

Agenda Item: 4.

Date of Meeting: 24 June 2020.

Integration Joint Board

Matters Arising Log from Meeting held on 12 May 2020.

Matters Arising		Complete	Notes
1	Mental Health Strategy		Update provided in Summary Report.
	3. Revised draft on course to be submitted to next scheduled meeting on 24 June.	On-going.	
2	Review of Integration Scheme		
	4. Scottish Government expectation that review substantially complete by end of current financial year. List of headings where work was required to be submitted to June meeting.	On-going.	
3	Dementia Strategy		<p>The following invited to present strategy:</p> <ul style="list-style-type: none"> • Gillian Coghill Alzheimer Scotland Clinical Nurse Specialist, NHS Orkney. • Gillian Skuse, Chief Executive, Age Scotland Orkney. • Anna Buchanan, CEO, Life Change Trust. • Arlene Crockett, Director, Life Change Trust.
	5. To be presented to June meeting, with external presenters.	Complete.	

Matters Arising		Complete	Notes
4	Carer's Representative		
5.	Chief Officer discussed with Crossroads and advertising campaign to be brought to June meeting for consideration.	On-going.	
5	Information on Website		
9.	Senior Committees Officer to check all references to the IJB and membership to ensure they are consistent and up to date.	On-going.	Will be completed over summer recess period (6 July to 7 August inclusive).
6	Clinical and Care Governance		
9.1.	Issy Grieve and Sally Shaw should continue their work on reviewing the Terms of Reference of the Clinical and Care Governance Committee and development of the Controls and Assurance Framework and to bring in other personnel, as required, to the working group.	On-going.	

Outstanding Matters Arising from Previous Board Meetings

7.	To set up SLWG's to take forward the MSG proposals.	From April 2020 Board meeting.	Given the current situation it has not been possible to undertake this work. The Chief Officer will report back in June 2020 Board as we should be clearer about recovery actions from the emergency pandemic.
8.	Develop Directions template.	From April 2020 Board meeting	This will be brought to the June 2020 Board meeting.
9.	Issue Directions for all services with alongside the review of integration	From April 2020 Board meeting.	This will be undertaken when full review is complete.

Regular Reports required.

Report.	Frequency.	Notes.
10.	Annual report on Directions to IJB.	Yearly, December. Next due December 2020.
11.	Update on Children's Services Improvement Plan.	Each cycle. Next due June 2020 and on today's agenda.
12.	Annual Performance Report.	Within 3 months of end of year to which performance relates. Next due June 2020.
13.	Chief Social Work Officer's Annual Report.	Annually, September. Next due September 2020.