

**Stephen Brown (Chief Officer)**

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## **Integration Joint Board – Audit Committee**

### **Notice of Meeting and Agenda**

Venue: Microsoft Teams.

Date: Wednesday, 23 June 2021.

Time: 11:30.

Dear Member,

You are invited to attend the above meeting.

A note of the business to be considered is attached.

**Stephen Sankey, Chair.**

### **Contact**

Clerk Name: Sandra Craigie.

Clerk Email: [committees@orkney.gov.uk](mailto:committees@orkney.gov.uk).

### **Further Information**

Due to COVID-19 restrictions, this meeting is not open to the public.

This agenda and associated reports are available in portable document format (pdf) at <https://www.orkney.gov.uk/>.

### **Audio Recording Notice**

Please note that this meeting will not be broadcast over the Internet on Orkney Islands Council's website. The meeting will be recorded, with the recording publicly available following the meeting and available for listening to for 12 months thereafter. The Council is a Data Controller in terms of data protection legislation. Data collected during the audio cast will be retained in accordance with the Council's Data Protection Policy. Further information about how the Council uses personal information and associated rights is available on the Council's website.

# Order of Business

## 1. Apologies

Apologies should be intimated to the Clerk, Sandra Craigie, Committees Officer, Orkney Islands Council, by email to [committees@orkney.gov.uk](mailto:committees@orkney.gov.uk).

## 2. Declarations of Interest

Members are asked to consider whether they have an interest to declare in relation to any item on this agenda. Any member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from Officers prior to the meeting taking place.

## 3. Minute of Previous Meeting

The draft Minute of the Meeting held on 10 March 2021 is **attached** for consideration, checking for accuracy and approval.

## 4. Matters Arising

The **attached** log provides details on matters arising from the previous meeting, for consideration and to enable the Committee to seek assurance on progress, actions due and to consider corrective action, where required.

## 5. Internal Audit – Annual Report

The **attached** report presents Azets' Internal Audit Annual Report for 2020/21, for scrutiny and approval.

## 6. Draft Annual Accounts

The **attached** report presents the draft Annual Accounts for financial year 2020/21, for scrutiny and approval.

## 7. Internal Audit Reporting Protocol

The **attached** report presents revised Internal Audit Reporting Protocols, for consideration and approval.

## 8. Internal Audit Charter 2021/22

The **attached** report presents the Internal Audit Charter 2021/22, for consideration and approval.

## 9. Internal Audit Strategy and Plan 2021/22

The **attached** report presents the Internal Audit Strategy and Plan 2021/22, for consideration and approval.

## **10. Carers (Scotland) Act 2016**

The **attached** report presents Orkney Islands Council's internal audit report relating to progress made in implementing the requirements of the Carers (Scotland) Act 2016, for information.

## **11. Date and Time of Next Meeting**

The Committee is invited to note that the next meeting will be held on Wednesday, 25 August 2021, at 14:00.

Future meeting dates:

- Wednesday, 17 November 2021 at 11:30.