

# **Minute of the Meeting of Harray and Sandwich Community Council held in Dounby Community Centre, on Wednesday, 18 April 2018 at 19:00**

## **Present:**

D Hamilton, G Brown, Mrs E Grant, C Kirkness, Mrs K Ritch and S Sinclair.

## **In Attendance:**

- Councillor H Johnston.
- Councillor O Tierney.
- Councillor D Tullock.
- Mrs L Leitch, Clerk.
- Three members of the public.

## **Order of Business**

1. Presentation to Former Members of the Community Council.....	2
2. Apologies .....	2
3. Police Scotland Matters .....	2
4. Minutes of Meeting Held on 7 February 2018 .....	2
5. Matters Arising .....	2
6. Correspondence.....	4
7. Consultations .....	4
8. Tenders for Harray and Sandwich Kirkyards 2018 .....	5
9. Finance .....	5
10. Applications for Financial Assistance .....	6
11. Publications.....	7
12. Any Other Competent Business .....	7
13. Dates of Future Meetings .....	8
14. Conclusion of Meeting.....	8

## **1. Presentation to Former Members of the Community Council**

The Chair welcomed along three former members of the Community Council to present each of them with a thank you gift as a token of appreciation and in recognition of their time served on the Committee.

Following the presentation, the three former members left the meeting.

## **2. Apologies**

Resolved to note that apologies had been received from I Flett and K Groundwater, Sergeant D Robb, and Councillor R King.

## **3. Police Scotland Matters**

Resolved to note there were no Police Scotland matters.

## **4. Minutes of Meeting Held on 7 February 2018**

Resolved that the minute of the meeting held on 7 February 2018 was approved, being proposed by S Sinclair and seconded by G Brown, subject to amending that the amount given to the Kirkwall Town Band was £66.67, being two thirds of the total donation made for playing at the Dounby Tree Lighting.

## **5. Matters Arising**

### **A. Market Green Car Park, Dounby**

Following consideration of correspondence from Democratic Services and Councillor Tierney, copies of which had previously been distributed, and following a lengthy discussion over future proposals for the area, it was resolved:

1. That the Clerk should write to Democratic Services to ask for the wooden fence to be removed due to it being dangerous and an eyesore.
2. That Orkney Islands Council is asked, via Democratic Services, for the Market Green area to be given a general tidy up.
3. That an appropriate representative from the Council be invited to attend the next meeting to discuss the future of the area.

Councillor Johnston joined the meeting at this point.

### **B. Road Issues on Stoneyhill Road**

Resolved to note that there were no updates available on the issues on the Stoneyhill Road.

### **C. West Mainland Tourist Brochure – Update from Sub-Committee meeting**

Members heard that the sub-committee of the West Mainland Tourist Brochure had agreed to retain the current format for the 2019 brochure. The sub-committee were

due to meet again in November and, in the meantime, members had been asked to note any changes to tourist attractions and the establishment of new and closing of existing places of interest. While sponsorship had been discussed, it was decided that the administration of securing support was far too time consuming. Members also heard that the brochure was popular with the tourists, and it was resolved:

1. To note the contents of the report.
2. That the Sub-Committee were due to meet on 8 November 2018 to discuss the brochure further.
3. That the Clerk should apply for assistance through the Community Council Grant Scheme towards the cost of printing the additional copies for the 2018 tourist season at a cost of £640.

#### **D. Flooding on Ballarat Road**

Members considered correspondence, copies of which were distributed at the meeting, in response to their concerns over flooding on the Ballarat Road in Harray, and after hearing that some maintenance had been carried out although it was incomplete, it was resolved to note the contents of the correspondence.

#### **E. Bin at Skail Beach Car Park**

No update was available at the meeting and members noted that, to date, there were no bins in the car park, and it was resolved that the Clerk should seek clarification on whether the bins had been delivered to the car park and, if not, when would they be on site.

#### **F. Overflowing Drain at the Harray Hall**

No update was available at the meeting and members noted that the drain, positioned at the gate of the football pitch at the Harray Hall, was still boiling out. It was suggested that confusion over the ownership of the area was preventing the problem being resolved, and it was resolved:

1. To note the contents of the discussion.
2. That the Clerk should pursue the matter again.

#### **G. Overgrown Trees at “The Lodge”, Harray**

Following consideration of correspondence from Democratic Services, copies of which had previously been circulated, which advised that Road Services had not identified a problem, it was resolved to note the contents of the correspondence.

#### **H. Road Issue at “The Dochart”, Sandwich**

Members considered correspondence from Democratic Services, copies of which had previously been circulated, which advised that Roads Support had suggested that the Community Council contact Scottish Water with any concerns over road defects at “The Dochart”, Sandwich, as they had done the works there. Following discussion, it was resolved that the Clerk should write to Democratic Services stating that any road issues were the responsibility of the Council and not the responsibility

of the Community Council and therefore defects should be repaired to the standards expected by OIC.

### **I. Harray Community Association – Defibrillator, Harray Hall**

Following consideration of correspondence from the Harray Community Association which thanked the Community Council for their donation towards their defibrillator, and after noting that the unit will now be located on the building's exterior, it was resolved to note the contents of the correspondence.

### **J. Glaitness School – Nethybridge 2018**

Members noted that the donation given to Glaitness School in respect of one of their pupils who was thought to have lived in Sandwick actually stayed in Kirkwall. As a result, it was resolved:

1. That the Clerk should write to Glaitness School and ask for the donation to be revoked.
2. That the Clerk should suggest to Glaitness School that they reapply to Kirkwall and St Ola Community Council for financial assistance towards the trip.

## **6. Correspondence**

### **A. Scottish Transport Awards 2018 – Orkney Islands Council Airfields Service**

Following consideration of correspondence from the Executive Director, Development and Infrastructure, informing members that Orkney Islands Council Airfields had been shortlisted for a national award to be announced in June, it was resolved to note the contents of the correspondence.

### **B. Orkney Sustainable Fisheries Outreach**

Following consideration of correspondence received from the Fishery Development Manager which advised that the company would like to build relationships with local communities, it was resolved to note the contents of the correspondence.

### **C. Thank You Letters and Messages**

After hearing from the Clerk that thank you letters and messages had been received in respect of financial assistance provided by the Community Council, it was resolved to note that thank you letters had been received from Dounby Community School with messages of thanks conveyed by Stenness Community School, Firth Primary School and Glaitness Primary School.

## **7. Consultations**

### **A. Draft Kirkwall Urban Design Framework**

Following consideration of the Draft Kirkwall Urban Design Framework consultation document, it was resolved:

1. To note that the deadline for submission of comments was 15 May 2018.

2. That no comments were made by members on the consultation.

## **B. Amended Core Path Plan**

Following consideration of the Amended Core Path Plan consultation document, it was resolved:

1. To note that the deadline for submission of comments was 1 June 2018.
2. That no comments were made by members on the consultation.

## **C. Scottish Water – Shaping the Future**

Following consideration of Scottish Water’s consultation on shaping the future of your water and waste services, it was resolved:

1. To note that the deadline for submission of comments was 31 August 2018.
2. That no comments were made by members on the consultation.

## **8. Tenders for Harray and Sandwick Kirkyards 2018**

After opening and considering the tenders which had been received for the maintenance of the Harray and Sandwick Kirkyards, it was resolved to award the contract for the maintenance to Isbister Brothers Ltd for 2018.

## **9. Finance**

### **A. General Finance**

After consideration of the General Finance statement as at 9 April 2018, it was resolved to note that the balance was £2,886.31.

### **B. Community Council Grant Scheme**

After consideration of the Community Council Grant Scheme statement as at 9 April 2018, it was resolved to note that the balance remaining for approval was £1,633.40.

### **C. Community Development Fund**

After consideration of the Community Development Fund (CDF) statement as at 9 April 2018, it was resolved:

1. To note that the sum of £9,640 remained available for allocation.
2. To note that the fund could be used for developing the Market Green only if the area was not owned by Orkney Islands Council.

### **D. Seed Corn Fund**

After consideration of the Seed Corn Fund statement as at 9 April 2018, it was resolved to note that the sum of £2,500 remained available for allocation.

## **10. Applications for Financial Assistance**

### **A. In the Fall – Short Film**

Members resumed consideration of the request from producers of the short film “In the Fall” for financial assistance towards the costs of the production, it was resolved that no donation would be given.

### **B. Orkney Folk Festival 2018**

Following consideration of correspondence received from the organisers of the Orkney Folk Festival asking for financial assistance towards the cost of the 2018 event, it was resolved for a donation of £100 to be made towards the event.

### **C. NHS Orkney Fundraising Group**

Consideration was given to a letter from the NHS Orkney Fundraising Group asking for financial assistance towards the cost of purchasing additional equipment and furnishings for the new hospital and healthcare build. Members suggested that a donation be given towards the cost of purchasing a guest bed and, after deliberation whether or not this would qualify for Community Council Grant Scheme funding, it was resolved:

1. That ahead of the next meeting, that the Clerk should apply for Community Council Grant Scheme for a total of £150 towards the cost of a guest bed.
2. That Mrs Walker from the NHS Fundraising Group should be invited along to the next meeting to discuss funding.

### **D. Sandwick Senior Citizens Party**

Following consideration of correspondence received from Sandwick Senior Citizens asking for financial assistance towards the cost of their annual party to be held in June, it was resolved to grant assistance of £500, subject to Community Council Grant Scheme approval, on production of receipts.

### **E. Dounby Community School – Lagganlia Trip 2018**

Consideration was given to a letter from Dounby Community School asking for financial assistance towards the cost of two pupils from the parish participating in their class trip to Lagganlia in June 2018, and it was resolved to award a donation of £50 to each of the two pupils.

### **F. St Magnus Way Interpretation Boards, Dounby**

Following consideration of a letter received from the St Magnus Way asking for financial assistance towards the cost of a proposed interpretation board to be sited in Dounby, and following discussion whether or not the subject would qualify for Community Council Grant Scheme, it was resolved:

1. That the Clerk should apply for Community Council grant assistance of £380.70 in the first instance.

2. That, if funding was unsuccessful through the grant scheme, the application would be brought again to the next meeting.

### **G. Harray SWI Senior Citizens Party**

Following consideration of correspondence, which was distributed at the meeting, received from Harray SWI asking for financial assistance towards the cost of their annual Senior Citizens party to be held in June, it was resolved to grant assistance of £400, subject to Community Council Grant Scheme approval, on production of receipts.

### **H. Mrs L Sinclair – Pony Club North Cup, Scotsburn**

S Sinclair declared an interest in this item and did not take part in discussion thereof.

Following consideration of a letter from Mrs L Sinclair, a copy of which was distributed at the meeting, applying for financial assistance towards the cost of her daughter competing in a Pony Club event to be held at Scotsburn in June, it was:

Resolved to award a donation of £50 towards the event costs.

## **11. Publications**

Publications from Proludic Play Equipment, Historic Environment Scotland and Elancity were made available to members at the meeting.

## **12. Any Other Competent Business**

### **A. Royal British Legion Scotland - Best Kept War Memorial**

Members heard that the Royal British Legion was inviting entries for the Best Kept War Memorial, to which the Community Council agreed to take part. Members also agreed to ask the local Sandwick and Harray Young Farmers Clubs to help with the cleaning up of the memorials once the competition had been entered, and it was resolved:

1. That the Clerk should submit the Community Council's intention to enter.
2. That Sandwick Young Farmers Club and Harray Young Farmers Club be asked to help clean the memorials in readiness for the competition, once the entry had been submitted.

### **B. Path by Quilco**

Members noted that the path past Quilco was getting slippery and, as a result, was a slip hazard and unsafe, and it was resolved that the Clerk should report the matter in the business letter to Democratic Services.

### **C. Support for Learning Assistants**

Members discussed the current issue surrounding proposed cuts to the Support for Learning budget and, following discussion, it was resolved:

1. That the Clerk should forward a letter of support to Councillor Clackson backing his proposal for no financial cuts to be made to the Support for Learning budget.
2. That a letter be sent to the Education Department expressing the members' views on their disappointment on the financial cuts proposed within the department.

### **13. Dates of Future Meetings**

Resolved to note the dates of future meetings would be Wednesday, 13 June 2018, and Wednesday, 29 August 2018 both to be held in the Dounby Community Centre commencing at 19:00.

### **14. Conclusion of Meeting**

There being no further business, the Chairman declared the meeting concluded at 20:58.