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Agenda item 9.1

Integration Joint Board

Date of Meeting: 30 September 2016

Subject: Carer Representatives to the Integration Joint Board

<p>1.</p>	<p>Summary</p> <p>1.1 This paper updates members on the outcome of a second round of recruitment activity aimed at attracting carer representatives to the Integration Joint Board (IJB) and its sub committees, through the Peer Network which is supported by Voluntary Action Orkney (VAO).</p> <p>1.2 The second round of recruitment activity ran between 17 June and 31 July 2016 and generated nominations for five roles but did not secure a carer representative for the IJB or any nominations for the east mainland sub locality area.</p> <p>1.3 This paper makes a number of recommendations to ensure the carer representative roles are filled as best possible for the remainder of the current financial year and suggests a review of the representative process to be reported to the IJB prior to the end of March 2017.</p>
<p>2.</p>	<p>Purpose</p> <p>2.1 To update the IJB on the current position in relation to representative roles for the IJB and its sub groups and to make recommendations to secure representation for the vacant roles for an interim period, until 31 March 2017.</p>
<p>3</p>	<p>Recommendations</p> <p>The Integration Joint Board is invited to agree:</p> <p>3.1 that the current interim arrangement in place to provide carer representation to the IJB through the attendance of Olivia Tait, Crossroads Orkney, as a proxy representative, be continued until 31 March 2017;</p> <p>3.2 that the identified locality third sector and service user representative to the sub locality west be asked to also provide representation for the sub locality east until 31 March 2017;</p>

	<p>3.3 to co-opt a carer representative for the mainland locality through a direct approach via Crossroads Orkney; and</p> <p>3.4 to review the process by which representatives for the carer, service user and third sector roles for the IJB are established reporting to the IJB prior to the 31 March 2017.</p>
<p>4</p>	<p>Background</p> <p>4.1 At the first call for nominations for the IJB held in January 2016 no one stood for the carer representative roles. Feedback was sought about the process and used to improve the opportunity and outcome for the second call for nomination (IJB Board paper 21 March 2016).</p> <p>4.2 The second round for nomination to Locality Groups and carers' unfilled roles was notified on 17 June 2016 and ran until 31 July 2016.</p> <p>4.3 Nominations were received for five roles, with one person for each, so an election process was not required. The following nominations were received and validated by the Nominating Committee on 5 August 2016.</p> <p>4.3.1 One person as Carer Representative for the Strategic Planning Group and the Isles (2 roles);</p> <p>4.3.2 One person as Third sector and Service User Representative for Locality Mainland – West (2 roles);</p> <p>4.3.3 One person as Service User for Locality Isles.</p> <p>4.4 This did not secure a carer representative for the IJB and there were no nominations for the sub locality Mainland – East.</p> <p>4.5 To ensure that there is a representative covering each role and within each 'tier' of the IJB it is recommended that the appointed representatives cover the following areas for the interim period:-</p> <p>4.5.1 To provide representation for Carers at Board level – the current interim arrangement that is in place, i.e. representation through Crossroads Orkney (Olivia Tait) be extended until 31 March 2017.</p> <p>4.5.2 To provide coverage for the Sub Locality Mainland – East – that this is covered by the Mainland West representative for the interim period. This approach would provide a consistent approach for Mainland Locality (for service user and third sector representation) as it is proposed that this will be one meeting for both East and West.</p> <p>4.5.3 To co-opt a carer(s) representative for the Mainland Locality – that through discussion with Crossroads Orkney individuals may be approached to stand in this role for the interim period.</p>

	<p>4.5.4 To undertake a review of the whole process – to examine what is working and what needs to change to fully establish meaningful representation across all IJB roles. Commencement of the review process is suggested from January 2017 to be completed with a final report submitted to the IJB for the end of March 2017.</p>		
5	<p>Contribution to Quality</p>	<p>Please indicate which of the Our Plan 2013-2018 and 2020 vision/quality ambitions are supported in this report by ticking the relevant area(s):-</p> <ul style="list-style-type: none"> • Promoting survival: to support our communities ✓ • Promoting sustainability: to make sure economic, environmental and social factors are balanced ✓ • Promoting equality: to encourage services to provide equal opportunities for everyone ✓ • Working together: to overcome issues more effectively through partnership working ✓ • Working with communities: to involve community councils, community groups, voluntary groups and individuals in the process ✓ • Working to provide better services: to improve the planning and delivery of services ✓ • Safe: avoiding injuries to patients from healthcare that is intended to help them • Effective: providing services based on scientific knowledge • Efficient: avoiding waste, including waste of equipment, supplies, ideas, and energy 	
6	<p>Resource Implications and Identified Source of Funding</p> <p>6.1 There are no resource implications arising directly from this report.</p>		

<p>7</p>	<p>Risk Assessment</p> <p>7.1 Should the recommendations not be approved there is a risk that:-</p> <p>7.1.1 some IJB ‘committees’ will have limited community representation therefore not fulfilling legislative requirements; and</p> <p>7.1.2 if limited or no formal evaluation of the process is carried out the IJB will be unable to demonstrate the adoption of a culture of learning and continuous improvement.</p>
<p>8</p>	<p>Conclusion</p> <p>8.1 Following the second round of nominations it is now essential that a decision is made to secure community representation across all IJB areas for an interim period i.e. until 31 March 2017.</p> <p>8.2 As with all new approaches/ways of working it is also essential that a review and evaluation of the process is adopted to support continuous learning and improvement.</p>
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