



# Orkney and Shetland Valuation Joint Board



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## Notice of Meeting and Agenda

Venue: **Microsoft Teams.**

Date: **Thursday, 24 June 2021.**

Time: **09:30.**

Dear Councillor,

You are invited to attend the above meeting.

A note of the business to be considered is attached.

**Karen A Greaves,**

**Clerk to the Orkney and Shetland Valuation Joint Board.**

### **Committee Services Contact**

Hazel Flett.

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### **Further Information**

Due to COVID-19 restrictions, this meeting is not open to the public.

This agenda and associated reports are available in portable document format (pdf) at <https://www.orkney.gov.uk/>.

## Order of Business

1. Apologies.
2. Declarations of Interest.

Members are asked to consider whether they have an interest to declare in relation to any item on this agenda. Any member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from Officers prior to the meeting taking place.

3. Disclosure of Exempt Information.

The Board is asked to consider whether the public should be excluded from the meeting for Items 11 and 12, as consideration of the business may involve the likely disclosure of exempt information of the class described in the relevant paragraph of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.

4. Orkney and Shetland Valuation Joint Board – Draft Minute of Meeting held on 18 February 2021 **attached**.
5. Orkney and Shetland Valuation Joint Board – Draft Minute of Meeting held on 25 March 2021 **attached**.
6. Orkney and Shetland Valuation Joint Board – Draft Minute of Meeting held on 28 May 2021 **attached**.
7. Annual Audit Report 2019/20 – Action Plan – Update – report by Clerk to the Board **attached**.
8. Best Value – Progress Report – report by Assessor and Electoral Registration Officer **attached**.
9. Best Value – Performance Report – report by Assessor and Electoral Registration Officer **attached**.
10. Draft Annual Accounts for 2020/21 – report by Treasurer to the Board **attached**.
11. Stand-alone Pay and Grading Model – report by Team Leader, HR Policy and Employment Support, Shetland Islands Council **attached**.

**Not for publication by virtue of paragraph 1 of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.**

12. Recruitment and Appointment Process – report by Clerk to the Board **attached**.

**Not for publication by virtue of paragraph 1 of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.**

## **Local Government (Scotland) Act 1973 – Schedule 7A**

### **Access to Information: Descriptions of Exempt Information**

Paragraph 1. Information relating to a particular employee, former employee or applicant to become an employee of, or a particular office holder, former office-holder or applicant to become an office-holder under, the authority.