

How well are we improving the lives of children, young people and families?



Orkney Child Protection Committee Workplan

1 April 2017 – 31 March 2018

I am again delighted to present the Child Protection Committee's workplan. This is my third, and final, year as the independent chair of the Committee. It has been a great privilege to have been part of the continuing development of protecting children and young people in these Isles.

The theme of continuous improvement is central to our workplan. Self evaluation is a key component to that improvement, and the Committee and the Chief Officers Group have shown commitment to that approach, and see it as an ongoing process. As part of that we will develop our plan and timetable for evaluation.

No child protection committee can achieve its aims in isolation. The partners to the protection of children play a key role in policy and procedure development, and their staff deserve our utmost respect for the diligence they bring to ensuring children are protected to the best of our ability. We also need the public at large to support us in that task, and we will continue to develop our public awareness strategy.

Throughout the year we will provide training for staff, we will continue to ensure planning takes account of local and national outcomes, and I am particularly pleased that we have included children and young people more closely in our future thinking.

I commend this workplan to you.

A handwritten signature in black ink, appearing to read 'Duncan MacAulay', with a stylized flourish at the end.

Duncan MacAulay.

Independent Chair of Orkney Child Protection Committee.

| Functions of CPCs | What needs to be achieved and why? | How is it going to be achieved? | Who is going to do it? | When by? | Outcome | Measure | Progress |
|---|---|--|--------------------------------------|--|---|---|----------|
| <p>A. Continuous Improvement of the safety of young people.</p> | <p>What? CPC considers all feedback from stakeholders from Continuous Improvement Group.</p> <p>Why? Improvement will be appropriately led by self evaluation/audit activity.</p> | <ol style="list-style-type: none"> 1. Review the statistics discussed at Child Protection Committee (CPC) to ensure they are relevant and useful and benchmark against comparator Areas where possible. 2. CPC receives and considers self-evaluation/Audit reports from joint CPC lead / Continuous Improvement Group and single agency audit and reports. 3. CPC agree and ensure any required improvements are implemented as part of a timetable of self-evaluation activity. 4. CPC moves towards proactive and preventative approach. 5. COG will scrutinise CPC's continuous improvement activity to evidence learning | <p>CPC Chair and full Committee.</p> | <p>1 August 2017. 31 October 2017.</p> | <p>Children's safety is improved as a result of self evaluation and audit. These outcomes need to be evidenced and be used to determine future direction.</p> | <ol style="list-style-type: none"> 1. Self Evaluation/Audit activity regularly discussed at CPC. 2. Self Evaluation/Audit activity shows improvement. 3. Children and families' views indicate that intervention has helped, as recorded in child protection meeting minutes, show what has worked and what hasn't. 4. COG minutes. | |

| Functions of CPCs | What needs to be achieved and why? | How is it going to be achieved? | Who is going to do it? | When by? | Outcome | Measure | Progress |
|---|---|---|--|------------------------------------|--|---|----------|
| | | outcomes. | | | | | |
| B. Public Information. 1.Service Users. | <p>What? Involve and consult children, young people and their families to ensure the child protection message is reaching them.</p> <p>Why? Taking full account of stakeholder views will improve service delivery.</p> | <p>1. Explore creative and meaningful ways of consulting with children and families.</p> <p>2. Invite and encourage constituent agencies of CPC and their staff to feedback any comments from children, young people and their families to CPC.</p> | Lead Officer and CPC. | 1 August 2017. 31 October 2017. | Children and their parents are being consulted to review and improve the quality of public information. | <p>CPC makes use of the available information to progress priorities.</p> <p>Number of child concern referrals to agencies as recorded on Social Work and Police databases by the public.</p> | |
| B. Public Information. 2.Wider Public. | <p>What? Consider with Chief Officers' Group (COG) how to raise public awareness of child protection and what to do should people have concerns.</p> <p>Why? To keep children safe from abuse and harm.</p> | <p>1. Use local communication networks to raise awareness of child protection issues e.g. newsletters, intranets, CPC web presence, training, child protection guidance.</p> <p>2. Locally promote national publicity and strategies in relation to emerging key issues such as child sexual exploitation and safeguarding children and young</p> | Chief Executive Voluntary Action Orkney (VAO) and CPC. | 1 August 2017. 31 October 2017. | Children and young people are safer because members of the public are aware of services to protect children and know who to contact if they have concerns about a child. | | |

| Functions of CPCs | What needs to be achieved and why? | How is it going to be achieved? | Who is going to do it? | When by? | Outcome | Measure | Progress |
|------------------------------------|--|--|---|------------------------------------|---|---|----------|
| | | people at risk of radicalisation (PREVENT). | | | | | |
| C. Communication and Co-operation. | <p>What? Promote awareness and functions of CPC to professionals.</p> <p>Why? To raise awareness and increase engagement with staff to support a focus on the importance of protecting children from all forms of abuse.</p> | <p>1. Training sessions to introduce the role of the CPC, where appropriate.</p> <p>2. Where appropriate, CPC members to introduce themselves as members of the CPC whenever they speak to groups of staff.</p> <p>3. Clearly identify the role of CPC in generating practice notes.</p> | All members of CPC. | 1 August 2017. 31 October 2017. | Staff have a good understanding of the role and function of CPC and how it makes a difference. | Questionnaire findings confirm staff across agencies are aware of CPC and its role. | |
| D. Training and Staff Development. | <p>What? Maintain, evaluate and update inter-agency child protection training.</p> <p>Why? To raise awareness and improve child protection training.</p> | <p>1. Analyse training evaluation reports and adapt or introduce courses as required.</p> <p>2. Ensure training reflects new national practice and emerging key issues including focus on Child Sexual Abuse/Exploitation,</p> | Training Sub-Group and Training and Development Worker VAO. | 1 August 2017. 31 October 2017. | Improved staff practice, performance and awareness as result of child protection training activity. | Review evaluation forms and update training as required. | |

| Functions of CPCs | What needs to be achieved and why? | How is it going to be achieved? | Who is going to do it? | When by? | Outcome | Measure | Progress |
|---|--|---|--|------------------------------------|--|--|----------|
| | | online safety. 3. Ensure an appropriate level of training continues (Steps 1, 2, 3 and special events). | | | | | |
| E. Training and Staff Development (Child Sexual Exploitation). | What? Raise awareness of child sexual exploitation. Why? Children are safer as they are aware of the risks of child sexual exploitation. | 1. Continue to monitor the roll out of suitable resources to all secondary schools. 2. Continue to deliver and evaluate child sexual exploitation training for staff. | Chief Executive VAO and Training Sub Group. Monitored by CPC. | 1 August 2017. 31 October 2017. | Improved staff awareness of child sexual exploitation and minimize risk of child sexual exploitation to children and young people. | 1. Schools have and share appropriate information on child sexual exploitation to share with children and young people. 2. Training is offered and CPC informed accordingly. | |
| F. Strategic Planning. | What? CPC is aware and responsive to changes in individual agencies regarding legislation and organisational process change. Why? 1. To fulfil CPC's role to contribute and challenge the interagency child protection and corporate parenting responsibilities. 2. To promote | 1. Members will bring information about changes to CPC Meetings. 2. CPC will respond to consultations. 3. CPC will challenge developments which compromise the quality of child protection service. | Chair and CPC. | 1 August 2017. 31 October 2017. | CPC ensures that all constituent agencies uphold and promote the importance of child protection. | 1. All appropriate reports in respect of Children/Family services demonstrate that child protection has been fully considered. 2. COG are fully aware of developments underway and are satisfied that child protection has been fully considered. | |

| Functions of CPCs | What needs to be achieved and why? | How is it going to be achieved? | Who is going to do it? | When by? | Outcome | Measure | Progress |
|---|--|---|------------------------|------------------------------------|--|--|----------|
| | improvement in safe outcomes for children through developments which may be out with the full control of CPC. | | | | | | |
| G. Policies, Procedures and Protocols. | <p>What? Review Child Protection Protocols in line with National Child Protection Guidance.</p> <p>Why? 1. To ensure they provide a helpful guide to staff in respect of child protection and in the Getting It Right for Every Child process. 2. Staff have access to up to date, consistent child protection guidance and protocols.</p> | <p>1. Protocols and Guidance reviewed and updated as required. 2. Single and multi-agency audits are undertaken as appropriate. 3. Protocols and Guidance need to take account of the Role of the Named Person and Lead Professional.</p> | Chair CPC. | | <p>1. Protocols and Guidance updated in order to support staff to keep children safe. 2. Reports reviewed by Audit Group. Feedback on audits. 3. Child Protection Protocols and Guidance are available to staff.</p> | <p>1. Protocols and Guidance are updated and changes communicated to staff. 2. Audits are being conducted and showing improvement.</p> | |
| H. Promotion of good practice. | <p>What? Respond to the findings of the key self-evaluation activities, Significant Case Reviews and local comprehensive case reviews around the child protection</p> | <p>1. Implement self-evaluation processes around child protection, as part of wider children's services self-evaluation. 2. Update CPC meeting on</p> | Lead Officer and CPC. | 1 August 2017. 31 October 2017. | Children are safer as a result of the child protection process. | Action plans are in place and CPC are reviewing the progress. | |

| Functions of CPCs | What needs to be achieved and why? | How is it going to be achieved? | Who is going to do it? | When by? | Outcome | Measure | Progress |
|-------------------|---|---|------------------------|----------|---------|---------|----------|
| | process. Why? To improve child protection services. | progress. 3. Respond to actions from reviews and report on progress. | | | | | |