

# Orkney Islands Council

## Key Worker Self-Nomination

As you may be aware, Scottish Government has advised us that all local authority schools and early learning and childcare settings should close to children and young people with effect from 17:00 on Friday 20 March 2020.

We have also been advised that the Council should continue to provide access to appropriate learning and childcare (via a learning hub) that allows parents/carers who are designated as **key workers** to participate in the national response to COVID-19.

A **key worker** is someone employed in a post that ensures that essential services can be delivered and/or covers tasks within the community which support the vulnerable and aid community resilience. As a broad guide, the definition will include:

- **Category 1:** Health and Care workers directly supporting COVID response, and associated staff; Health and Care workers supporting life-threatening emergency work, as well as critical primary and community care provision; Energy suppliers; staff providing childcare/learning for other category 1 parents/carers.
- **Category 2:** All other Health and Care workers, and wider public sector workers providing emergency/critical welfare services, as well as those supporting our Critical National Infrastructure.
- **Category 3:** All workers without whom there could be a significant impact on Scotland (but where the response to COVID-19, or the ability to perform essential tasks to keep the country running would not be severely compromised).

Parents/Carers who believe that they may be regarded as key workers should complete and e-mail the form below to [education.leisure@orkney.gov.uk](mailto:education.leisure@orkney.gov.uk)

If you are unable to provide this by email then please provide the information requested to:

Education Resources Manager,  
Orkney Islands Council,  
Education, Leisure and Housing,  
School Place,  
Kirkwall,  
KW15 1NY.

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## Key Worker Self-Nomination Form

### Applicant Details

Parent/Carer Name:	
Occupation:	
Contact E-mail:	
Contact Number:	
Number of children:	
Name(s) and Age(s) of child(ren):	
School(s) Attended:	

### Employer Details

Employer Name	
Employer Address:	
Line-Manager name:	
Line-Manager contact number:	

Please note that the submission of this application does not guarantee that a place will be allocated for your child.

Please also note that the information provided via this form will be used solely for the purposes of allocating learning hub places to the children of key workers. Orkney Islands Council reserves the right to contact employers to verify the accuracy of information provided.