

Item: 6

College Management Council Sub-committee: 24 May 2021.

1. Recommendations

It is recommended:

1.1.

That the Committee approves the attached minute as a true record.

2. Appendix

Draft Minute of the Meeting of the College Management Council Sub-committee held on 24 May 2021.

Minute

College Management Council Sub-committee

Monday, 24 May 2021,13:30.

Microsoft Teams.



Present

Councillors Stephen G Clackson, Alexander G Cowie, J Harvey Johnston, W Leslie Manson and Gwenda M Shearer.

Community Representatives:

Beverly Clubley, Malcolm Graves and Peter Slater.

Clerk

- Sandra Craigie, Committees Officer.

In Attendance

- James Wylie, Executive Director of Education, Leisure and Housing.
- Paul Kemp, Strategic Finance Manager.
- Craig Walker, Senior Human Resources Adviser.
- Peter Trodden, Solicitor.

Orkney College

- Claire Kemp, Assistant Principal.
- Mark Shiner, Assistant Principal.
- Joanne Wallace, Assistant Principal.
- Graham Little, Head of Finance.
- Andie John Seatter, Staff Representative.
- Iain Wilkie, Staff Representative.

University of the Highlands and Islands

- Duncan Foxley, Orkney Student Association Co-ordinator.

Observing

- Rebecca McAuliffe, Press Officer.
- Donna Wishart, Principal's PA and College Management Team Secretary.

Apologies

- Francesca Meneghetti, Orkney Depute President, Highlands and Islands Students' Association.
- Steven Sinclair, Business Representative.

Not Present

- Roy Brown, Business Representative.
- Rebecca May, Business Representative.
- Mark Jones, Business Representative.
- Kaila Shepherd, Student Representative.

Declarations of Interest

- No declarations of interest were intimated.

Chair

- Beverly Clubley.

1. Form of Voting

The Sub-committee resolved that, should a vote be required in respect of the matters to be considered at this meeting, notwithstanding Standing Order 21.4, the form of voting should be by calling the roll (recorded vote).

2. Progress on Evaluation Report and Enhancement Plan

After consideration of a report by the Executive Director of Education, Leisure and Housing, copies of which had been circulated, and after hearing reports from Joanne Wallace, Assistant Principal, Orkney College and Mark Shiner, Assistant Principal, Orkney College, the Sub-committee:

Noted:

2.1. That, on 2 November 2020, the College Management Council Sub-committee considered the findings of Education Scotland's Progress Visit inspection, carried out on 19 and 20 February 2020, and obtained assurance that progress with actions in the Enhancement Plan was satisfactory.

2.2. That progress with actions in the Enhancement Plan had been impacted by the ongoing pandemic and the UHI cyber incident in March 2021, in that resources and planning had been directed towards responding to these crises.

3. Highlands and Islands Students' Association – Update

After consideration of a report by the Executive Director of Education, Leisure and Housing, copies of which had been circulated, and after hearing a report from the Orkney Student Association Co-ordinator, the Sub-committee:

Noted the paper prepared by the Orkney Depute President of the Highlands and Islands Students' Association, attached as Appendix 1 to the report by the Executive Director of Education, Leisure and Housing, outlining some key activities during March and April 2021.

4. Conclusion of Meeting

At 13:51 the Chair declared the meeting concluded.

Signed: B Clublely.