MINUTE of the MEETING of the COMMUNITY DEVELOPMENT FUND
SUB-COMMITTEE of ORKNEY ISLANDS COUNCIL held in COUNCIL OFFICES,
KIRKWALL, on 11 FEBRUARY 2016 at 2.15pm

Present: Councillors Steven B Heddle, James Foubister, Janice Annal,
Stephen G Clackson, J Harvey Johnston and Graham L Sinclair

Clerk to the Sub-committee: Sandra Craigie, Committees Officer

In Attendance: Jan Falconer, Head of Strategic Development and Regeneration
Colin Kemp, Corporate Finance Senior Manager
Emma Wylie, Solicitor
Hazel Flett, Senior Committees Officer
Alister Brown, Economic Development Officer

Observing: Maureen Spence, Democratic Services Manager
Kirsty Groundwater, Press Officer

Apologies: Councillors Maurice C Davidson and James W Stockan
Councillor Steven B Heddle, Convener, in the Chair

COMMUNITY DEVELOPMENT FUND

1 APPLICATION NUMBER 0/5/8/39
KIRKWALL BOWLING CLUB
INSTALLATION OF ARTIFICIAL BOWLING GREEN AT
BRANDYQUOY PARK, KIRKWALL

After consideration of a report by the Executive Director of Development and Infrastructure, copies of which had been circulated, and after hearing a report from the Economic Development Officer, the Sub-committee:-

NOTED:-

1.1 that Kirkwall Bowling Club had submitted an application for financial assistance from the Community Development Fund (CDF) towards the installation of an artificial bowling green, located at Brandyquoy Park, Kirkwall, at a total estimated eligible cost of £145,442;

1.2 that Kirkwall Bowling Club currently leased the land at Brandyquoy Park from the Council, and was seeking to review the current arrangements in order to secure a long term lease for a minimum of 15 years;

1.3 that Kirkwall Bowling Club had engaged in discussions with the Orkney LEADER Programme regarding project eligibility and match funding from the 2014-2020 LEADER allocation; and
1.4 that messages of support for the proposals had been received from Kirkwall and St Ola Community Council and Liam McArthur MSP.

The Sub-committee **RESOLVED, in terms of delegated powers**:—

1.5 that a grant amounting to 47.25% of total eligible project costs, up to a maximum sum of £68,721, to be met from the Community Development Fund, be offered to Kirkwall Bowling Club towards the installation of an artificial bowling green, located at Brandyquoy Park, Kirkwall, subject to:—

1.5.1 the full funding package being secured to enable the project to be completed;

1.5.2 all necessary statutory consents being obtained; and

1.5.3 Kirkwall Bowling Club securing a lease of at least 15 years over the facility at Brandyquoy Park;

1.6 that powers be delegated to the Executive Director of Development and Infrastructure, in consultation with the Head of Finance, to authorise advance payment of the grant, referred to at paragraph 1.5 above, on receipt of invoices, if required, in order to assist cash flow requirements of Kirkwall Bowling Club; and

1.7 that powers be delegated to the Executive Director of Development and Infrastructure, in consultation with the Solicitor to the Council, to conclude an Agreement, on the Council’s standard terms and conditions, with Kirkwall Bowling Club in respect of the funding detailed at paragraph 1.5 above.

2 **APPLICATION NUMBER 0/5/8/54**

**STRONSFAY COMMUNITY PLAY PARK ACTION GROUP**

**UPGRADING OF WARD HILL PLAY PARK, STRONSFAY**

After consideration of a report by the Executive Director of Development and Infrastructure, copies of which had been circulated, and after hearing a report from the Economic Development Officer, with reference to the Minute of the General Meeting of the Council held on 3 March 2015, paragraph 7.2.2, the Sub-committee:—

**NOTED**:—

2.1 that Stronsay Community Play Park Action Group had submitted an application for financial assistance from the Community Development Fund (CDF) towards upgrading and development of the existing Ward Hill play park, located adjacent to Stronsay Junior High School, at a total estimated eligible cost of £98,914;

2.2 that the play park area, referred to at paragraph 2.1 above, was in Council ownership;
2.3 that, subject to the necessary agreements being entered into in terms of the Policies and Procedures for the Development and Maintenance of Play Areas, the Council had agreed to assume responsibility for the inspection, repairs and maintenance of the refurbished play area, referred to at paragraph 2.1 above, for a period of 10 years;

2.4 that funding towards the project, referred to at paragraph 2.1 above, had been secured from Stronsay Development Trust and Lloyd’s Banking Group, with decisions due on applications submitted to Bank of Scotland Community Fund and Tesco Local Community Scheme; and

2.5 that messages of support for the proposals had been received from Stronsay Community Council, Stronsay Junior High School and Stronsay Parent and Toddlers Group.

The Sub-committee RESOLVED, in terms of delegated powers:-

2.6 that a grant amounting to 16.28% of total eligible project costs, up to a maximum sum of £16,099, to be met from the Community Development Fund, be offered to Stronsay Community Play Park Action Group towards upgrading and development of the existing Ward Hill play park, Stronsay, subject to:-

2.6.1 the full funding package being secured to enable the project to be completed; and

2.6.2 the necessary agreements being entered into between the Council and Stronsay Community Play Park Action Group in terms of the Policies and Procedures for the Development and Maintenance of Play Areas;

2.7 that powers be delegated to the Executive Director of Development and Infrastructure, in consultation with the Head of Finance, to authorise advance payment of the grant, referred to at paragraph 2.6 above, on receipt of invoices, if required, in order to assist cash flow requirements of Stronsay Community Play Park Action Group; and

2.8 that powers be delegated to the Executive Director of Development and Infrastructure, in consultation with the Solicitor to the Council, to conclude an Agreement, on the Council’s standard terms and conditions, with Stronsay Community Play Park Action Group in respect of the funding, detailed at paragraph 2.6 above.

3 APPLICATION NUMBER 0/5/8/42
ST ANDREWS COMMUNITY ASSOCIATION
UPGRADING OF CAR PARK AND GARDEN AREA AT ST ANDREWS COMMUNITY CENTRE, TANKERNESS

After consideration of a report by the Executive Director of Development and Infrastructure, copies of which had been circulated, and after hearing a report from the Economic Development Officer, the Sub-committee:-
3.1 that St Andrews Community Association had submitted an application for financial assistance from the Community Development Fund (CDF) towards upgrading the car park and garden area, located at St Andrews Community Centre, at a total estimated eligible cost of £37,838;

3.2 that, as St Andrews Community Association owned St Andrews Community Centre and the surrounding area of land, which included the areas earmarked for the development referred to at paragraph 3.1 above, the Council would not be required to carry out any repairs or maintenance to the proposed development, nor be required to insure it, therefore the proposed development would not pose any additional financial burden to the Council;

3.3 that St Andrews Community Association had previously secured the following grant assistance from the CDF:-

3.3.1 in April 2007, a grant of up to £143,908, amounting to 25% of eligible project costs, towards refurbishment of St Andrews Community Centre; and

3.3.2 in August 2013, a grant of up to £780, amounting to 50% of eligible project costs, towards the cost of converting St Andrews Community Association from a Trust into a Scottish Charitable Incorporated Organisation (SCIO);

3.4 that St Andrews Community Association had submitted an application for match funding to the Tesco Community Grants Fund;

3.5 that St Andrews Community Association had engaged in discussions with the Orkney LEADER Programme regarding project eligibility and match funding from the 2014-2020 LEADER allocation; and

3.6 that messages of support for the proposals had been received from St Andrews and Deerness Community Council, St Andrews SWI, St Andrews FC, 1st St Andrews and Deerness Brownies, East Mainland Horticultural Society and St Andrews Playgroup.

The Sub-committee **RESOLVED, in terms of delegated powers:**

3.7 that a grant amounting to 35.86% of total eligible project costs, up to a maximum sum of £13,569, to be met from the Community Development Fund, be offered to St Andrews Community Association towards upgrading the car park and garden area, located at the St Andrews Community Centre, subject to:-

3.7.1 the full funding package being secured to enable the project to be completed; and

3.7.2 all necessary statutory consents being obtained;
3.8 that powers be delegated to the Executive Director of Development and Infrastructure, in consultation with the Head of Finance, to authorise advance payment of the grant, referred to at paragraph 3.7 above, on receipt of invoices, if required, in order to assist cash flow requirements of St Andrews Community Association; and

3.9 that powers be delegated to the Executive Director of Development and Infrastructure, in consultation with the Solicitor to the Council, to conclude an Agreement, on the Council’s standard terms and conditions, with St Andrews Community Association in respect of the funding detailed at paragraph 3.7 above.

4 CONCLUSION OF MEETING

At 2.40pm the Convener declared the meeting concluded.

Signed: Steven Heddle