

Appendix 4 - Public Procurement Priorities – Public Sector Organisation Progress Report FY 2022-23

Guidance: Please complete a short narrative on your organisation’s overall progress against the Priorities (max 300 words) and the boxes below to indicate your organisation’s progress. The Priorities and their Aims (Table 1) and suggested Success Indicators (Table 2) are included as a guide below. The indicators are precisely that – you may have other examples of how you have delivered against the Priorities.

Organisation	Please enter the name of your organisation and author (of the response)
Date	Please enter the completion date

<p>Summary Narrative of Progress against the 7 Priorities (300 words)</p> <p>Please use this space to provide a high-level overview of progress against the Priorities. Are there any Priorities that you have focused on? Are there specific activities that you have undertaken? Do you wish to share any best practice examples?</p>
--

Progress Indicator (Place an ‘x’ in the box that best represents progress – do so for each priority)				
Priority	Fully Delivered	Good Progress	Partial Progress	No Progress
Leadership & visibility	Place an ‘x’ in the box that best represents progress			
Sustainable economic recovery				
Supply chain resilience (Public Sector)				
Maximise impact of the Sustainable Procurement Duty				
Climate emergency				
Achieving professional excellence				
Develop our use of systems to drive sustainable outcomes and support reporting				

Table 1: The Public Procurement Priorities and their Aims

Priority	Leadership & visibility	Sustainable economic recovery	Supply chain resilience (Public Sector)	Maximise impact of the Sustainable Procurement Duty	Climate emergency (including carbon reduction and circular economy)	Achieving professional excellence (against national policy and standards)	Develop our systems to drive sustainable outcomes and support reporting
Aims	Engage and influence organisation leaders and stakeholders	Mainstream Sustainable Procurement and related tools	Manage business continuity through supply chain shocks	Understand and exploit any flexibility within current rules and our international obligations to support economic recovery	Embed climate considerations in a 'whether', 'what', 'how' and 'how much' we buy approach	Create and develop the talent we require now, and in the future, to deliver on our ambitions	Embed national and tailored sectoral systems and best practice tools across the Scottish public sector and supply base
	Raise profile with better communications internally & externally	Use of intelligent data & local partnerships	Build/support immediate and longer-term resilience in critical supply chains	Explore further options to maximise priority outcomes and financial wellbeing to ensure Scotland maintains its competitive position in the world	Integrate climate action in contract and supplier management activities	Develop and/or implement collaborative targeted capability programmes to build skills and competencies, driving consistency in approaches	Increase the visibility / use of other systems in use across sectors
	Identify and own escalated issues	Inclusive & responsible supply chains	Collaborate on opportunities to grow capacity & capability in targeted sustainable supply chains		Seek local leaders, stakeholders and suppliers commitment to developing cross-functional roadmaps that exploit opportunities for economic development while delivering on our climate ambitions	Ensure that training and professional development continues to be available to the sector during the pandemic and post-pandemic period	Develop a strategy to enable the sharing of these systems and tools across sectors to enhance outcomes
Understand what good looks like, tracking performance and tackling opportunities to deliver better outcomes							

Table 2: The Public Procurement Priorities and Success Indicators – What success could look like¹

Priority	Leadership & visibility	Sustainable economic recovery	Supply chain resilience (Public Sector)	Maximise impact of the Sustainable Procurement Duty	Climate emergency (including carbon reduction and circular economy)	Achieving professional excellence (against national policy and standards)	Develop our systems to drive sustainable outcomes and support reporting
<p>Delivery/ Success Statement</p> <p>(What success <i>could</i> look like)</p>	<p>Increasing the visibility of procurement.</p> <p>Reviewing and refreshing existing engagement with key stakeholders.</p> <p>Improving communications.</p> <p>Empowering leaders to understand their role in driving impactful procurement.</p> <p>Identification, management, and mitigation of potential risk.</p> <p>Identifying opportunities for cross-sector and cross-functional working.</p>	<p>Utilising Sustainable Procurement tools to support the delivery of social, economic, or environmental benefits for communities (local or connected through supply chains).</p> <p>Utilising responsible procurement practices.</p> <p>Creating opportunities for local and third sector businesses to bid for, and win, contracts.</p> <p>Using data, where appropriate, to support well-reasoned decision making and highlight future opportunities.</p>	<p>Being dependable to partners within supply chains, taking adequate precaution against supply chain disruption.</p> <p>Arranging contingency processes should conventional ways of working be disrupted by unforeseen or unpredicted events.</p> <p>Where offset of risk is impossible, having a process for the mitigation and management of potentially disruptive events.</p> <p>Where possible, working collaboratively to both reinforce and grow links in supply chains.</p>	<p>Utilising the Sustainable Procurement Duty to deliver social, economic and/or environmental benefits from organisational spend.</p> <p>Using the duty to advance other key shared priorities as it relates to Fair Work, Circular Economy, Community Wealth Building, increasing access to skills development and training.</p>	<p>Identifying and mitigating risks within your org's supply chains.</p> <p>Reporting against specific priorities in annual reports.</p> <p>Utilising existing tools and service to access guidance and resources.</p> <p>Carbon mapping to understand procurement activity emissions.</p> <p>Using climate impact reduction road-mapping.</p> <p>Aligning climate and economic development objectives.</p> <p>Sourcing guidance from benchmarking and best practice .</p>	<p>Promoting training and development to support the professionalisation of procurement in Scotland.</p> <p>Taking steps to enhance commercial capability of procurement teams and championing continuous improvement.</p> <p>Working collaboratively to share best practice and contribute to knowledge sharing with similarly oriented organisations.</p> <p>Creating development plans aligned to the Procurement Competency Framework</p>	<p>Development of organisational norms around the use of PCS, PCS-T, Procurement Hub & PECOS.</p> <p>Commitment to improving competence with and familiarity of updates to system/service functionality.</p> <p>Ensuring that relevant personnel have the required competence to utilise systems in order to deliver on key shared priorities.</p>

¹ The Delivery/ Success statements **in full** can be found at [Public Procurement Priorities](#)