

Minute

Enterprise and Infrastructure Committee

Tuesday, 2 June 2026, 09:30.

Council Chamber, Council Offices, School Place, Kirkwall.



Present

Councillors Mellissa-Louise Thomson, Graham A Bevan, Alexander G Cowie, P Lindsay Hall, Rachael A King, W Leslie Manson, Raymond S Peace, Gillian Skuse, Owen Tierney, Duncan A Tullock and Heather N Woodbridge.

Present via remote link (Microsoft Teams)

Councillor Kristopher D Leask.

Clerk

- Katy Russell-Duff, Committees Officer.

In Attendance

- Lorna Richardson, Director of Infrastructure and Organisational Development.
- Gareth Waterson, Director of Enterprise and Resources.
- Gavin Barr, Head of Planning and Regulatory Services.
- Andrew Groundwater, Head of Human Resources and Organisational Development.
- Karen Bevilacqua, Service Manager (Legal Services).
- Shonagh Merriman, Service Manager (Corporate Finance).
- Susan Shearer, Service Manager (Development and Marine Planning) (for Items 1 to 4).
- Matthew Wylie, Service Manager (Roads and Grounds) (for Items 1 and 2).
- Anna Gibb, Team Manager (Environmental Services Policy) (for Items 1 to 3).
- Laura Hutton, Economic Development Manager (for Items 3 to 7).
- Erica Hume Niven, Rural Planner (for Items 1 to 4).

Observing

- Sweyn Johnston, Head of Enterprise and Economic Growth (for Items 3 to 7).
- Stuart Allison, Service Manager (Enterprise) (for Items 3 to 7).
- Thomas Richards, Senior Human Resources Adviser.
- Kirsty Groundwater, Communications Team Leader.

Declarations of Interest

- No declarations of interest were intimated.

Chair

- Councillor Mellissa-Louise Thomson, Vice Chair.

1. Road Safety Concerns at Marsdene, Firth

The Committee noted that this item had been withdrawn.

2. Winter Service Policy

After consideration of a report by the Director of Infrastructure and Organisational Development, together with an Equality Impact Assessment and an Island Communities Impact Assessment, copies of which had been circulated, and after hearing a report from the Service Manager (Roads and Grounds), the Committee:

Resolved to **recommend to the Council** that the Winter Service Policy, attached as Appendix 1 to this Minute, be approved.

3. Household Refuse and Recycling Policy

After consideration of a report by the Director of Infrastructure and Organisational Development, together with an Equality Impact Assessment and an Island Communities Impact Assessment, copies of which had been circulated, the Committee:

Resolved to **recommend to the Council** that the Household Refuse and Recycling Policy, attached as Appendix 2, to this Minute be approved.

4. Orkney Tree and Woodland Strategy

After consideration of a report by the Director of Infrastructure and Organisational Development, together with an Equality Impact Assessment, copies of which had been circulated, and after hearing a report from the Service Manager (Development and Marine Planning), the Committee:

Resolved to **recommend to the Council** that the Trees and Woodland Strategy 2026-2036, attached as Appendix 3 to this Minute, be approved.

5. Exclusion of Public

On the motion of Councillor Mellissa-Louise Thomson, seconded by Councillor Heather N Woodbridge, the Committee resolved that the public be excluded for Items 6 and 7, as the business to be discussed involved the disclosure of exempt information of the classes described in the relevant paragraphs of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.

6. Request for Financial Assistance

Under section 50A(4) of the Local Government (Scotland) Act 1973, the public had been excluded from the meeting for this item on the grounds that it involved the disclosure of exempt information as defined in paragraphs 4 and 6 of Part 1 of Schedule 7A of the Act.

After consideration of a report by the Director of Enterprise and Resources, copies of which had been circulated, and after hearing a report from the Economic Development Manager, the Committee:

Resolved, in terms of delegated powers, what action should be taken with regard to an application for financial assistance.

The above constitutes the summary of the Minute in terms of the Local Government (Scotland) Act 1973 section 50C(2) as amended by the Local Government (Access to Information) Act 1985.

7. Request for Financial Assistance

Under section 50A(4) of the Local Government (Scotland) Act 1973, the public had been excluded from the meeting for this item on the grounds that it involved the disclosure of exempt information as defined in paragraphs 4 and 6 of Part 1 of Schedule 7A of the Act.

After consideration of a report by the Director of Enterprise and Resources, copies of which had been circulated, and after hearing a report from the Economic Development Manager, the Committee:

Resolved, in terms of delegated powers, what action should be taken with regard to an application for financial assistance.

The above constitutes the summary of the Minute in terms of the Local Government (Scotland) Act 1973 section 50C(2) as amended by the Local Government (Access to Information) Act 1985.

Councillor Kristopher D Leask left the meeting at this point.

8. Performance Monitoring – Enterprise and Resources

After consideration of a report by the Director of Enterprise and Resources, copies of which had been circulated, the Committee:

Noted:

8.1. The performance of Enterprise and Resources for the reporting period 1 October 2025 to 31 March 2026, in respect of directorate priorities and performance indicators, as set out in Annexes 1 and 2 respectively to the report by the Director of Enterprise and Resources.

8.2. The complaints and compliments made to Enterprise and Resources in the six-month period 1 October 2025 to 31 March 2026 and for the two preceding six-month periods, as set out in section 5 of the report by the Director of Enterprise and Resources:

The Committee resolved to **recommend to the Council**:

8.3. That the Enterprise and Resources Risk Register, attached as Appendix 4 to this Minute, be approved.

9. Performance Monitoring – Infrastructure and Organisational Development

After consideration of a report by the Director of Infrastructure and Organisational Development, copies of which had been circulated, the Committee:

Noted:

9.1. The performance of Infrastructure and Organisational Development for the reporting period 1 October 2025 to 31 March 2026, in respect of directorate priorities and performance indicators, as set out in Annexes 1, 2 and 3 respectively to the report by the Director of Infrastructure and Organisational Development.

9.2. The complaints and compliments made to Infrastructure and Organisational Development in the six-month period 1 October 2025 to 31 March 2026 and for the two preceding six-month periods, as set out in section 5 of the report by the Director of Infrastructure and Organisational Development.

The Committee resolved to **recommend to the Council**:

9.3. That the following action, which had progressed to completion, be removed from the Infrastructure and Organisational Development Delivery Plan:

- 02 – Marine Plan – prepare a plan for the Orkney Islands marine region.

9.4. That the revised Infrastructure and Organisational Development Risk Register, attached as Appendix 5 to this Minute, be approved;

10. Harbour Authority Sub-committee

After consideration of the draft Minute of the Meeting of the Harbour Authority Sub-committee held on 19 May 2026, copies of which had been circulated, the Committee:

Resolved, on the motion of Councillor Mellissa-Louise Thomson, seconded by Councillor P Lindsay Hall, to approve the Minute of the Meeting of the Harbour Authority Sub-committee held on 19 May 2026, attached as Appendix 6 to this Minute, as a true record.

11. Conclusion of Meeting

At 12:10 the Vice Chair declared the meeting concluded.

Signed: M Thomson.