MINUTE of the MEETING of the COMMUNITY DEVELOPMENT FUND
SUB-COMMITTEE of ORKNEY ISLANDS COUNCIL held in COUNCIL OFFICES,
KIRKWALL, on 27 OCTOBER 2015 at 9.15am

Present: Councillors Steven B Heddle, James Foubister, Janice Annal,
Stephen G Clackson, J Harvey Johnston and James W Stockan

Clerk to the Sub-committee: Hazel Flett, Senior Committees Officer

In Attendance: Jan Falconer, Head of Strategic Development and Regeneration
Paul D Maxton, Acting Head of Legal Services
Colin Kemp, Corporate Finance Senior Manager
Alister Brown, Economic Development Officer

Observing: Maureen A Spence, Democratic Services Manager

Apology: Councillor Graham L Sinclair

Not Present: Councillor Maurice C Davidson

Declaration of Interest: Councillor Stephen G Clackson – Item 1

Councillor Steven B Heddle, Convener, in the Chair

1 COMMUNITY DEVELOPMENT FUND
APPLICATION NUMBER 0/5/8/52
ORKNEY HERITAGE SOCIETY
KITCHENER AND HMS HAMPSHIRE MEMORIAL PROJECT

Councillor S G Clackson declared a non-financial interest in this item, being a member of Orkney Heritage Society, and was not present during discussion thereof.

RESOLVED, on the motion of the Convener, seconded by the Vice Convener, that, under section 50A(4) of the Local Government (Scotland) Act 1973, the public should be excluded from the meeting for this item on the grounds that it involved the likely disclosure of exempt information as defined in paragraphs 4 and 6 of Part I of Schedule 7A of the Act.

After consideration of a report by the Executive Director of Development and Infrastructure, copies of which had been circulated, and after hearing a report from the Economic Development Officer, the Sub-committee:-
NOTED:-

1.1. that, on 30 April 2015, Orkney Heritage Society (OHS) secured a grant from the Community Development Fund (CDF) amounting to 24.8% of eligible project costs, up to a maximum sum of £50,000, towards renovating Kitchener Memorial and establishing a commemorative wall, at an estimated cost of £201,700;

1.2. amended eligible project costs of £159,832, as detailed in section 6.2 of the report by the Executive Director of Development and Infrastructure;

1.3. the request from OHS that the grant of £50,000, referred to at paragraph 1.1 above, be paid, in full, rather than as a percentage of total project costs indicated at that time and in advance of the project incurring additional expenditure;

1.4. that, should the request, referred to at paragraph 1.3 above, be approved, the grant of £50,000 would represent 31.3% of revised total project costs;

1.5. Council policy on provision of working capital assistance from the CDF by way of interest-free loans or other means, in that each application be considered on a project by project basis where the following criteria had been, or were expected to be, met:-

1.5.1. external match funding of a minimum of 75% of estimated project costs; and
1.5.2. estimated project costs of a minimum of £400,000; and

1.6. that, since the resolution of the Sub-committee, referred to at paragraph 1.1 above, Orkney Heritage Society had received confirmation of other funding applications which necessitated a review of the overall funding package and, in accordance with Standing Order 131, the Chief Executive was satisfied that a material change of circumstance had occurred and accordingly, Standing Order 130 did not require to be suspended.

The Sub-committee RESOLVED, in terms of delegated powers:-

1.7. that the request from Orkney Heritage Society, referred to at paragraph 1.3 above, that the CDF grant of £50,000 be paid, in full, as an advance payment for working capital towards renovating Kitchener Memorial and establishing a commemorative wall, be approved.

The above constitutes the summary of the Minute in terms of the Local Government (Scotland) Act 1973 section 50C(2) as amended by the Local Government (Access to Information) Act 1985.
2 CONCLUSION OF MEETING

At 9.45am the Convener declared the meeting concluded.

Signed: Steven Heddle