Financial Statements**

### **A. General Fund**

Following consideration of the General Fund statement, copies of which had previously been circulated, it was:

Resolved to note that the estimated balance was £4,379.37 as at 24 October 2018.

### **B. Community Council Grant Scheme**

Following consideration of the financial statement for the Community Council Grant Scheme, it was:

Resolved to note that funding of £1,603.89 remained available for approval under the main capping limit and that £662.00 remained available for approval under the additional capping limit as at 24 October 2018.

### **C. Community Development Fund**

Following consideration of the financial statement for the Community Development Fund, it was:

Resolved to note the balance remaining available for allocation of £9,640.00 as at 24 October 2018.

#### **D. Seed Corn Fund**

Following consideration of the financial statement for the Seed Corn Fund, it was:

Resolved to note the balance remaining available for allocation of £2,500.00, as at 24 October 2018.

### **9. Financial Requests**

#### **A. Police Scotland Youth Volunteers Emergency Services Fun Day**

Following consideration of correspondence from Police Scotland Youth Volunteers requesting funding for an Emergency Services Fun Day, to be held early in December, it was:

Resolved that a donation of £100 be given towards the Fun Day, to be met from the General Fund.

#### **B. Orkney Amateur Swimming Club – Thurso Open**

Correspondence had been received from Orkney Amateur Swimming Club requesting financial assistance towards a trip to attend the 40<sup>th</sup> Thurso Open meet in September 2018, and it was resolved:

1. To note that three of the five swimmers from Harray and Sandwick had already received their funding allocation for this financial year and that under current policy no further funding could be provided.
2. That a donation of £60, being £30 each for two of the swimmers, be given towards the cost of the trip, to be met from the General Fund.

#### **C. Harray SWI – Halloween Party**

Correspondence had been received from Harray SWI requesting funding towards the cost of the Harray SWI Halloween Party on 27 October 2018, and it was:

Resolved that a grant of £200 be approved to Harray SWI towards the cost of providing a Halloween Party, subject to evidence of expenditure and that application should be made to Orkney Islands Council for assistance through the Community Council Grant Scheme on a project cost of £200.

#### **D. Sandwick Community Association**

Mr C Kirkness, Mr K Groundwater and Mr S Sinclair declared an interest in this item and were not present during discussion thereof.

Following consideration of correspondence from Sandwick Community Association requesting financial assistance towards a Parish Children's Party and a Christmas Senior Citizens Lunch, it was resolved:

1. That a grant of £300 be approved to Sandwich Community Association towards the cost of providing a Parish Children's Party, subject to evidence of expenditure, and that an application should be made to Orkney Islands Council for assistance through the Community Council Grant Scheme on a project cost of £300.

2. That a grant of £300 be approved to Sandwich Community Association towards the cost of providing a Christmas Senior Citizens Lunch and that an application should be made to Orkney Islands Council for assistance through the Community Council Grant Scheme on a project cost of £300.

## **10. Publications**

The following publications were noted by the Community Council:

- Glasdon Brochure.
- Broxap Outdoor Fitness Equipment.
- Community Planning News – Autumn 2018.

## **11. Any Other Competent Business**

### **A. Street Lights in Harray**

Members questioned why there were street lights in Harray and why they were being replaced, especially as they do not provide light to any properties, and it was:

Resolved that Councillor Johnston would enquire as to why the street lights in Harray were being upgraded.

### **B. Amenity Site in Dounby**

Members heard that the field alongside the amenity site had been fenced because Development and Infrastructure did not wish to be responsible for maintenance of it. A resident had been cutting the grass four times each year to keep the area tidy, and it was resolved:

1. That the Interim Clerk would enquire through Democratic Services as to whether a fourteen-foot-wide gate could be installed to enable the resident to continue keeping the area tidy.

2. To bear this area in mind when considering planning proposals for Dounby.

Councillor King left the meeting after discussion of this item.

## **12. Date of Next Meeting**

Following a discussion regarding possible dates and venue for the next meeting, it was:

Resolved that the next meetings of Harray and Sandwich Community Council would be held on Wednesdays 30 January, 27 March and 22 May 2019 at 19:00 in the Milestone Kirk, Dounby.

### **13. Conclusion of Meeting**

There being no further business, the Chair declared the meeting concluded at 20:45.