

Unique Reference Number:	
--------------------------	--



## Regulation of Investigatory Powers (Scotland) Act 2000 (RIPSA)

### Review of the Use or Conduct of a Covert Human Intelligence Source (CHIS) Authorisation

Public Authority: (including full address)	
Senior Responsible Officer	
Authorised Officer:	
Service Area:	
Full Address:	
Contact Details:	
Investigation/Operation Name (if applicable):	
Authorisation Date:	
First Review Date:	
Previous Review Date: (if any)	
Next Review Date:	
Expiry Date:	
Authorising Officer:	
<b>TO BE COMPLETED BY THE AUTHORISED OFFICER</b>	
1. Give details of the use or conduct of the CHIS since commencement or last review:	

2. Describe the information obtained, including private information:
3. Detail the reasons why it is necessary to continue with the Authorisation:
4. Explain why continuing with use or conduct of CHIS remains proportionate to what this operation / investigation seeks to achieve, what alternatives have been considered and exhausted or discarded.
5. Detail any incidents of collateral intrusion, the likelihood of any further incidents of collateral intrusions occurring, and steps taken and to be taken to avoid or minimise collateral intrusion:
6. Give details of any confidential information or material subject to legal privilege acquired or accessed and the likelihood of acquiring further such information:
7. If the authorisation were to be cancelled, what impact any cancellation would have on the operation?

8. Outcome of any review of the risk assessment on the security and welfare of the source: (including any juvenile and/or vulnerable source)			
9. Authorised Officer's Details			
Name (print):		Telephone No.	
Grade/rank:		Date:	
Signature:			

<b>TO BE COMPLETED BY AUTHORISING OFFICER</b>			
1. Authorising Officer's assessment of the conduct and success of the use or conduct of the CHIS, compliance with authorisation, information recovered since commencement or the last review:			
2. Authorising Officer's assessment of the continuing necessity of this operation and whether any new alternative means exist to achieve the intended objectives:			
3. Authorising Officer's assessment of the continuing proportionality of this operation and any new alternative means to achieve the intended objective:			
4. Authorising Officer's assessment of the occurrences of collateral intrusion:			

5. Authorising Officer's assessment of the acquisition of confidential information, retention of unused information and steps to avoid or mitigate risks:			
6. Authorising Officer's view on the impact of the cancellation of authorisation on the intended objectives:			
7. Authorising Officer's view on any review of the risk assessment on the safety and welfare of the source and how this will continue to be maintained, irrespective of the outcome of this review:			
8. Authorising Officer's decision and reasons for it – continuation, with or without changes, or cessation, including any instructions on retention/destruction of information:			
9. Date and time of cancellation instruction, if any:			
10. Next review date, if any:			
11. Authorising Officer's details:			
Name (print):		Grade/Rank:	
Signature:		Date of Signing:	
Date of Issue:			